JOPLIN CITY COUNCIL INFORMAL MEETING
TUESDAY, JANUARY 19, 2021
5th FLOOR COUNCIL CHAMBERS
602 S. MAIN ST.
5:15 P.M.
In compliance with the social distance requirement of six feet,
the number of guests in the Council Chambers is limited to 45.

AGENDA

MONTHLY AND QUARTERLY SALES TAX REPORTS

Documents:

JANUARY 2021 MONTHLY SALES TAX REPORT.PDF
1ST QUARTER 2021 SALES TAX COMPARISON.PDF

POLICE/FIRE/PUBLIC SAFETY STAFFING RFP DISCUSSION

Documents:

POLICE DEPARTMENT RESOURCE ALLOCATION STUDY RFP.PDF
FIRE DEPARTMENT RESOURCE ALLOCATION STUDY RFP.PDF
PUBLIC SAFETY RESOURCE ALLOCATION STUDY RFP SUMMARY.PDF

ANY OTHER BUSINESS

Notice posted at 12:00 p.m. on this 14th day of January 2021(RSMo 610.020)

CITY OF JOPLIN, MISSOURI
GENERAL SALES TAX --1%
ACCOUNT # 001-0000-400-0301
HISTORICAL TAX RECEIPTS BY MONTH

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	912,723.95	934,589.55	839,215.94	864,840.99	1,018,673.84	1,090,430.38	1,090,430.38	1,075,827.30	1,075,827.30	-1.34%	-1.34%	92.75%
December	1,122,189.89	1,216,530.00	1,118,722.66	1,724,313.47	1,232,874.05	1,355,281.81	2,445,712.19	1,403,354.16	2,479,181.46	3.55%	1.37%	83.30%
January	1,326,512.10	1,195,169.85	1,321,895.16	1,012,860.10	1,450,849.53	1,353,568.92	3,799,281.11	1,358,290.69	3,837,472.15	0.35%	1.01%	74.15%
February	1,077,485.36	1,060,815.48	1,151,343.93	1,342,971.47	1,271,096.61	1,335,166.72	5,134,447.83	-	-	0.00%	0.00%	0.00%
March	1,176,019.47	1,456,353.54	1,154,430.33	1,345,240.66	1,361,552.45	1,322,254.82	6,456,702.65	-	-	0.00%	0.00%	0.00%
April	1,123,197.03	1,119,935.78	1,124,801.60	1,103,641.48	1,193,015.26	1,071,421.25	7,528,123.90	-	-	0.00%	0.00%	0.00%
May	928,537.53	900,700.48	959,679.01	1,073,466.90	1,122,187.32	1,092,586.90	8,620,710.80	-	-	0.00%	0.00%	0.00%
June	1,078,990.29	1,358,519.98	1,171,321.49	1,219,876.57	1,264,770.32	1,237,244.91	9,857,955.71	-	-	0.00%	0.00%	0.00%
July	1,337,757.13	1,251,525.44	1,412,542.99	1,470,035.68	1,279,316.91	1,292,888.47	11,150,844.18	-	-	0.00%	0.00%	0.00%
August	914,607.95	883,328.98	1,019,664.87	1,070,687.96	1,074,123.80	1,249,324.51	12,400,168.69	-	-	0.00%	0.00%	0.00%
September	1,318,326.06	1,387,397.85	1,245,175.34	1,302,353.26	1,433,627.20	1,442,892.53	13,843,061.22	-	-	0.00%	0.00%	0.00%
October	1,172,168.87	1,154,581.06	1,080,440.82	1,066,250.29	1,254,497.04	1,322,546.86	15,165,608.08	-	-	0.00%	0.00%	0.00%
YTD Totals	13,488,515.63	13,919,447.99	13,599,234.14	14,596,538.83	14,956,584.33	15,165,608.08	15,165,608.08	3,837,472.15	3,837,472.15	0.35%	1.01%	74.15%
Annual % Change		**3.19%**	**-2.30%**	**7.33%**	**2.47%**	**1.40%**						

Budgeted for FY 2021	$ 14,848,000
Y-T-D % Increase (Decrease) from FY 2020	1.01%
Actual % of FY 2021 Budget Remaining	74.15%
% of Time Elapsed	25.00%

NOTE: Taxes are collected by the Department of Revenue approximately 30 days following the month in which taxable sales occur. Collections are remitted to the City by the 10th of each month for the prior months reported sales. Effective January 1, 2000, the State of Missouri Department of Revenue increased the threshold for monthly filing requirement from $250 to $500 for state tax collected.

Sales tax figures include the TIF sales tax collections. 50% of the TIF sales tax collections have to be remitted by the City to the TIF developer after being received from the State.

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CITY OF JOPLIN, MISSOURI

GENERAL SALES TAX - 1% (LESS TIF AMOUNT)

ACCOUNT # 001-0000-400-0301

HISTORICAL TAX RECEIPTS BY MONTH

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	879,541.70	871,792.19	750,477.69	788,342.03	949,582.56	1,026,948.77	1,026,948.77	1,034,917.31	1,034,917.31	0.78%	0.78%	93.03%
December	1,078,034.99	1,180,007.09	1,067,419.97	1,679,548.83	1,164,040.04	1,286,993.43	2,313,942.20	1,368,071.96	2,402,989.27	6.30%	3.85%	83.82%
January	1,256,923.25	1,120,490.26	1,243,560.16	921,510.72	1,385,088.66	1,271,965.44	3,585,907.64	-	-	0.00%	0.00%	0.00%
February	1,005,177.05	997,427.85	1,086,635.80	1,253,970.89	1,198,490.74	1,222,056.35	4,807,963.99	-	-	0.00%	0.00%	0.00%
March	1,168,508.39	1,385,777.94	1,097,596.53	1,280,011.95	1,281,488.56	1,292,407.82	6,100,371.81	-	-	0.00%	0.00%	0.00%
April	1,008,909.08	1,018,571.91	1,045,066.35	1,013,886.57	1,128,168.80	1,046,164.10	7,146,535.91	-	-	0.00%	0.00%	0.00%
May	857,956.40	833,016.23	892,413.93	996,145.89	1,035,008.39	1,052,938.24	8,199,474.15	-	-	0.00%	0.00%	0.00%
June	1,043,838.22	1,311,230.14	1,114,516.04	1,185,697.95	1,197,198.97	1,201,147.72	9,400,621.87	-	-	0.00%	0.00%	0.00%
July	1,281,092.58	1,178,259.75	1,338,119.60	1,385,070.74	1,202,352.28	1,262,763.88	10,663,385.75	-	-	0.00%	0.00%	0.00%
August	851,948.00	824,806.77	943,689.78	1,004,915.36	987,086.85	1,215,344.78	11,878,730.53	-	-	0.00%	0.00%	0.00%
September	1,284,663.68	1,343,073.87	1,175,277.19	1,222,254.64	1,363,784.87	1,398,544.20	13,277,274.73	-	-	0.00%	0.00%	0.00%
October	1,109,747.03	1,091,845.70	994,811.00	1,013,005.42	1,179,740.03	1,291,139.21	14,568,413.94	-	-	0.00%	0.00%	0.00%
YTD Totals	12,826,340.37	13,156,299.70	12,749,584.04	13,744,360.99	14,072,030.75	14,568,413.94	14,568,413.94	2,402,989.27	2,402,989.27	6.30%	3.85%	83.82%

Budgeted for FY 2021	$ 14,848,000
Y-T-D % Increase (Decrease) from FY 2020	3.85%
Actual % of FY 2021 Budget Remaining	83.82%
% of Time Elapsed	16.67%

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CITY OF JOPLIN, MISSOURI
GENERAL SALES TAX (38%)*
ACCOUNT # 001-9003-500-9805
SALES TAX REMITTANCES PER MONTH

	FISCAL YEAR 2018				FISCAL YEAR 2019				FISCAL YEAR 2020			
	Paid to TIF Developer	Admin. Fee**	Monthly Remittance	FY 2018 Y-T-D	Paid to TIF Developer	Admin. Fee**	Monthly Remittance	FY 2019 Y-T-D	Paid to TIF Developer	Admin. Fee**	Monthly Remittance	FY 2020 Y-T-D
November	76,498.96	1,463.37	77,962.33	77,962.33	69,091.28	2,483.89	71,575.17	71,575.17	63,481.61	2,012.20	65,493.81	65,493.81
December	44,764.64	3,625.22	48,389.86	126,352.19	68,834.01	3,062.96	71,896.97	143,472.14	68,288.38	2,893.31	71,181.69	136,675.50
January	91,349.38	3,426.12	94,775.50	221,127.69	65,760.87	3,440.87	69,201.74	212,673.88	81,603.48	4,208.22	85,811.70	222,487.20
February	89,000.58	3,930.21	92,930.79	314,058.48	72,605.87	3,039.27	75,645.14	288,319.02	113,110.37	3,177.13	116,287.50	338,774.70
March	65,228.71	2,673.26	67,901.97	381,960.45	80,063.89	3,888.62	83,952.51	372,271.53	29,847.00	2,417.14	32,264.14	371,038.84
April	89,754.91	1,516.23	91,271.14	473,231.59	64,846.46	2,762.12	67,608.58	439,880.11	25,257.15	2,045.43	27,302.58	398,341.42
May	77,321.01	3,434.82	80,755.83	553,987.42	87,178.93	2,789.21	89,968.14	529,848.25	39,648.66	3,210.92	42,859.58	441,201.00
June	34,178.62	2,767.92	36,946.54	590,933.96	67,571.35	2,863.02	70,434.37	600,282.62	36,097.19	2,923.30	39,020.49	480,221.49
July	84,964.94	4,230.04	89,194.98	680,128.94	76,964.63	3,188.68	80,153.31	680,435.93	30,124.59	2,439.61	32,564.20	512,785.69
August	65,772.60	2,453.96	68,226.56	748,355.50	87,036.95	2,780.02	89,816.97	770,252.90	33,979.73	2,751.82	36,731.55	549,517.24
September	80,098.62	3,066.72	83,165.34	831,520.84	69,842.33	2,835.35	72,677.68	842,930.58	44,348.33	3,591.51	47,939.84	597,457.08
October	53,244.87	2,266.56	55,511.43	887,032.27	74,757.01	3,883.79	78,640.80	921,571.38	31,407.65	2,543.52	33,951.17	631,408.25
YTD Totals	**852,177.84**	**34,854.43**	**887,032.27**	**887,032.27**	**884,553.58**	**37,017.80**	**921,571.38**	**921,571.38**	**597,194.14**	**34,214.11**	**631,408.25**	**631,408.25**

	FISCAL YEAR 2021				FISCAL YEAR 2022				FISCAL YEAR 2023			
	Paid to TIF Developer	Admin. Fee**	Monthly Remittance	FY 2021 Y-T-D	Paid to TIF Developer	Admin. Fee**	Monthly Remittance	FY 2022 Y-T-D	Paid to TIF Developer	Admin. Fee**	Monthly Remittance	FY 2023 Y-T-D
November	40,909.99	3,313.06	44,223.05	44,223.05	-	-	-	-	-	-	-	-
December	35,282.20	2,857.30	38,139.50	82,362.55	-	-	-	-	-	-	-	-
January	-	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-	-	-
YTD Totals	**76,192.19**	**6,170.36**	**82,362.55**	**82,362.55**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**

*Percentage changed from 47% to 38% beginning with the June 2007 payment to the TIF developers due to the additional General Sales Tax for Police & Fire.

**A 5% fee is held out of the payment to the TIF developer as an administrative expense. The 5% fee goes into the General Fund as a revenue to the City. Administration fee dropped to 3% November 2007 (FY 2008).

Note: Total collections are shown on the historical tax receipts report. The amounts above represent 50% of sales tax collections collected from the TIF districts. The above amounts have been remitted to the TIF developers and represent date paid to the developer and not the date collected from the state.

CITY OF JOPLIN, MISSOURI
GENERAL SALES TAX FOR POLICE & FIRE PENSION--1/2%*
ACCOUNT # 010-0000-400-0313
HISTORICAL TAX RECEIPTS BY MONTH

	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	-	-	535,663.79	535,663.79	100.00%	100.00%	92.78%
December	-	-	703,796.64	1,239,460.43	100.00%	100.00%	83.30%
January	-	-	675,387.57	1,914,848.00	100.00%	100.00%	74.21%
February	-	-	-	-	0.00%	0.00%	0.00%
March	-	-	-	-	0.00%	0.00%	0.00%
April	-	-	-	-	0.00%	0.00%	0.00%
May	27,005.46	27,005.46	-	-	0.00%	0.00%	0.00%
June	409,843.94	436,849.40	-	-	0.00%	0.00%	0.00%
July	609,949.85	1,046,799.25	-	-	0.00%	0.00%	0.00%
August	618,667.76	1,665,467.01	-	-	0.00%	0.00%	0.00%
September	708,995.63	2,374,462.64	-	-	0.00%	0.00%	0.00%
October	650,705.81	3,025,168.45	-	-	0.00%	0.00%	0.00%
YTD Totals	3,025,168.45	3,025,168.45	1,914,848.00	1,914,848.00	100.00%	100.00%	74.21%

*Tax passed by voters November 2019. Tax effective April 1, 2020.

Budgeted for FY 2021	$ 7,424,000
Y-T-D % Increase (Decrease) from FY 2020	100.00%
Actual % of FY 2021 Budget Remaining	74.21%
% of Time Elapsed	25.00%

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CITY OF JOPLIN, MISSOURI
GENERAL SALES TAX FOR POLICE & FIRE --1/2%*
ACCOUNT # 101-0000-400-0312
HISTORICAL TAX RECEIPTS BY MONTH

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	455,121.67	466,943.60	419,396.98	432,457.56	509,064.16	544,700.84	544,700.84	537,750.61	537,750.61	-1.28%	-1.28%	92.76%
December	560,746.84	607,934.54	558,969.95	861,997.66	615,680.31	677,338.25	1,222,039.09	701,509.00	1,239,259.61	3.57%	1.41%	83.31%
January	662,739.04	597,334.92	660,470.61	506,398.03	723,740.71	676,631.41	1,898,670.50	678,821.35	1,918,080.96	0.32%	1.02%	74.16%
February	537,711.48	529,615.23	575,344.14	670,561.05	633,762.08	667,542.37	2,566,212.87	-	-	0.00%	0.00%	0.00%
March	586,997.27	727,653.90	576,659.06	671,873.58	680,020.06	660,377.56	3,226,590.43	-	-	0.00%	0.00%	0.00%
April	561,441.13	559,500.77	561,297.01	551,626.62	595,796.46	534,740.95	3,761,331.38	-	-	0.00%	0.00%	0.00%
May	463,927.76	449,747.96	479,292.19	536,268.63	560,936.61	545,959.21	4,307,290.59	-	-	0.00%	0.00%	0.00%
June	539,025.41	678,926.95	584,970.84	608,968.16	631,632.40	618,450.70	4,925,741.29	-	-	0.00%	0.00%	0.00%
July	668,457.23	625,466.46	705,966.52	734,615.78	639,169.79	646,310.78	5,572,052.07	-	-	0.00%	0.00%	0.00%
August	457,047.33	441,492.42	509,068.22	534,861.93	536,592.93	624,237.41	6,196,289.48	-	-	0.00%	0.00%	0.00%
September	658,932.91	693,711.94	622,668.13	650,774.69	716,033.23	721,198.53	6,917,488.01	-	-	0.00%	0.00%	0.00%
October	585,907.48	577,039.15	540,029.95	532,915.48	627,014.08	660,951.69	7,578,439.70	-	-	0.00%	0.00%	0.00%
YTD Totals	6,738,055.55	6,955,367.84	6,794,133.60	7,293,319.17	7,469,442.82	7,578,439.70	7,578,439.70	1,918,080.96	1,918,080.96	0.32%	1.02%	74.16%

*Tax passed by voters November 2006. Tax effective April 1, 2007.

Budgeted for FY 2021	$ 7,424,000
Y-T-D % Increase (Decrease) from FY 2020	1.02%
Actual % of FY 2021 Budget Remaining	74.16%
% of Time Elapsed	25.00%

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CITY OF JOPLIN, MISSOURI
GENERAL POLICE & FIRE SALES TAX (19%)
ACCOUNT # 101-9003-500-9805
SALES TAX REMITTANCES PER MONTH

	FISCAL YEAR 2015		FISCAL YEAR 2016		FISCAL YEAR 2017		FISCAL YEAR 2018	
	Paid to TIF Developer	FY 2015 Y-T-D	Paid to TIF Developer	FY 2016 Y-T-D	Paid to TIF Developer	FY 2017 Y-T-D	Paid to TIF Developer	FY 2018 Y-T-D
November	15,119.09	15,119.09	30,930.04	30,930.04	43,706.90	43,706.90	37,678.59	37,678.59
December	20,657.22	35,776.31	17,988.89	48,918.93	25,268.49	68,975.39	22,048.25	59,726.84
January	32,272.01	68,048.32	36,782.48	85,701.41	38,582.91	107,558.30	44,992.98	104,719.82
February	33,687.16	101,735.48	31,220.78	116,922.19	31,871.17	139,429.47	43,836.10	148,555.92
March	3,699.49	105,434.96	34,761.11	151,683.30	27,992.77	167,422.24	32,127.58	180,683.50
April	56,291.08	161,726.04	49,925.49	201,608.79	39,272.59	206,694.83	44,207.64	224,891.14
May	34,763.84	196,489.88	33,337.02	234,945.81	33,130.56	239,825.39	38,083.48	262,974.62
June	17,313.70	213,803.58	23,408.47	258,354.28	27,978.80	267,804.19	16,834.24	279,808.86
July	27,909.40	241,712.98	36,086.09	294,440.37	36,656.30	304,460.49	41,848.40	321,657.26
August	30,862.36	272,575.34	28,824.37	323,264.74	37,420.57	341,881.06	32,395.46	354,052.72
September	16,579.98	289,155.32	21,831.21	345,095.95	34,427.45	376,308.51	39,451.56	393,504.28
October	30,745.09	319,900.41	30,899.50	375,995.45	42,175.88	418,484.39	26,225.09	419,729.37
YTD Totals	**319,900.41**	**319,900.41**	**375,995.45**	**375,995.45**	**418,484.39**	**418,484.39**	**419,729.37**	**419,729.37**

	FISCAL YEAR 2019		FISCAL YEAR 2020		FISCAL YEAR 2021		FISCAL YEAR 2022	
	Paid to TIF Developer	FY 2019 Y-T-D	Paid to TIF Developer	FY 2020 Y-T-D	Paid to TIF Developer	FY 2021 Y-T-D	Paid to TIF Developer	FY 2022 Y-T-D
November	34,030.03	34,030.03	31,267.06	31,267.06	20,149.70	20,149.70	-	-
December	33,903.32	67,933.35	33,634.58	64,901.64	17,377.80	37,527.50	-	-
January	32,389.68	100,323.03	40,192.76	105,094.40	-	-	-	-
February	35,761.10	136,084.13	55,711.08	160,805.48	-	-	-	-
March	39,434.45	175,518.58	14,700.76	175,506.24	-	-	-	-
April	31,939.30	207,457.88	12,440.09	187,946.33	-	-	-	-
May	42,938.87	250,396.75	19,528.44	207,474.77	-	-	-	-
June	33,281.41	283,678.16	17,779.21	225,253.98	-	-	-	-
July	37,907.95	321,586.11	14,837.48	240,091.46	-	-	-	-
August	42,868.95	364,455.06	16,736.29	256,827.75	-	-	-	-
September	34,399.95	398,855.01	21,843.21	278,670.96	-	-	-	-
October	36,820.61	435,675.62	15,469.44	294,140.40	-	-	-	-
YTD Totals	**435,675.62**	**435,675.62**	**294,140.40**	**294,140.40**	**37,527.50**	**37,527.50**	**-**	**-**

Note: Total collections are shown on the historical tax receipts report. The amounts above represent 50% of sales tax collections collected from the TIF districts. The above amounts have been remitted to the TIF developers and represent date paid to the developer and not the date collected from the state.

CITY OF JOPLIN, MISSOURI
PARKS & STORMWATER SALES TAX --1/4%
ACCOUNT # 130-0000-400-0306 & 0307
HISTORICAL TAX RECEIPTS BY MONTH

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	227,560.56	233,471.54	209,698.54	216,228.57	254,532.30	272,356.57	272,356.57	268,875.08	268,875.08	-1.28%	-1.28%	92.76%
December	280,373.67	303,967.11	279,488.01	430,998.32	307,839.68	338,668.97	611,025.54	350,754.38	619,629.46	3.57%	1.41%	83.31%
January	331,371.32	298,657.08	330,235.20	253,198.71	361,870.28	338,316.02	949,341.56	339,410.59	959,040.05	0.32%	1.02%	74.16%
February	268,999.27	264,811.14	287,671.99	335,278.24	316,881.33	333,770.51	1,283,112.07	-	-	0.00%	0.00%	0.00%
March	293,538.03	363,932.37	288,370.96	335,936.56	340,010.00	330,188.70	1,613,300.77	-	-	0.00%	0.00%	0.00%
April	280,760.68	279,818.93	280,654.85	275,813.16	297,897.88	267,370.11	1,880,670.88	-	-	0.00%	0.00%	0.00%
May	231,967.63	225,069.39	239,646.19	268,151.07	280,467.68	272,979.04	2,153,649.92	-	-	0.00%	0.00%	0.00%
June	269,513.22	339,463.51	292,485.92	304,484.24	315,816.05	309,224.94	2,462,874.86	-	-	0.00%	0.00%	0.00%
July	334,239.01	312,732.95	352,983.02	367,307.66	319,584.71	323,155.02	2,786,029.88	-	-	0.00%	0.00%	0.00%
August	228,525.05	220,746.38	254,534.57	267,431.08	268,296.43	312,118.45	3,098,148.33	-	-	0.00%	0.00%	0.00%
September	329,465.93	346,784.49	311,334.42	325,388.58	358,016.60	360,598.73	3,458,747.06	-	-	0.00%	0.00%	0.00%
October	292,953.86	288,519.48	270,014.78	266,464.39	313,506.79	330,475.56	3,789,222.62	-	-	0.00%	0.00%	0.00%
YTD Totals	3,369,268.23	3,477,974.37	3,397,118.45	3,646,680.58	3,734,719.73	3,789,222.62	3,789,222.62	959,040.05	959,040.05	0.32%	1.02%	74.16%

Budgeted for FY 2021	$ 3,712,000
Y-T-D % Increase (Decrease) from FY 2020	1.02%
Actual % of FY 2021 Budget Remaining	74.16%
% of Time Elapsed	25.00%

NOTE: Taxes are collected by the Department of Revenue approximately 30 days following the month in which taxable sales occur. Collections are remitted to the City by the 10th of each month for the prior months reported sales. Effective January 1, 2000, the State of Missouri Department of Revenue increased the threshold for monthly filing requirement from $250 to $500 for state tax collected.

Sales tax figures include the TIF sales tax collections. 50% of the TIF sales tax collections have to be remitted by the City to the TIF developer after being received from the State.

Actual budgeted increase is calculated by using the prior year actual collections compared to the budgeted amount.

This information is reported on a cash basis, while the accounting records are reported on an accrual basis.

CITY OF JOPLIN, MISSOURI
PARKS & STORMWATER SALES TAX (10%)*
ACCOUNT # 130-9003-530-9805 & 130-9003-560-9805
SALES TAX REMITTANCES PER MONTH

	FISCAL YEAR 2014		FISCAL YEAR 2015		FISCAL YEAR 2016		FISCAL YEAR 2017	
	Paid to TIF Developers	FY 2014 Y-T-D	Paid to TIF Developers	FY 2015 Y-T-D	Paid to TIF Developers	FY 2016 Y-T-D	Paid to TIF Developers	FY 2017 Y-T-D
November	9,927.08	9,927.08	8,037.79	8,037.79	16,443.41	16,443.41	23,235.99	23,235.99
December	10,430.65	20,357.74	10,982.04	19,019.83	9,563.48	26,006.88	13,433.54	36,669.53
January	9,318.34	29,676.08	17,156.84	36,176.67	19,554.75	45,561.63	20,511.91	57,181.44
February	11,247.06	40,923.14	17,909.18	54,085.85	16,597.97	62,159.60	16,943.74	74,125.18
March	10,752.16	51,675.30	1,966.77	56,052.61	18,480.12	80,639.72	14,881.85	89,007.03
April	18,486.28	70,161.58	29,926.15	85,978.76	26,541.99	107,181.71	20,878.57	109,885.60
May	11,275.62	81,437.19	18,481.57	104,460.33	17,723.03	124,904.74	17,613.27	127,498.87
June	14,533.93	95,971.12	9,204.52	113,664.85	12,444.69	137,349.44	14,874.43	142,373.30
July	19,191.90	115,163.02	14,837.53	128,502.39	19,184.52	156,533.96	19,487.67	161,860.97
August	18,374.72	133,537.74	16,407.43	144,909.81	15,323.96	171,857.92	19,893.97	181,754.94
September	11,501.27	145,039.01	8,814.45	153,724.26	11,606.17	183,464.09	18,302.74	200,057.68
October	19,225.36	164,264.38	16,345.07	170,069.34	16,427.17	199,891.26	22,422.05	222,479.73
YTD Totals	**164,264.38**	**164,264.38**	**170,069.34**	**170,069.34**	**199,891.26**	**199,891.26**	**222,479.73**	**222,479.73**

	FISCAL YEAR 2018		FISCAL YEAR 2019		FISCAL YEAR 2020		FISCAL YEAR 2021	
	Paid to TIF Developers	FY 2018 Y-T-D	Paid to TIF Developers	FY 2019 Y-T-D	Paid to TIF Developers	FY 2020 Y-T-D	Paid to TIF Developers	FY 2021 Y-T-D
November	20,031.15	20,031.15	18,091.46	18,091.46	16,622.58	16,622.58	10,712.23	10,712.23
December	11,721.56	31,752.71	18,024.09	36,115.55	17,881.22	34,503.80	9,238.60	19,950.83
January	23,919.71	55,672.42	17,219.40	53,334.95	21,367.76	55,871.56	-	-
February	23,304.68	78,977.10	19,011.75	72,346.70	29,617.80	85,489.36	-	-
March	17,080.05	96,057.15	20,964.62	93,311.32	7,815.40	93,304.76	-	-
April	23,502.20	119,559.35	16,979.96	110,291.28	6,613.55	99,918.31	-	-
May	20,246.40	139,805.75	22,827.68	133,118.96	10,381.95	110,300.26	-	-
June	8,949.63	148,755.38	17,693.47	150,812.43	9,452.00	119,752.26	-	-
July	22,247.96	171,003.34	20,153.08	170,965.51	7,888.08	127,640.34	-	-
August	17,222.47	188,225.81	22,790.51	193,756.02	8,897.55	136,537.89	-	-
September	20,973.72	209,199.53	18,288.12	212,044.14	11,612.55	148,150.44	-	-
October	13,942.10	223,141.63	19,575.02	231,619.16	8,224.05	156,374.49	-	-
YTD Totals	**223,141.63**	**223,141.63**	**231,619.16**	**231,619.16**	**156,374.49**	**156,374.49**	**19,950.83**	**19,950.83**

*Percentage changed from 11.8% to10% beginning with the June 2007 payment to the TIF developers due to the additional General Sales Tax for Police & Fire.

Note: Total collections are shown on the historical tax receipts report. The amounts above represent 50% of sales tax collections collected from the TIF districts. The above amounts have been remitted to the TIF developers and represent date paid to the developer and not the date collected from the state.

CITY OF JOPLIN, MISSOURI
TRANSPORTATION SALES TAX --1/2%
ACCOUNT # 140-0000-400-0302
HISTORICAL TAX RECEIPTS BY MONTH

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	456,361.74	467,295.26	419,608.03	432,420.42	509,336.78	545,214.59	545,214.59	537,913.56	537,913.56	-1.34%	-1.34%	92.75%
December	561,094.71	608,264.73	559,361.53	862,156.43	616,437.35	677,641.12	1,222,855.71	701,677.42	1,239,590.98	3.55%	1.37%	83.30%
January	663,255.77	597,584.62	660,948.18	506,429.50	725,424.74	676,784.92	1,899,640.63	679,145.12	1,918,736.10	0.35%	1.01%	74.15%
February	538,742.21	530,407.54	575,671.75	671,486.26	635,548.13	667,583.59	2,567,224.22	-	-	0.00%	0.00%	0.00%
March	588,009.42	728,176.62	577,215.04	672,620.42	680,776.00	661,127.22	3,228,351.44	-	-	0.00%	0.00%	0.00%
April	561,598.44	559,968.21	562,401.48	551,820.80	596,506.99	535,710.72	3,764,062.16	-	-	0.00%	0.00%	0.00%
May	464,269.10	450,350.34	479,839.38	536,733.66	561,093.96	546,293.73	4,310,355.89	-	-	0.00%	0.00%	0.00%
June	539,494.96	679,260.03	585,660.61	609,938.18	632,385.22	618,622.76	4,928,978.65	-	-	0.00%	0.00%	0.00%
July	668,878.26	625,762.54	706,272.20	735,017.79	639,659.01	646,444.54	5,575,423.19	-	-	0.00%	0.00%	0.00%
August	457,304.37	441,664.10	509,832.27	535,343.84	537,061.77	624,662.11	6,200,085.30	-	-	0.00%	0.00%	0.00%
September	659,162.96	693,698.76	622,587.77	651,176.48	716,813.63	721,446.39	6,921,531.69	-	-	0.00%	0.00%	0.00%
October	586,084.16	577,290.80	540,220.47	533,127.91	627,248.75	661,273.59	7,582,805.28	-	-	0.00%	0.00%	0.00%
YTD Totals	6,744,256.10	6,959,723.55	6,799,618.71	7,298,271.69	7,478,292.33	7,582,805.28	7,582,805.28	1,918,736.10	1,918,736.10	0.35%	1.01%	74.15%

Budgeted for FY 2021	$ 7,424,000
Y-T-D % Increase (Decrease) from FY 2020	1.01%
Actual % of FY 2021 Budget Remaining	74.15%
% of Time Elapsed	25.00%

NOTE: Taxes are collected by the Department of Revenue approximately 30 days following the month in which taxable sales occur. Collections are remitted to the City by the 10th of each month for the prior months reported sales. Effective January 1, 2000, the State of Missouri Department of Revenue increased the threshold for monthly filing requirement from $250 to $500 for state tax collected.

Sales tax figures include the TIF sales tax collections. 50% of the TIF sales tax collections have to be remitted by the City to the TIF developer after being received from the State.

Actual budgeted increase is calculated by using the prior year actual collections compared to the budgeted amount.

This information is reported on a cash basis, while the accounting records are reported on an accrual basis.

CITY OF JOPLIN, MISSOURI
TRANSPORTATION SALES TAX (19%)*
ACCOUNT # 140-9003-530-9805
SALES TAX REMITTANCES PER MONTH

	FISCAL YEAR 2014		FISCAL YEAR 2015		FISCAL YEAR 2016		FISCAL YEAR 2017	
	Paid to TIF Developer	FY 2014 Y-T-D	Paid to TIF Developer	FY 2015 Y-T-D	Paid to TIF Developer	FY 2016 Y-T-D	Paid to TIF Developer	FY 2017 Y-T-D
November	18,861.46	18,861.46	15,271.81	15,271.81	31,242.47	31,242.47	44,148.38	44,148.38
December	19,818.24	38,679.70	20,865.87	36,137.68	18,170.60	49,413.07	25,523.72	69,672.10
January	17,704.85	56,384.55	32,598.00	68,735.67	37,154.02	86,567.10	38,972.64	108,644.74
February	21,369.42	77,753.97	34,027.44	102,763.11	31,536.14	118,103.23	32,193.10	140,837.84
March	20,429.10	98,183.07	3,736.86	106,499.97	35,112.23	153,215.47	28,275.52	169,113.36
April	35,123.93	133,307.00	56,859.68	163,359.65	50,429.78	203,645.25	39,669.28	208,782.64
May	21,423.67	154,730.67	35,114.99	198,474.64	33,673.76	237,319.01	33,465.21	242,247.85
June	27,614.46	182,345.13	17,488.59	215,963.23	23,644.92	260,963.93	28,261.42	270,509.27
July	36,464.60	218,809.73	28,191.31	244,154.54	36,450.59	297,414.52	37,026.56	307,535.83
August	34,911.98	253,721.71	31,174.11	275,328.65	29,115.53	326,530.05	37,798.55	345,334.38
September	21,852.42	275,574.13	16,747.46	292,076.10	22,051.73	348,581.78	34,775.20	380,109.58
October	36,528.19	312,102.31	31,055.64	323,131.75	31,211.62	379,793.40	42,601.90	422,711.48
YTD Totals	**312,102.31**	**312,102.31**	**323,131.75**	**323,131.75**	**379,793.40**	**379,793.40**	**422,711.48**	**422,711.48**

	FISCAL YEAR 2018		FISCAL YEAR 2019		FISCAL YEAR 2020		FISCAL YEAR 2021	
	Paid to TIF Developer	FY 2018 Y-T-D	Paid to TIF Developer	FY 2019 Y-T-D	Paid to TIF Developer	FY 2020 Y-T-D	Paid to TIF Developer	FY 2021 Y-T-D
November	38,059.18	38,059.18	34,373.77	34,373.77	31,582.89	31,582.89	20,353.23	20,353.23
December	22,270.96	60,330.14	34,245.78	68,619.55	33,974.32	65,557.21	17,553.33	37,906.56
January	45,447.45	105,777.59	32,716.85	101,336.40	40,598.75	106,155.96	-	-
February	44,278.89	150,056.48	36,122.32	137,458.72	56,273.82	162,429.78	-	-
March	32,452.10	182,508.58	39,832.78	177,291.50	14,849.26	177,279.04	-	-
April	44,654.18	227,162.76	32,261.92	209,553.42	12,565.75	189,844.79	-	-
May	38,468.17	265,630.93	43,372.60	252,926.02	19,725.70	209,570.49	-	-
June	17,004.29	282,635.22	33,617.59	286,543.61	17,958.80	227,529.29	-	-
July	42,271.11	324,906.33	38,290.86	324,834.47	14,987.36	242,516.65	-	-
August	32,722.69	357,629.02	43,301.97	368,136.44	16,905.34	259,421.99	-	-
September	39,850.06	397,479.08	34,747.43	402,883.87	22,063.85	281,485.84	-	-
October	26,489.99	423,969.07	37,192.54	440,076.41	15,625.70	297,111.54	-	-
YTD Totals	**423,969.07**	**423,969.07**	**440,076.41**	**440,076.41**	**297,111.54**	**297,111.54**	**37,906.56**	**37,906.56**

*Percentage changed from 23.5% to 19% beginning with the June 2007 payment to the TIF developers due to the additional General Sales Tax for Police & Fire.

Note: Total collections are shown on the historical tax receipts report. The amounts above represent 50% of sales tax collections collected from the TIF districts. The above amounts have been remitted to the TIF developers and represent date paid to the developer and not the date collected from the state.

CITY OF JOPLIN, MISSOURI
CAPITAL IMPROVEMENT SALES TAX --3/8%
ACCOUNT # 145-0000-400-0308
HISTORICAL TAX RECEIPTS BY MONTH

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2020 Y-T-D	FY 2021	FY 2021 Y-T-D	Monthly % Change from FY 2020	Y-T-D % Change from FY 2020	Actual % of FY 2021 Budget Remaining
November	341,341.54	350,207.62	314,547.92	324,343.25	381,798.45	408,534.06	408,534.06	403,312.57	403,312.57	-1.28%	-1.28%	92.76%
December	420,560.40	455,950.84	419,231.64	646,497.65	461,760.49	508,003.66	916,537.72	526,131.61	929,444.18	3.57%	1.41%	83.31%
January	497,056.68	447,932.63	495,352.86	379,798.62	542,805.76	507,473.32	1,424,011.04	509,116.02	1,438,560.20	0.32%	1.02%	74.16%
February	403,284.22	397,216.97	431,508.37	502,917.97	475,321.60	500,656.25	1,924,667.29	-	-	0.00%	0.00%	0.00%
March	440,283.27	545,884.09	432,533.68	503,904.91	510,014.83	495,283.25	2,419,950.54	-	-	0.00%	0.00%	0.00%
April	421,135.42	419,727.53	420,982.14	413,719.82	446,847.84	401,055.54	2,821,006.08	-	-	0.00%	0.00%	0.00%
May	347,951.11	337,601.52	359,469.01	402,200.92	420,701.61	409,469.18	3,230,475.26	-	-	0.00%	0.00%	0.00%
June	404,270.04	509,194.97	438,728.50	456,726.03	473,724.29	463,837.55	3,694,312.81	-	-	0.00%	0.00%	0.00%
July	501,358.79	469,099.83	529,474.97	550,961.84	479,377.25	484,732.73	4,179,045.54	-	-	0.00%	0.00%	0.00%
August	342,787.82	331,119.62	381,801.78	401,146.37	402,444.81	468,178.34	4,647,223.88	-	-	0.00%	0.00%	0.00%
September	494,199.42	520,270.00	467,001.42	488,080.89	537,025.17	540,898.55	5,188,122.43	-	-	0.00%	0.00%	0.00%
October	439,430.59	432,779.49	405,022.38	399,702.28	470,260.48	495,713.98	5,683,836.41	-	-	0.00%	0.00%	0.00%
YTD Totals	5,053,659.30	5,216,985.11	5,095,654.67	5,470,000.55	5,602,082.58	5,683,836.41	5,683,836.41	1,438,560.20	1,438,560.20	0.32%	1.02%	74.16%

Budgeted for FY 2021	$ 5,568,000
Y-T-D % Increase (Decrease) from FY 2020	1.02%
Actual % of FY 2021 Budget Remaining	74.16%
% of Time Elapsed	25.00%

NOTE: Taxes are collected by the Department of Revenue approximately 30 days following the month in which taxable sales occur. Collections are remitted to the City by the 10th of each month for the prior months reported sales. Effective January 1, 2000, the State of Missouri Department of Revenue increased the threshold for monthly filing requirement from $250 to $500 for state tax collected.

Sales tax figures include the TIF sales tax collections. 50% of the TIF sales tax collections have to be remitted by the City to the TIF developer after being received from the State.

Actual budgeted increase is calculated by using the prior year actual collections compared to the budgeted amount.

This information is reported on a cash basis, while the accounting records are reported on an accrual basis.

CITY OF JOPLIN, MISSOURI
CAPITAL IMPROVEMENT SALES TAX (14%)*
ACCOUNT # 145-9003-520-9805
SALES TAX REMITTANCES PER MONTH

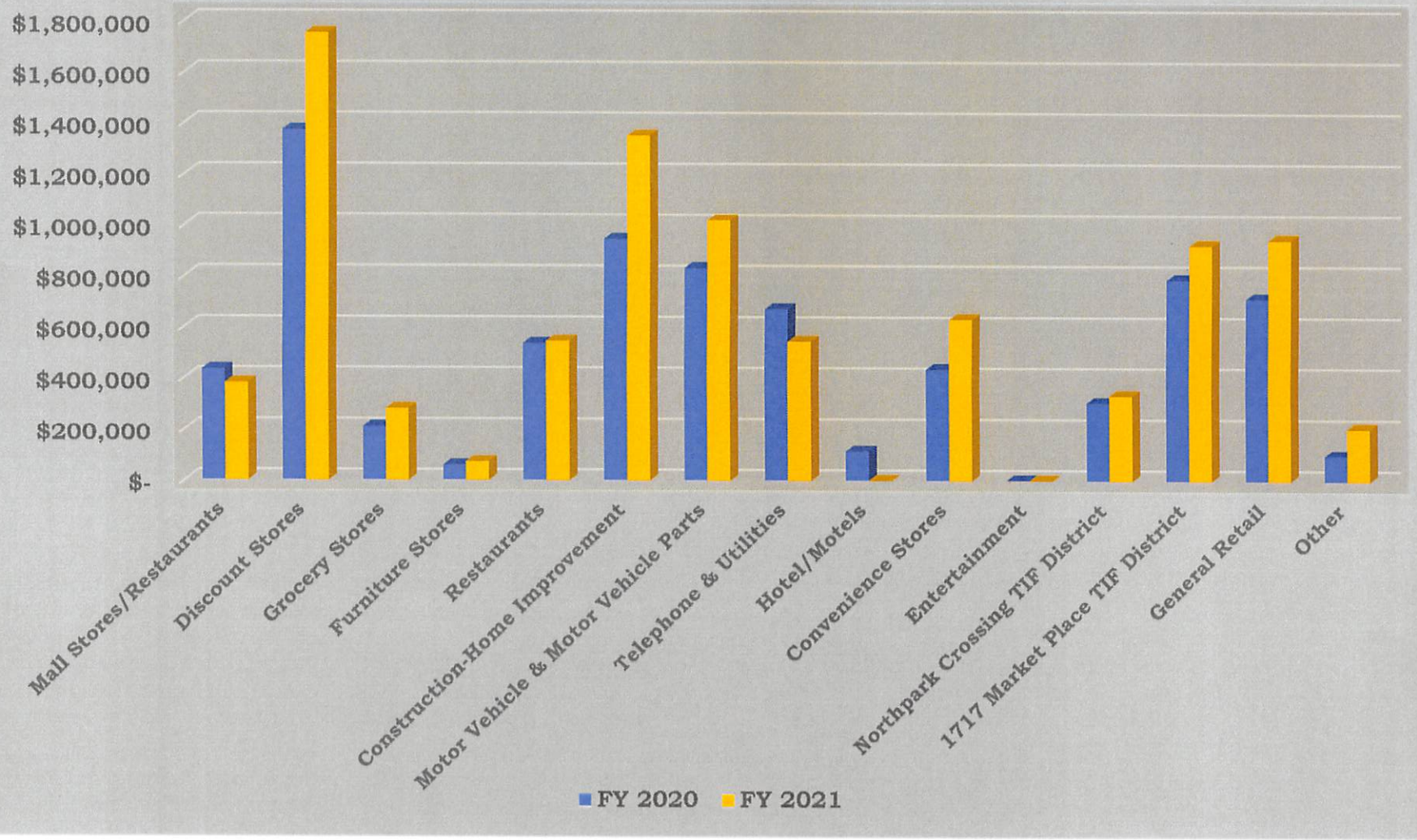
	FISCAL YEAR 2014		FISCAL YEAR 2015		FISCAL YEAR 2016		FISCAL YEAR 2017	
	Paid to TIF Developers	FY 2014 Y-T-D	Paid to TIF Developers	FY 2015 Y-T-D	Paid to TIF Developers	FY 2016 Y-T-D	Paid to TIF Developers	FY 2017 Y-T-D
November	13,897.92	13,897.92	11,252.91	11,252.91	23,020.77	23,020.77	32,530.39	32,530.39
December	14,602.92	28,500.83	15,374.85	26,627.76	13,388.87	36,409.63	18,806.95	51,337.34
January	13,045.68	41,546.51	24,019.58	50,647.34	27,376.65	63,786.28	28,716.68	80,054.02
February	15,745.89	57,292.40	25,072.85	75,720.19	23,237.16	87,023.44	23,721.23	103,775.25
March	15,053.02	72,345.42	2,753.47	78,473.66	25,872.17	112,895.61	20,834.59	124,609.84
April	25,880.79	98,226.21	41,896.60	120,370.26	37,158.79	150,054.40	29,230.00	153,839.84
May	15,785.86	114,012.07	25,874.20	146,244.47	24,812.24	174,866.64	24,658.58	178,498.42
June	20,347.50	134,359.57	12,886.33	159,130.80	17,422.57	192,289.21	20,824.20	199,322.62
July	26,868.65	161,228.22	20,772.55	179,903.34	26,858.33	219,147.54	27,282.73	226,605.35
August	25,724.61	186,952.84	22,970.40	202,873.74	21,453.55	240,601.09	27,851.56	254,456.91
September	16,101.78	203,054.62	12,340.23	215,213.97	16,248.64	256,849.73	25,623.83	280,080.74
October	26,915.51	229,970.13	22,883.10	238,097.07	22,998.04	279,847.77	31,390.87	311,471.61
YTD Totals	**229,970.13**	**229,970.13**	**238,097.07**	**238,097.07**	**279,847.77**	**279,847.77**	**311,471.61**	**311,471.61**

	FISCAL YEAR 2018		FISCAL YEAR 2019		FISCAL YEAR 2020		FISCAL YEAR 2021	
	Paid to TIF Developers	FY 2018 Y-T-D	Paid to TIF Developers	FY 2019 Y-T-D	Paid to TIF Developers	FY 2020 Y-T-D	Paid to TIF Developers	FY 2021 Y-T-D
November	28,043.61	28,043.61	25,328.04	25,328.04	23,271.61	23,271.61	14,997.12	14,997.12
December	16,410.18	44,453.79	25,233.73	50,561.77	25,033.71	48,305.32	12,934.04	27,931.16
January	33,487.60	77,941.39	24,107.15	74,668.92	29,914.87	78,220.19	-	-
February	32,626.55	110,567.94	26,616.45	101,285.37	41,464.92	119,685.11	-	-
March	23,912.07	134,480.01	29,350.47	130,635.84	10,941.56	130,626.67	-	-
April	32,903.08	167,383.09	23,771.94	154,407.78	9,258.97	139,885.64	-	-
May	28,344.96	195,728.05	31,958.76	186,366.54	14,534.73	154,420.37	-	-
June	12,529.48	208,257.53	24,770.85	211,137.39	13,232.80	167,653.17	-	-
July	31,147.14	239,404.67	28,214.32	239,351.71	11,043.31	178,696.48	-	-
August	24,111.45	263,516.12	31,906.71	271,258.42	12,456.57	191,153.05	-	-
September	29,363.20	292,879.32	25,603.37	296,861.79	16,257.57	207,410.62	-	-
October	19,518.94	312,398.26	27,405.03	324,266.82	11,513.67	218,924.29	-	-
YTD Totals	**312,398.26**	**312,398.26**	**324,266.82**	**324,266.82**	**218,924.29**	**218,924.29**	**27,931.16**	**27,931.16**

*Percentage changed from 17.7% to14% beginning with the June 2007 payment to the TIF developers due to the additional General Sales Tax for Police & Fire.

Note: Total collections are shown on the historical tax receipts report. The amounts above represent 50% of sales tax collections collected from the TIF districts. The above amounts have been remitted to the TIF developers and represent date paid to the developer and not the date collected from the state.

1st QUARTER (NOV-JAN) SALES TAX COMPARISON BY CATEGORY (TOP 100 BUSINESSES)



CITY OF JOPLIN MISSOURI

NOTICE OF REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO. 2021-RFP-06

POLICE DEPARTMENT RESOURCE ALLOCATION STUDY

RFP Due Date: 10:00 A.M., February 19, 2021

Location: City of Joplin
Police Department
303 East 3rd Street
Joplin, MO 64801

Staff: Sloan Rowland, Police Chief
Email: srowland@joplinmo.org
Phone: 417-623-3131

Proposals will be received by the Police Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.

Proposals must be submitted in an envelope with the Request for Proposal number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.

Consultants are strongly encouraged to carefully read the entire Request for Proposal.

January 22, 2021
Issue Date

CITY OF JOPLIN, MISSOURI

1.0 SCOPE OF WORK

1.1 Purpose

The City is interested in obtaining the services of a consulting firm to perform a resource allocation study about the future of the Joplin Police Department. The City is interested in a qualified firm capable of providing guidance on multiple facets of the agency. The goal of the study is to determine the personnel allocation needs for the Joplin Police Department, along with the proper allocation of those personnel resources to best meet the needs of the community. The study is intended to focus on personnel allocation, staffing and scheduling within the Uniform Operations Bureau and the Criminal Investigations Bureau. The study is also seeking recommendations on the proper beat configuration for the current boundaries of the City, as well as guidance based on projected future growth of the City. The City is soliciting competitive proposals to perform this study.

1.2 Background

Joplin is located in the southwest corner of Missouri, bordering Kansas, Oklahoma and Arkansas. Joplin also has two major intersecting Interstate Highways within the city limits. The City of Joplin's population is 50,175, but due to the regional nature of Southwest Missouri, the daytime population of Joplin swells to approximately 240,000. A forty-mile radius of Joplin encompasses 400,000 people, making Joplin the fourth largest metropolitan area in Missouri. Joplin city limits, which covers more than thirty square miles, continues to experience moderate growth while rapid growth is occurring in the surrounding regional area.

The Joplin Police Department is comprised of 110 sworn officer positions and 51.8 civilian staff members. The agency has four bureaus, excluding Administration, which are Uniform Operations, Criminal Investigations, Support Services, and Professional Standards. The Joplin Police Department organization chart is included as Exhibit B of this RFP.

Uniform Operations has 63 authorized sworn officers and 1 civilian staff member. This bureau is overseen by a Police Captain, with 6 Sergeants assigned to this division. Each Sergeant is in charge of a shift/patrol team. Each shift/patrol team is assigned one Corporal, one K-9 Officer (except the traffic team) and 7 police officers.

Currently, the City is divided into five separate beats as follows:

- 101 – Northeast area
- 201 – Northwest area
- 301 – Southeast area
- 401 – Southwest area
- 501 – Center area

Each beat is assigned one officer. Additional officers on the shift are "roaming" between beats assisting with any calls for service. The Uniform Operations Bureau currently utilizes ten-hour shifts as follows:

- 2 Days/2 Evenings-7am-5pm Monday & Tuesday; 4pm-2am Thursday & Friday

- 1 Evening/3 Midgnights-4pm-2am Friday; 9:30pm-7:30am Saturday, Sunday and Monday
- Days-7am-5pm Thursday, Friday, Saturday and Sunday
- Evenings-4pm-2am Saturday, Sunday, Monday and Tuesday
- Midnights-9:30pm-7:30am Tuesday, Wednesday, Thursday and Friday

The Traffic Enforcement Unit has a separate schedule that covers the highest occurrence of vehicular accidents. This unit covers calls for service for Uniform Operations each Wednesday from 7am-5pm.

The Criminal Investigations Bureau is made up of 25 authorized sworn officers, which includes 1 Captain, 2 Sergeants, 3 Corporals, and 19 Detectives, supported by 3 civilian staff members. This Bureau has two divisions-Property Crimes and Crimes Against Persons. The Criminal Investigations Bureau also has a Special Investigations Unit, ATF and FBI Task Force Officers, the Southwest Missouri Cyber Crimes Task Force, as well as an evidence facility for the department.

1.3 Study Requirements

The consultant shall collaborate with the employees of the City of Joplin to evaluate the agency's current staffing and organizational structure as well as any recommendations for change based on the City's current population and other data. The study will also evaluate the same information based on projected growth of the City. The resource allocation study is intended to obtain answers, insight and recommendations based upon available CAD data, staff interviews or surveys, CALEA standards, and other agency records and information. Specific areas of interest include, but are not limited to, the following questions:

1) What is the optimal staffing level for the Uniform Operations Bureau in order to obtain targeted performance levels? Please explain the basis for any recommendations.
    a. Information should be provided based on the current level of service being provided by the department.
    b. Information should be provided based on the current level of service being provided by the department based on projected community growth for the next 15 years.
    c. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future.
    d. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future based on projected community growth for the next 15 years.

2) What is the optimal work schedule for the Uniform Operations Bureau? Please explain the basis for any recommendations.

3) What is the optimal staffing level for the Criminal Investigations Bureau? Please explain the basis for any recommendations.
    a. Information should be provided based on the current level of service being provided by the department.
    b. Information should be provided based on the current level of service being provided by the department based on projected community growth for the next 15 years.

c. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future.
d. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future based on projected community growth for the next 15 years.

4) What is the optimal beat configuration within the city limits? Please explain the basis for any recommendations.

5) What is the optimal staffing level for all bureaus of the Police Department? Please explain the basis for any recommendations.
   a. Information should be provided based on the current level of service being provided by the department.
   b. Information should be provided based on the current level of service being provided by the department based on projected community growth for the next 15 years.
   c. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future.
   d. Additionally information should be provided based on an enhanced level of service that could be provided by the department in the future based on projected community growth for the next 15 years.

6) What is the optimal work schedule for all bureaus of the Police Department? Please explain the basis for any recommendations.

Final report will be presented to City Council by Consultant and to one additional group, if required by the City.

1.4 Content Requirements

Each Proposal shall include the following:

The Proposal must detail how the Consultant will provide the Scope of Services required by this RFP and the cost of providing those services. Price guarantees should be included if applicable. Consultants are encouraged to present in their Proposals any alternate or creative means of providing any item specified in the Scope of Services, and the effect that would have on the proposed prices.

1.4.1 Company Profile

Provide the following information relative to your firm:

A. Firm name and business address, including telephone and facsimile numbers, and e-mail address.
B. Year established (include former firm names and year established). Identify the country and state in which the firm was incorporated or adopted.
C. Provide the Firm's type of ownership and, if applicable, parent company or subsidiaries. Include dates of any corporate mergers and/or acquisitions, including all present and former subsidiaries with dates of any and all restructuring since the founding date. Also, provide any licensure in Missouri.

D. Clarify the business address and telephone number of the office(s) at which the work is to be accomplished (if different than item #A). Also include the name, address, and telephone number of the project manager, if different than item A.

1.4.2 Organizational Structure

Describe your firm's organizational structure and discuss how you anticipate organizing your project team for this engagement.

1.4.3 Key Staff Resumes

Provide a listing of key project team members who will be involved. Provide resumes for the project manager and other key managerial staff and technical information, which include work experience, education, and any work-related publications. The key people proposed for the project must actually participate. If, because of extenuating circumstances, a member must be replaced, the City must approve the new member.

1.4.4 Experience and Qualifications

Set forth your experience and qualifications as they relate to the proposed project in terms of technical scope, tasks involved, deliverable products, and other elements of the work as they relate to the evaluation criteria and all requirements of this RFP. The Proposal should provide all information which the Consultant considers pertinent to its qualifications for performing the work called for by the RFP.

1.4.5 References

Each Consultant must furnish a minimum of three (3) references. References should be listed for similar type work as requested in this RFP. Each reference must identify and describe the project worked on and specify the originating and final project manager for the party providing the reference. References may or may not be reviewed or contacted, at the sole discretion of the City.

1.4.6 Timeline to Complete Study

Each Consultant must furnish a timeline to complete the scope of work outlined in this RFP.

1.5 Administrative Requirements

1.5.1 RFP Schedule

The City anticipates that the following timetable will apply to this RFP. The dates following the January 22, 2021 RFP issue date are subject to change:

Activity	Date
RFP issued	January 22, 2021
RFP Due Date	February 19, 2021
Finalist Interviews (if required)	March 3, 2021
Vendor Selection	March 4, 2021
Complete Contract	March 8, 2021
Present Contract to Council for Approval	March 15, 2021
Consultant Commence Work	March 16, 2021
Final Report Complete	June 30, 2021

Addenda to the RFP and Requests for Information:

The City may, at its sole discretion, issue Addenda to this Request for Proposals containing responses to questions and requests for information, clarifications or revisions of the RFP, or any other matters that the City deems appropriate. Addenda will be issued to those to whom the City sent the original RFP.

Any question, request for clarification, or request for additional information regarding this RFP should be submitted no later than January 29, 2021 via e-mail to srowland@joplinmo.org, or in writing, to Sloan Rowland (Attn: Police Department Resource Allocation Study RFP), City of Joplin, 303 East 3rd Street, Joplin, MO 64801. No oral response by any employee or agent of the City shall be binding on the City or shall in any way be considered a commitment by the City. If a Consultant finds any inconsistency or ambiguity in the RFP, the Consultant is requested to contact the Police Department, at the above address.

1.6 Proposal Selection and Evaluation

1.6.1 Proposal Evaluation Process

Proposals, which the City determines in its sole discretion, that are deemed responsive to this RFP, will be reviewed and evaluated by the City. The City reserves the right to request Consultants to make one or more presentations to the City at the City's offices at the Consultant's sole cost and expense, addressing Consultants' ability to achieve the scope of work of this RFP. Proposals will be evaluated, in part, according to whether the Consultant meets the minimum qualifications and submits a proposal complying with all the requirements of this RFP.

Evaluation of vendor proposals will be based on the following criteria:

25% Methodology - that the vendor will use to conduct work outlined in RFP and evidence of ability to perform the work described herein.

25% Experience – previous experience performing related projects of complex nature, including, but not limited to, similar size and type of organization.

10% References – will be based on references submitted as part of RFP but can include clients not submitted.
30% Cost of proposal – must contain a cost for the requested scope of work in a "not to exceed" amount.
10% Staff - capability and availability of professional staff to serve the City of Joplin in a competent and timely manner.

1.6.2 Responsibility for Costs

The Consultant shall be fully responsible for all costs associated with the development, preparation, transmittal, and submission of any Proposal or material submitted in response to this RFP. The City assumes no contractual or other obligations as a result of the issuance of this RFP, the preparation or submission of a Proposal by a Consultant, the evaluation of Proposals, or the selection of any Consultant for further negotiations.

1.7 Contract Terms and Conditions

The City may condition award of the Contract on the Consultant's acceptance of the terms and conditions contained in the form of agreement attached hereto and made a part hereof as Exhibit A. Consultants may submit with its Proposal, written objections to the terms and conditions established in this RFP and/or agreement by identifying the specific section(s) and paragraph(s) objected to, stating the reason(s) for the objection and proposing alternative terms. Should Consultant object to any of the terms and conditions established in this RFP, including the form of agreement, the City reserves the right, in its sole discretion, to permit Consultant to rescind any or all such exceptions at any time prior to award of a contract. The City, in its sole discretion, may evaluate proposals according to whether the Consultant objects to terms and conditions and if Consultant does object, the number and type of objections. In no event shall the City's selection of a Consultant for further negotiations constitute acceptance of any objection or proposed alternative to the terms and conditions established in this RFP. The City reserves the right, however, to add, delete, revise, or negotiate terms and conditions different than those included in the RFP, if, in the sole judgment of the City, it is in the best interest of the City to do so.

1.8 Exhibits

The following exhibits are referenced in this RFP, incorporated into and made a part of this RFP:

A. City of Joplin Standard Professional Services Agreement
B. Police Department Organizational Chart

2.0 FORMAT AND CONTENT OF PROPOSAL

2.1 Proposal Terms and Conditions

The following terms and conditions apply to submitting proposals in response to this Request for Proposal:

2.2 Interviews

The City reserves the right to conduct personal interviews or require presentations of any or all proposers prior to selection. The City will not be liable for any costs incurred by the proposer in connection with such interviews/presentations (i.e. travel, accommodations, etc.)

2.3 Request for Additional Information

The proposer shall furnish such additional information as the City of Joplin may reasonably require. The City reserves the right to make investigations of the qualifications of the proposer as it deems appropriate.

2.4 Acceptance/Rejection/Modification to Proposals

The City reserves the right to negotiate modifications to proposals that it deems acceptable, reject any and all proposals, and to waive minor irregularities in the procedures.

2.5 Proposals Binding

All proposals submitted shall be binding for one hundred twenty (120) calendar days following the opening.

2.6 Proposer's Certification

By submitting a proposal, the proposer certifies that the proposal has been fully read and understood. The proposer has full knowledge of the scope and nature and quality of work to be performed. The proposer further certifies that no employee of the City has any direct or indirect financial interest in any resultant contract, and that no gratuities will be offered or provided to the City of Joplin employees or their family members.

2.7 Non-exclusive Contract

The agreement resulting from this RFP shall be a non-exclusive contract, and the City reserves the right to purchase same or like services from other sources the City deems necessary and appropriate.

2.8 Late proposals

Proposals received by the City after the time specified for receipt will not be considered. Proposers shall assume full responsibility for timely delivery of the proposals to the location designated for receipt of proposals. The City of Joplin is not responsible for the U.S. Mail or private couriers regarding mail being delivered by the specified time so that a proposal can be considered. All proposals will be received at the time and place specified and made available for public inspection when an award decision is made.

2.9 Completeness

All information required by the Request for Proposal must be supplied to constitute a legitimate proposal. The City of Joplin reserves the right to use any and all information

presented in any response to the Request for Proposal. Acceptance or rejection of the RFP does not affect this right.

2.10 Execution of Agreement

It is anticipated the City will make their selection of a firm by June 12, 2020. The successful proposer shall enter into a contract with the City for the performance of work awarded to him and shall simultaneously provide any required bonds, indemnities and insurance certificates prior to the commencement of work. A copy of the sample agreement is attached. Failure to comply within the established deadline for submittal of required documents may be grounds for cancellation of the award.

3.0 SUBMISSION OF PROPOSALS

In order for the City to adequately compare proposals and evaluate them uniformly and objectively, all proposals shall be submitted in accordance with this format. The proposal should be prepared simply and economically, providing straight-forward and concise information as requested.

3.1 Proposal Due Date

Sealed proposals with one (1) original and two (2) complete copies will be received at the Police Department no later than 10:00 a.m. February 19, 2021. Proposals will not be accepted after this time. Proposals shall be addressed as follows:

For Mail or Hand Delivery
CITY OF JOPLIN
SLOAN ROWLAND
POLICE CHIEF
303 EAST 3RD STREET
JOPLIN, MO 64801
Submitted envelopes should be marked: "REQUEST FOR PROPOSAL NO. 2021-RFP-06: POLICE DEPARTMENT RESOURCE ALLOCATION STUDY"

3.2 Amendments

If it becomes necessary to revise or amend any part of this Request for Proposal, the City will furnish the revision by written Amendment to all prospective proposers who received an original Request for Proposal.

3.3 Proposal Evaluation Process

The steps and activities in the proposal process will include the following:

3.3.1 The City will review and evaluate all proposals submitted in response to this Request for Proposals (RFP). The City shall conduct a preliminary evaluation of all proposals based on the information provided and other evaluation criteria as set forth in this Request for Proposals or as reasonably determined by the City.

3.3.2 The City will first review each proposal for compliance with the minimum

qualifications and mandatory requirements of the RFP. Failure to comply with any mandatory requirements may disqualify a proposal.

3.3.3 Proposals will then be evaluated and rated in accordance with the evaluation criteria. A shortlist will be developed listing the highest ranked proposals.

3.3.4 The City will confer with all responsible proposers who have been short listed and may arrange, if necessary, for interviews/presentations by the short-listed firms. If interviews are conducted with a shortlist, consultants will be scored solely based on the interview process itself.

3.3.5 The City reserves the right to conduct pre-award discussions and/or pre-contract negotiations with any or all responsive and responsible proposers who submit proposals determined to be reasonably acceptable of being selected for award. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submission of proposals and prior to award of a contract.

3.3.6 The City reserves the right to reject any and all proposals and to waive minor irregularities. The City further reserves the right to seek new proposals when such a procedure is reasonable and in the best interests of the City to do so.

"NOTICE: This Agreement is included as a sample only and should not be considered a final document. Any agreement between the City and a successful bidder may be significantly different than the agreement attached following legal review.

EXHIBIT A

CONTRACT NO._____

ADDRESS & PHONE OF CITY
Joplin Police Department
303 East 3rd Street
Joplin, MO 64801
417-623-3131

NAME, ADDRESS & PHONE OF CONSULTANT

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2021, by and between the City of Joplin, a municipal corporation of the State of Missouri, hereinafter referred to as the "City" with offices at 602 South Main, Joplin, Missouri and Consultant hereinafter referred to as the "Consultant."

WITNESSETH:

WHEREAS, the City of Joplin desires to engage the Consultant to render certain services hereinafter described in Request for Proposal 2021-RFP-06 which Request for Proposal is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Consultant submitted a proposal dated January 22, 2021 which proposal is attached hereto and incorporated herein as Exhibit C; and

NOW, THEREFORE, the parties to the contract agree to the following:

1. The City agrees to engage the Consultant and the Consultant agrees to perform, in strict accordance with Exhibit A, and within the time specified therein, the services set forth in Exhibit C.

2. The services of the Consultant shall commence only as authorized in writing by City purchase order or other written notice and shall be undertaken and completed as promised by the Consultant in Exhibit C. The term of the Agreement shall be for the period specified in Exhibit C.

3. The City agrees to pay the Consultant in accordance with the prices and terms set forth in Exhibit C for work authorized by City purchase order or other written Notice by the City upon presentation of proper invoice and inspection by the City of work completed by the Consultant.

4. All information, data, and reports as are existing, available and necessary for the carrying out of the work, shall be furnished to the Consultant without charge, and the parties shall cooperate with each other in every way possible in carrying out the scope of services.

5. The Consultant shall fully coordinate its activities in the performance of the contract with the activities of the City.

6. The Consultant represents that Consultant will secure at Consultant's own expense; all personnel required to perform the services called for under this contract by Consultant. Such personnel shall not be employees of or have any contractual relationship with the City except as employees of the Consultant. All the services required hereunder will be performed by the Consultant or under Consultant's direct supervision and all personnel engaged in the work shall be fully qualified and shall be authorized under state and local law to perform such services. None of the work or services covered by this contract shall be subcontracted without the written approval of the City.

7. **Termination:** If, through any cause, the Consultant shall fail to fulfill in a timely and proper manner

Consultant's obligations under this contract, or if the Consultant shall violate any of the covenants, agreements, or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least five (5) days before the effective day of such termination. The City may, without cause, terminate this contract upon 30 day's prior written notice. **In either such event, all finished or unfinished documents, data, studies, reports, or other materials prepared by the Consultant shall, at the option of the City become its property.** The Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed. Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of the contract by the Consultant.

8. **Assignment:** The Consultant shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the City thereto. Provided, however, that claims for money due or to become due to the Consultant from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of such assignment or transfer shall be furnished in writing promptly to the City. Any such assignment is expressly subject to all rights and remedies of the City under this agreement, including the right to change or delete activities from the contract or to terminate the same as provided herein, and no such assignment shall require the City to give any notice to any such assignee of any actions which the City may take under this agreement, though City will attempt to so notify any such assignee.

9. Any reports, data, or similar information given to or prepared or assembled by the Consultant under this contract which the City requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without prior written approval of the City.

10. **Modification of Contract:** The Scope of Work to be done under the Contract shall be subject to modification and supplementation upon the written Agreement of the duly authorized representatives of the Contracting parties. No provision in the Contract shall be changed or modified without the execution of a formal amendment to the Contract, mutually agreed to by the City and the Consultant and processed through the Division of Purchases. Upon request by the City, the Consultant shall provide an estimate of cost of any additional work or services to be incorporated by a modification to the Scope of Work and the Contract.

11. **Contract Documents:** The agreement between the City of Joplin and the Consultant shall consist of (1) The Contract form which embodies the requirements contained herein, (2) the Request for Proposal, and any amendments thereto and, (3) the proposal, as accepted, submitted in response to the Request for Proposal. In the event of a conflict in language between the documents referenced above, the provisions and requirements set forth and/or referenced in the Contract shall govern over all other documents, and the Request for Proposal and amendments thereto shall govern over the Consultant's Proposal and amendments thereto. However, the City reserves the right to clarify any Contractual relationship in writing with the concurrence of the Consultant, and such written clarification shall govern in case of conflict with the applicable requirements stated in the Request for Proposal or the Consultant's proposal. In all other matters not affected by the written clarification, if any, the Request for Proposal shall govern. The Consultant is cautioned that the proposal shall be subject to acceptance without further clarification.

12. **General Independent Consultant Clause:** This agreement does not create an employee/employer relationship between the parties. It is the parties intention that the Consultant will be an Independent Consultant and not the City's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contributions Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue code, Missouri revenue and taxation laws, Missouri Workers' Compensation and unemployment insurance laws. The Consultant will retain sole and absolute discretion in the judgment of the manner and means of carrying out the Consultant's activities and responsibilities hereunder. The Consultant agrees that it is a separate and independent enterprise from the public

employer, that is has a full opportunity to find other business, that is has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This agreement shall not be construed as creating any joint employment relationship between the Consultant and the City, and the City will not be liable for any obligation incurred by the Consultant, including but not limited to unpaid minimum wages and/or overtime premiums.

13. The Consultant shall not be entitled to any of the benefits established for the employees of the City nor be covered by the Workers Compensation Program of the City.

14. **Certification of Non-Resident/Foreign Consultants:** If the Consultant is a foreign corporation or non-resident Consultant, it is agreed that the Consultant shall procure and maintain during the life of this contract:

    A. A certificate of authority to transact business in the State of Missouri from the Secretary of State, unless exempt pursuant to the provisions of Section 351.570 RSMo.

    B. A certificate from the Missouri Director of Revenue evidencing compliance with transient employer financial assurance law, unless exempt pursuant to the provisions of Section 285.230 RSMo.

15. **Nondiscrimination:** The Consultant agrees in the performance of this contract not to discriminate on the ground or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age, or political opinion or affiliation, against any employee of Consultant or applicant for employment and shall include a similar provision in all subcontracts let or awarded hereunder.

16. Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Consultant further covenants that in the performance of this contract no person having such interest shall be employed.

17. **Consultant's Responsibility for Subcontractor**: It is further agreed that Consultant shall be as fully responsible to the City for the acts and omissions of its subcontractor, and of persons either directly or indirectly employed by them, as Consultant is for the acts and omissions of persons it directly employs. Consultant shall cause appropriate provisions to be inserted in all subcontracts relating to this work, to bind all subcontractor to Consultant by all the terms herein set forth, insofar as applicable to the work of subcontractor and to give Consultant the same power regarding termination of any subcontract as the City may exercise over Consultant under any provisions of this contract. Nothing contained in this contract shall create any contractual relation between any subcontractor and the City or between any subcontractors.

18. The certificates of insurance, including evidence of the required endorsements of the policies shall be filed with the City of Joplin within ten (10) days of the date of receipt of the Award of the contract to the Consultant and prior to the start of work. All insurance policies shall provide thirty (30) days written notice to be given by the insurance company in question, prior to modification or cancellation of insurance. Such notices shall be mailed, return receipt requested to:

    City Attorney
    City of Joplin
    602 South Main
    Joplin, MO 64801

19. **Liability and Indemnity:**

    A. In no event shall the City be liable to the Consultant for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct

arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.

B. The Consultant shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work or any subcontract there under (the Consultant hereby assuming full responsibility for relations with subcontractors), including, but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to Consultant.

C. The Consultant shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.

D. The indemnification obligations of Consultant hereunder shall not be limited by any limitations as to the amount or type of damages, compensation or benefits payable by or for the Consultant, under any federal or state law, to any person asserting the claim against City, its elected or appointed officials, agents and employees, for which indemnification is sought.

E. The indemnification obligations herein shall not negate, abridge or reduce in any way any additional indemnification rights of the City, its elected or appointed officials, agents and employees, which are otherwise available under statute, or in law or equity.

F. Consultant affirms that it has had the opportunity to recover the costs of the liability insurance required in this agreement in its contract price. Consultant's obligation under this agreement to defend, indemnify and hold harmless any person from that person's own negligence or wrongdoing is limited to the coverage and limits of the applicable insurance.

20. **Conflict of Interest:** No salaried officer or employee of the City and no member of the City Council shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Any federal regulations and applicable provisions in RSMo. Chapter 105 shall not be violated.

21. **Entire Agreement:** This agreement, including the contract documents contained or referenced herein, constitutes the entire agreement between the parties. No modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto and signed by both parties.

22. **Waiver:** No provision of the contract documents shall be construed, expressly or by implication, as a waiver by the City of any existing or future right or remedy available by law in the event of any claim of default or breach of contract.

23. **Jurisdiction:** This agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be adjudicated, venue shall be proper only in the Circuit Court of Jasper County, Missouri.

24. **Notices:** All notices required or permitted hereunder and required to be in writing may be given by first class mail addressed to Division of Purchases, 602 South Main, Joplin, Missouri, 64801, and the Consultant at the address indicated. The date of delivery of any notice shall be the date falling on the second full day after the day of its mailing.

IN WITNESS WHEREOF the parties have hereunto set their hands and seal the date first above written.

CITY OF JOPLIN, MISSOURI

By: _____
City Manager

CONSULTANT

_____
Company Name

By: _____
Signature

Name: _____
Print or type

Title: _____

APPROVED AS TO FORM:

_____
Peter C. Edwards, City Attorney

EXHIBIT "B"


HONOR
COMMITMENT
COURAGE
SERVICE
THE CITY OF JOPLIN
SERVING WITH PRIDE
POLICE DEPARTMENT
JOPLIN
POLICE
ORGANIZATIONAL CHART
CHIEF
ASSISTANT CHIEF
INTERNAL AFFAIRS
CHAPLAINS
UNIFORM OPERATIONS
INVESTIGATIONS
PROFESSIONAL STANDARDS
SUPPORT SERVICES
5 - PATROL TEAMS
TRAFFIC UNIT
SWAT/ NEGOTIATIONS
DWI UNIT
K9 UNIT
FTO PROGRAM
BAILIFF
RESERVES
PROPERTY CRIMES
PERSONS CRIMES
S.I.U.
CYBER CRIMES
EVIDENCE FACILITY
NARCOTICS
TRAINING
PUBLIC INFO OFFICER
RECORDS
FLEET/ FACILITIES
CALEA
CRIME ANALYSIS
JAIL
DISPATCH
S.R.O.'S
GRANTS
EXPLORERS PROGRAM
SENTINELS
COMMUNITY SERVICES
CIT PROGRAM

CITY OF JOPLIN MISSOURI

NOTICE OF REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO. 2021-RFP-07

FIRE DEPARTMENT RESOURCE ALLOCATION STUDY

RFP Due Date: 10:00 A.M., February 19, 2021

Location: City of Joplin
Fire Department
303 East 3rd Street
Joplin, MO 64801

Staff: Jimmy Furgerson, Fire Chief
Email: jfurgers@joplinmo.org
Phone: 417-624-0820

Proposals will be received by the Fire Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.

Proposals must be submitted in an envelope with the Request for Proposal number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.

Consultants are strongly encouraged to carefully read the entire Request for Proposal.

January 22, 2021
Issue Date

1.0 SCOPE OF WORK

1.1 Purpose

The City is interested in obtaining the services of a consulting firm to perform a resource allocation study about the future of the Joplin Fire Department. The City is interested in a qualified firm capable of providing guidance on multiple facets of the agency. The goal of the study is to determine the personnel allocation needs for the Joplin Fire Department, along with the proper allocation of those personnel resources to best meet the needs of the community. The study is also seeking recommendations on the proper fire station locations for the current boundaries of the City, as well as guidance based on projected future growth of the City. The City is soliciting competitive proposals to perform this study.

1.2 Background

Joplin is located in the southwest corner of Missouri, bordering Kansas, Oklahoma and Arkansas. Joplin also has two major intersecting Interstate Highways within the city limits. The City of Joplin's population is 50,175, but due to the regional nature of Southwest Missouri, the daytime population of Joplin swells to approximately 240,000. A forty-mile radius of Joplin encompasses 400,000 people, making Joplin the fourth largest metropolitan area in Missouri. Joplin city limits, which covers more than thirty square miles, continues to experience moderate growth while rapid growth is occurring in the surrounding regional area.

The Joplin Fire Department is comprised of 95 fire positions and 1 civilian staff member. There are currently six fire stations with one additional fire station in design in 2021. Fire personnel work a twenty-four hour shift every third day for a total of 2,912 hours per year. Each station is manned with four personnel comprised of one Captain, one Fire Driver/Engineer and two firefighters. There are three total shifts for the Fire Department overseen by one Battalion Chief per shift. The Joplin Fire Department organization chart is included as Exhibit B of this RFP. A map of the locations of the Joplin Fire Department stations is included in this RFP.

1.3 Study Requirements

The consultant shall collaborate with the employees of the City of Joplin to evaluate the agency's current staffing, organizational structure and station location, as well as any recommendations for change based on the City's current population and other data. The study will also evaluate the same information based on projected growth of the City. The resource allocation study is intended to obtain answers, insight and recommendations based upon available CAD data, staff interviews or surveys, and other agency records and information. Specific areas of interest include, but are not limited to, the following questions:

1) What is the optimal staffing level for the Joplin Fire Department based on the current service demands? Please explain the basis for any recommended changes in staffing levels.
    a. Information should be provided based on the current level of service being provided by the department.
    b. Information should be provided based on the current level of service being provided by the department based on projected community growth for the next 15 years.
    c. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future.

d. Additionally, information should be provided based on an enhanced level of service that could be provided by the department in the future based on projected community growth for the next 15 years.

2) Are the current locations of the fire stations within the City effective and efficient given the current types of calls for service and location of calls for service? Please explain the basis for any recommended changes or additions to fire stations.

3) Please make any recommendations to improve the fire department operations to be as efficient and effective for the community as possible.

Final report will be presented to City Council by Consultant and to one additional group, if required by the City.

1.4 Content Requirements

Each Proposal shall include the following:

The Proposal must detail how the Consultant will provide the Scope of Services required by this RFP and the cost of providing those services. Price guarantees should be included if applicable. Consultants are encouraged to present in their Proposals any alternate or creative means of providing any item specified in the Scope of Services, and the effect that would have on the proposed prices.

1.4.1 Company Profile

Provide the following information relative to your firm:

A. Firm name and business address, including telephone and facsimile numbers, and e-mail address.
B. Year established (include former firm names and year established). Identify the country and state in which the firm was incorporated or adopted.
C. Provide the Firm's type of ownership and, if applicable, parent company or subsidiaries. Include dates of any corporate mergers and/or acquisitions, including all present and former subsidiaries with dates of any and all restructuring since the founding date. Also, provide any licensure in Missouri.
D. Clarify the business address and telephone number of the office(s) at which the work is to be accomplished (if different than item #A). Also include the name, address, and telephone number of the project manager, if different than item A.

1.4.2 Organizational Structure

Describe your firm's organizational structure and discuss how you anticipate organizing your project team for this engagement.

1.4.3 Key Staff Resumes

Provide a listing of key project team members who will be involved. Provide resumes for the project manager and other key managerial staff and technical information, which include work experience, education, and any work-related publications. The key people proposed for the project must actually participate. If, because of extenuating circumstances, a member must be replaced, the City must approve the new member.

1.4.4 Experience and Qualifications

Set forth your experience and qualifications as they relate to the proposed project in terms of technical scope, tasks involved, deliverable products, and other elements of the work as they relate to the evaluation criteria and all requirements of this RFP. The Proposal should provide all information which the Consultant considers pertinent to its qualifications for performing the work called for by the RFP.

1.4.5 References

Each Consultant must furnish a minimum of three (3) references. References should be listed for similar type work as requested in this RFP. Each reference must identify and describe the project worked on and specify the originating and final project manager for the party providing the reference. References may or may not be reviewed or contacted, at the sole discretion of the City.

1.4.6 Timeline to Complete Study

Each Consultant must furnish a timeline to complete the scope of work outlined in this RFP.

1.5 Administrative Requirements

1.5.1 RFP Schedule

The City anticipates that the following timetable will apply to this RFP. The dates following the January 22, 2021 RFP issue date are subject to change:

Activity	Date
RFP issued	January 22, 2021
RFP Due Date	February 19, 2021
Finalist Interviews (if required)	March 3, 2021
Vendor Selection	March 4, 2021
Complete Contract	March 8, 2021
Present Contract to Council for Approval	March 15, 2021
Consultant Commence Work	March 16, 2021
Final Report Complete	June 30, 2021

Addenda to the RFP and Requests for Information:

The City may, at its sole discretion, issue Addenda to this Request for Proposals containing responses to questions and requests for information, clarifications or revisions of the RFP, or any other matters that the City deems appropriate. Addenda will be issued to those to whom the City sent the original RFP.

Any question, request for clarification, or request for additional information regarding this RFP should be submitted no later than January 29, 2021 via e-mail to jfurgers@joplinmo.org, or in writing, to Jimmy Furgerson (Attn: Fire Department Resource Allocation Study RFP), City of Joplin, 303 East 3rd Street, Joplin, MO 64801. No oral response by any employee or agent of the City shall be binding on the City or shall in any way be considered a commitment by the City. If a Consultant finds any inconsistency or ambiguity in the RFP, the Consultant is requested to contact the Fire Department, at the above address.

1.6 Proposal Selection and Evaluation

1.6.1 Proposal Evaluation Process

Proposals, which the City determines in its sole discretion, that are deemed responsive to this RFP, will be reviewed and evaluated by the City. The City reserves the right to request Consultants to make one or more presentations to the City at the City's offices at the Consultant's sole cost and expense, addressing Consultants' ability to achieve the scope of work of this RFP. Proposals will be evaluated, in part, according to whether the Consultant meets the minimum qualifications and submits a proposal complying with all the requirements of this RFP.

Evaluation of vendor proposals will be based on the following criteria:

25% Methodology - that the vendor will use to conduct work outlined in RFP and evidence of ability to perform the work described herein.

25% Experience – previous experience performing related projects of complex nature, including, but not limited to, similar size and type of organization.

10% References – will be based on references submitted as part of RFP but can include clients not submitted.

30% Cost of proposal – must contain a cost for the requested scope of work in a "not to exceed" amount.

10% Staff - capability and availability of professional staff to serve the City of Joplin in a competent and timely manner.

1.6.2 Responsibility for Costs

The Consultant shall be fully responsible for all costs associated with the development, preparation, transmittal, and submission of any Proposal or material submitted in response to this RFP. The City assumes no contractual or other obligations as a result of the issuance of this RFP, the preparation or submission of a Proposal by a Consultant, the evaluation of Proposals, or the selection of any Consultant for further negotiations.

1.7 Contract Terms and Conditions

The City may condition award of the Contract on the Consultant's acceptance of the terms and conditions contained in the form of agreement attached hereto and made a part hereof as Exhibit A. Consultants may submit with its Proposal, written objections to the terms and conditions established in this RFP and/or agreement by identifying the specific section(s) and paragraph(s) objected to, stating the reason(s) for the objection and proposing alternative terms. Should Consultant object to any of the terms and conditions established in this RFP, including the form of agreement, the City reserves the right, in its sole discretion, to permit Consultant to rescind any or all such exceptions at any time prior to award of a contract. The City, in its sole discretion, may evaluate proposals according to whether the Consultant objects to terms and conditions and if Consultant does object, the number and type of objections. In no event shall the City's selection of a Consultant for further negotiations constitute acceptance of any objection or proposed alternative to the terms and conditions established in this RFP. The City reserves the right, however, to add, delete, revise, or negotiate terms and conditions different than those included in the RFP, if, in the sole judgment of the City, it is in the best interest of the City to do so.

1.8 Exhibits

The following exhibits are referenced in this RFP, incorporated into and made a part of this RFP:

A. City of Joplin Standard Professional Services Agreement
B. Fire Department Organizational Chart
Map of locations of fire stations

2.0 FORMAT AND CONTENT OF PROPOSAL

2.1 Proposal Terms and Conditions

The following terms and conditions apply to submitting proposals in response to this Request for Proposal:

2.2 Interviews

The City reserves the right to conduct personal interviews or require presentations of any or all proposers prior to selection. The City will not be liable for any costs incurred by the proposer in connection with such interviews/presentations (i.e. travel, accommodations, etc.)

2.3 Request for Additional Information

The proposer shall furnish such additional information as the City of Joplin may reasonably require. The City reserves the right to make investigations of the qualifications of the proposer as it deems appropriate.

2.4 Acceptance/Rejection/Modification to Proposals

The City reserves the right to negotiate modifications to proposals that it deems acceptable, reject any and all proposals, and to waive minor irregularities in the procedures.

2.5 Proposals Binding

All proposals submitted shall be binding for one hundred twenty (120) calendar days following the opening.

2.6 Proposer's Certification

By submitting a proposal, the proposer certifies that the proposal has been fully read and understood. The proposer has full knowledge of the scope and nature and quality of work to be performed. The proposer further certifies that no employee of the City has any direct or indirect financial interest in any resultant contract, and that no gratuities will be offered or provided to the City of Joplin employees or their family members.

2.7 Non-exclusive Contract

The agreement resulting from this RFP shall be a non-exclusive contract, and the City reserves the right to purchase same or like services from other sources the City deems necessary and appropriate.

2.8 Late proposals

Proposals received by the City after the time specified for receipt will not be considered. Proposers shall assume full responsibility for timely delivery of the proposals to the location designated for receipt of proposals. The City of Joplin is not responsible for the U.S. Mail or private couriers regarding mail being delivered by the specified time so that a proposal can

be considered. All proposals will be received at the time and place specified and made available for public inspection when an award decision is made.

2.9 Completeness

All information required by the Request for Proposal must be supplied to constitute a legitimate proposal. The City of Joplin reserves the right to use any and all information presented in any response to the Request for Proposal. Acceptance or rejection of the RFP does not affect this right.

2.10 Execution of Agreement

It is anticipated the City will make their selection of a firm by June 12, 2020. The successful proposer shall enter into a contract with the City for the performance of work awarded to him and shall simultaneously provide any required bonds, indemnities and insurance certificates prior to the commencement of work. A copy of the sample agreement is attached. Failure to comply within the established deadline for submittal of required documents may be grounds for cancellation of the award.

3.0 SUBMISSION OF PROPOSALS

In order for the City to adequately compare proposals and evaluate them uniformly and objectively, all proposals shall be submitted in accordance with this format. The proposal should be prepared simply and economically, providing straight-forward and concise information as requested.

3.1 Proposal Due Date

Sealed proposals with one (1) original and two (2) complete copies will be received at the Fire Department no later than 10:00 a.m. February 19, 2021. Proposals will not be accepted after this time. Proposals shall be addressed as follows:

For Mail or Hand Delivery
CITY OF JOPLIN
JIMMY FURGERSON
FIRE CHIEF
303 EAST 3RD STREET
JOPLIN, MO 64801
Submitted envelopes should be marked: "REQUEST FOR PROPOSAL NO. 2021-RFP-07: FIRE DEPARTMENT RESOURCE ALLOCATION STUDY"

3.2 Amendments

If it becomes necessary to revise or amend any part of this Request for Proposal, the City will furnish the revision by written Amendment to all prospective proposers who received an original Request for Proposal.

3.3 Proposal Evaluation Process

The steps and activities in the proposal process will include the following:

3.3.1 The City will review and evaluate all proposals submitted in response to this Request for Proposals (RFP). The City shall conduct a preliminary evaluation of all proposals based on the information provided and other

evaluation criteria as set forth in this Request for Proposals or as reasonably determined by the City.

3.3.2 The City will first review each proposal for compliance with the minimum qualifications and mandatory requirements of the RFP. Failure to comply with any mandatory requirements may disqualify a proposal.

3.3.3 Proposals will then be evaluated and rated in accordance with the evaluation criteria. A shortlist will be developed listing the highest ranked proposals.

3.3.4 The City will confer with all responsible proposers who have been short listed and may arrange, if necessary, for interviews/presentations by the short-listed firms. If interviews are conducted with a shortlist, consultants will be scored solely based on the interview process itself.

3.3.5 The City reserves the right to conduct pre-award discussions and/or pre-contract negotiations with any or all responsive and responsible proposers who submit proposals determined to be reasonably acceptable of being selected for award. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submission of proposals and prior to award of a contract.

3.3.6 The City reserves the right to reject any and all proposals and to waive minor irregularities. The City further reserves the right to seek new proposals when such a procedure is reasonable and in the best interests of the City to do so.

*NOTICE: This Agreement is included as a sample only and should not be considered a final document. Any agreement between the City and a successful bidder may be significantly different than the agreement attached following legal review.

EXHIBIT A

CONTRACT NO._____

ADDRESS & PHONE OF CITY
Joplin Fire Department
303 East 3rd Street
Joplin, MO 64801
417-624-0820

NAME, ADDRESS & PHONE OF CONSULTANT

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2021, by and between the City of Joplin, a municipal corporation of the State of Missouri, hereinafter referred to as the "City" with offices at 602 South Main, Joplin, Missouri and Consultant hereinafter referred to as the "Consultant."

WITNESSETH:

WHEREAS, the City of Joplin desires to engage the Consultant to render certain services hereinafter described in Request for Proposal 2021-RFP-07 which Request for Proposal is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, the Consultant submitted a proposal dated January 22, 2021 which proposal is attached hereto and incorporated herein as Exhibit C; and

NOW, THEREFORE, the parties to the contract agree to the following:

1. The City agrees to engage the Consultant and the Consultant agrees to perform, in strict accordance with Exhibit A, and within the time specified therein, the services set forth in Exhibit C.

2. The services of the Consultant shall commence only as authorized in writing by City purchase order or other written notice and shall be undertaken and completed as promised by the Consultant in Exhibit C. The term of the Agreement shall be for the period specified in Exhibit C.

3. The City agrees to pay the Consultant in accordance with the prices and terms set forth in Exhibit C for work authorized by City purchase order or other written Notice by the City upon presentation of proper invoice and inspection by the City of work completed by the Consultant.

4. All information, data, and reports as are existing, available and necessary for the carrying out of the work, shall be furnished to the Consultant without charge, and the parties shall cooperate with each other in every way possible in carrying out the scope of services.

5. The Consultant shall fully coordinate its activities in the performance of the contract with the activities of the City.

6. The Consultant represents that Consultant will secure at Consultant's own expense; all personnel required to perform the services called for under this contract by Consultant. Such personnel shall not be employees of or have any contractual relationship with the City except as employees of the Consultant. All the services required hereunder will be performed by the Consultant or under Consultant's direct supervision and all personnel engaged in the work shall be fully qualified and shall be authorized under state and local law to perform such services. None of the work or services covered by this contract shall be subcontracted without the written approval of the City.

7. **Termination:** If, through any cause, the Consultant shall fail to fulfill in a timely and proper manner

Consultant's obligations under this contract, or if the Consultant shall violate any of the covenants, agreements, or stipulations of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Consultant of such termination and specifying the effective date thereof, at least five (5) days before the effective day of such termination. The City may, without cause, terminate this contract upon 30 day's prior written notice. **In either such event, all finished or unfinished documents, data, studies, reports, or other materials prepared by the Consultant shall, at the option of the City become its property.** The Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed. Notwithstanding the above, the Consultant shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of the contract by the Consultant.

8. **Assignment:** The Consultant shall not assign any interest in this contract and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the City thereto. Provided, however, that claims for money due or to become due to the Consultant from the City under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of such assignment or transfer shall be furnished in writing promptly to the City. Any such assignment is expressly subject to all rights and remedies of the City under this agreement, including the right to change or delete activities from the contract or to terminate the same as provided herein, and no such assignment shall require the City to give any notice to any such assignee of any actions which the City may take under this agreement, though City will attempt to so notify any such assignee.

9. Any reports, data, or similar information given to or prepared or assembled by the Consultant under this contract which the City requests to be kept as confidential shall not be made available to any individual or organization by the Consultant without prior written approval of the City.

10. **Modification of Contract:** The Scope of Work to be done under the Contract shall be subject to modification and supplementation upon the written Agreement of the duly authorized representatives of the Contracting parties. No provision in the Contract shall be changed or modified without the execution of a formal amendment to the Contract, mutually agreed to by the City and the Consultant and processed through the Division of Purchases. Upon request by the City, the Consultant shall provide an estimate of cost of any additional work or services to be incorporated by a modification to the Scope of Work and the Contract.

11. **Contract Documents:** The agreement between the City of Joplin and the Consultant shall consist of (1) The Contract form which embodies the requirements contained herein, (2) the Request for Proposal, and any amendments thereto and, (3) the proposal, as accepted, submitted in response to the Request for Proposal. In the event of a conflict in language between the documents referenced above, the provisions and requirements set forth and/or referenced in the Contract shall govern over all other documents, and the Request for Proposal and amendments thereto shall govern over the Consultant's Proposal and amendments thereto. However, the City reserves the right to clarify any Contractual relationship in writing with the concurrence of the Consultant, and such written clarification shall govern in case of conflict with the applicable requirements stated in the Request for Proposal or the Consultant's proposal. In all other matters not affected by the written clarification, if any, the Request for Proposal shall govern. The Consultant is cautioned that the proposal shall be subject to acceptance without further clarification.

12. **General Independent Consultant Clause:** This agreement does not create an employee/employer relationship between the parties. It is the parties intention that the Consultant will be an Independent Consultant and not the City's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contributions Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue code, Missouri revenue and taxation laws, Missouri Workers' Compensation and unemployment insurance laws. The Consultant will retain sole and absolute discretion in the judgment of the manner and means of carrying out the Consultant's activities and responsibilities hereunder. The Consultant agrees that it is a separate and independent enterprise from the public

employer, that is has a full opportunity to find other business, that is has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This agreement shall not be construed as creating any joint employment relationship between the Consultant and the City, and the City will not be liable for any obligation incurred by the Consultant, including but not limited to unpaid minimum wages and/or overtime premiums.

13. The Consultant shall not be entitled to any of the benefits established for the employees of the City nor be covered by the Workers Compensation Program of the City.

14. **Certification of Non-Resident/Foreign Consultants:** If the Consultant is a foreign corporation or non-resident Consultant, it is agreed that the Consultant shall procure and maintain during the life of this contract:

    A. A certificate of authority to transact business in the State of Missouri from the Secretary of State, unless exempt pursuant to the provisions of Section 351.570 RSMo.

    B. A certificate from the Missouri Director of Revenue evidencing compliance with transient employer financial assurance law, unless exempt pursuant to the provisions of Section 285.230 RSMo.

15. **Nondiscrimination:** The Consultant agrees in the performance of this contract not to discriminate on the ground or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age, or political opinion or affiliation, against any employee of Consultant or applicant for employment and shall include a similar provision in all subcontracts let or awarded hereunder.

16. Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Consultant further covenants that in the performance of this contract no person having such interest shall be employed.

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18. The certificates of insurance, including evidence of the required endorsements of the policies shall be filed with the City of Joplin within ten (10) days of the date of receipt of the Award of the contract to the Consultant and prior to the start of work. All insurance policies shall provide thirty (30) days written notice to be given by the insurance company in question, prior to modification or cancellation of insurance. Such notices shall be mailed, return receipt requested to:

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    City of Joplin
    602 South Main
    Joplin, MO 64801

19. **Liability and Indemnity:**

    A. In no event shall the City be liable to the Consultant for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct

arising out of or in any way connected with a breach of this contract. The maximum liability of the City shall be limited to the amount of money to be paid or received by the City under this contract.

B. The Consultant shall defend, indemnify and save harmless the City, its elected or appointed officials, agents and employees from and against any and all liability, suits, damages, costs (including attorney fees), losses, outlays and expenses from claims in any manner caused by, or allegedly caused by, or arising out of, or connected with, this contract, or the work or any subcontract there under (the Consultant hereby assuming full responsibility for relations with subcontractors), including, but not limited to, claims for personal injuries, death, property damage, or for damages from the award of this contract to Consultant.

C. The Consultant shall indemnify and hold the City harmless from all wages or overtime compensation due any employees in rendering services pursuant to this agreement or any subcontract, including payment of reasonable attorneys' fees and costs in the defense of any claim made under the Fair Labor Standards Act, the Missouri Prevailing Wage Law or any other federal or state law.

D. The indemnification obligations of Consultant hereunder shall not be limited by any limitations as to the amount or type of damages, compensation or benefits payable by or for the Consultant, under any federal or state law, to any person asserting the claim against City, its elected or appointed officials, agents and employees, for which indemnification is sought.

E. The indemnification obligations herein shall not negate, abridge or reduce in any way any additional indemnification rights of the City, its elected or appointed officials, agents and employees, which are otherwise available under statute, or in law or equity.

F. Consultant affirms that it has had the opportunity to recover the costs of the liability insurance required in this agreement in its contract price. Consultant's obligation under this agreement to defend, indemnify and hold harmless any person from that person's own negligence or wrongdoing is limited to the coverage and limits of the applicable insurance.

20. **Conflict of Interest:** No salaried officer or employee of the City and no member of the City Council shall have a financial interest, direct or indirect, in this contract. A violation of this provision renders the contract void. Any federal regulations and applicable provisions in RSMo. Chapter 105 shall not be violated.

21. **Entire Agreement:** This agreement, including the contract documents contained or referenced herein, constitutes the entire agreement between the parties. No modification, amendment, or waiver of any of the provisions of this agreement shall be effective unless in writing specifically referring hereto and signed by both parties.

22. **Waiver:** No provision of the contract documents shall be construed, expressly or by implication, as a waiver by the City of any existing or future right or remedy available by law in the event of any claim of default or breach of contract.

23. **Jurisdiction:** This agreement and every question arising hereunder shall be construed or determined according to the laws of the State of Missouri. Should any part of this agreement be adjudicated, venue shall be proper only in the Circuit Court of Jasper County, Missouri.

24. **Notices:** All notices required or permitted hereunder and required to be in writing may be given by first class mail addressed to Division of Purchases, 602 South Main, Joplin, Missouri, 64801, and the Consultant at the address indicated. The date of delivery of any notice shall be the date falling on the second full day after the day of its mailing.

IN WITNESS WHEREOF the parties have hereunto set their hands and seal the date first above written.

CITY OF JOPLIN, MISSOURI

By: _____
City Manager

CONSULTANT

_____
Company Name

By: _____
Signature

Name: _____
Print or type

Title: _____

APPROVED AS TO FORM:

_____
Peter C. Edwards, City Attorney

EXHIBIT B

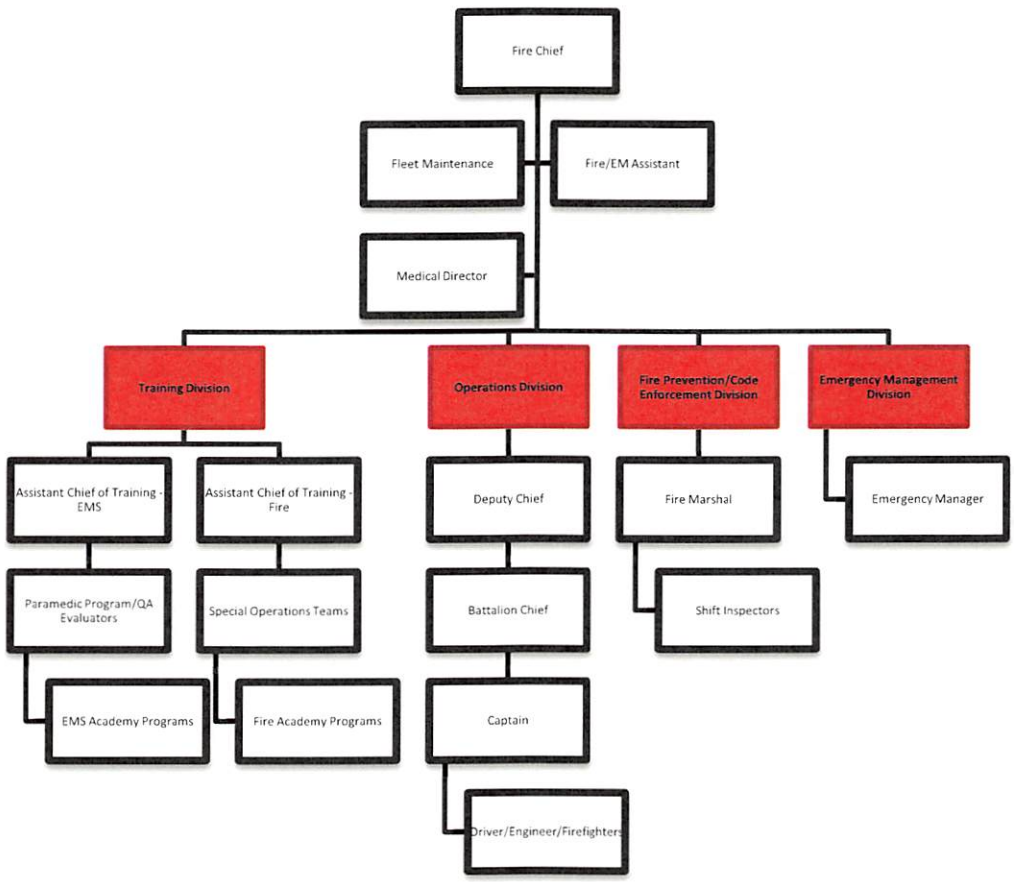
	JOPLIN FIRE DEPARTMENT **Standard Operating Guideline**	**SOG** **100.6-17**
Category: Administrative – General Rules **Subject:** CHAIN OF COMMAND **PAGES:** 1		**Effective Date:** 07/10/15 **Revised:** 08/18/17
Application: **All JFD Personnel**	**Authorized by:** Fire Chief James Furgerson	

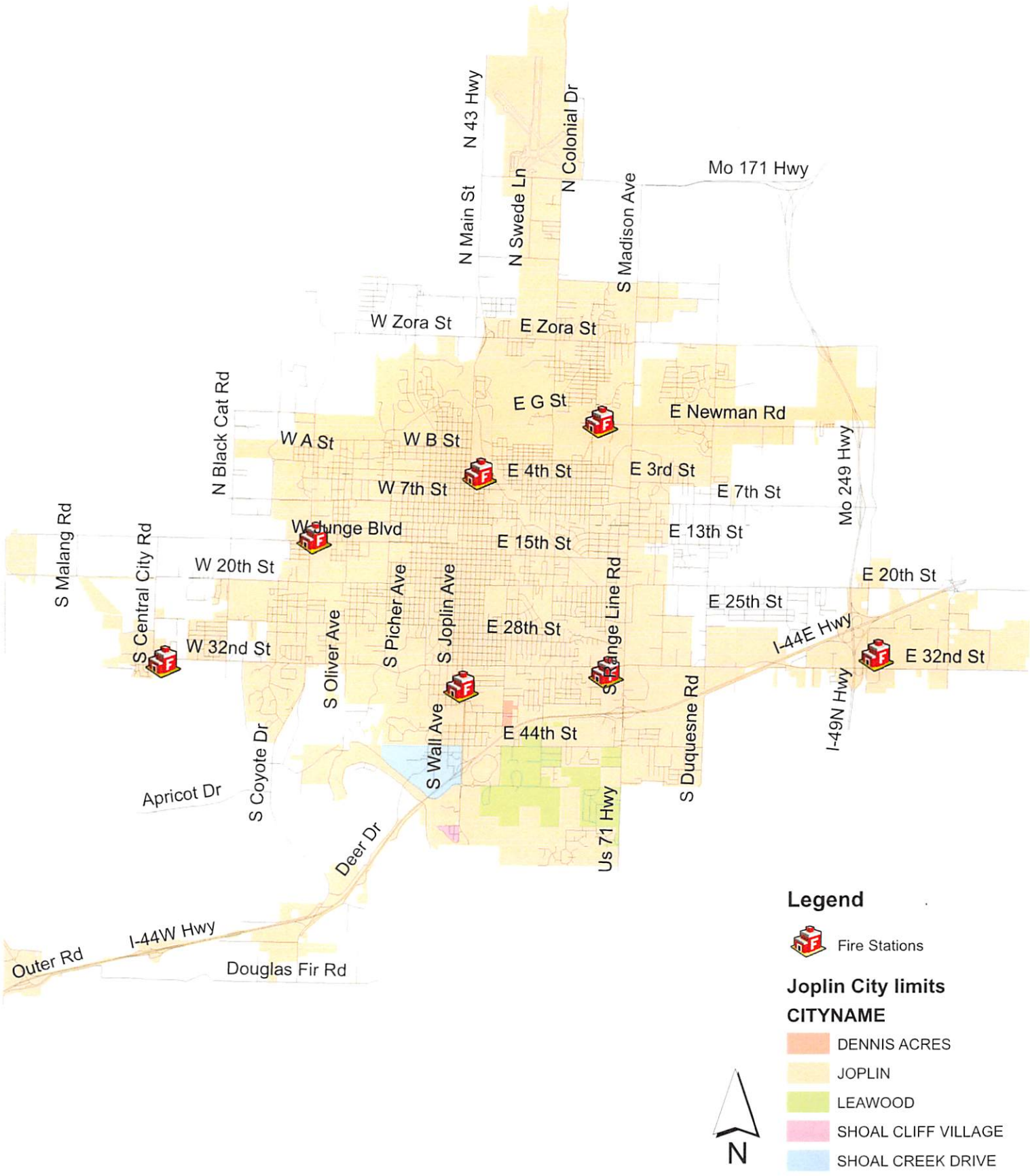
I. PURPOSE

To establish a clear chain of command that will apply to all situations.

II. ACTION

The flow chart shall be the official chain of command for the Joplin Fire Department.




N 43 Hwy
N Colonial Dr
Mo 171 Hwy
N Main St
N Swede Ln
S Madison Ave
W Zora St
E Zora St
N Black Cat Rd
E G St
E Newman Rd
W A St
W B St
E 4th St
E 3rd St
W 7th St
E 7th St
Mo 249 Hwy
S Malang Rd
W Jhunge Blvd
E 15th St
E 13th St
S Central City Rd
W 20th St
E 20th St
S Picher Ave
S Joplin Ave
S Range Line Rd
E 25th St
E 28th St
I-44E Hwy
W 32nd St
E 32nd St
S Oliver Ave
S Wall Ave
E 44th St
I-49N Hwy
S Coyote Dr
S Duquesne Rd
Apricot Dr
Deer Dr
Us 71 Hwy
I-44W Hwy
Outer Rd
Douglas Fir Rd
Legend
Fire Stations
Joplin City limits
CITYNAME
DENNIS ACRES
JOPLIN
LEAWOOD
SHOAL CLIFF VILLAGE
SHOAL CREEK DRIVE
N

POLICE AND FIRE DEPARTMENT RESOURCE ALLOCATION STUDY REQUEST FOR PROPOSALS (RFP)

JANUARY 19, 2021



SUMMARY OF RFP DETAILS

PURPOSE OF POLICE DEPARTMENT STUDY

- Determine the optimum staffing levels based on the current level of service being provided, as well as an enhanced level of service
- Review the optimum work schedules
- Review the optimum beat configuration within the city limits
- Make recommendations based on the current population and calls for service, as well as based on projected growth

SUMMARY OF RFP DETAILS

PURPOSE OF FIRE DEPARTMENT STUDY

- **Determine the optimum staffing levels based on the current level of service being provided, as well as an enhanced level of service**
- **Review the locations of the fire stations**
- **Review the fire department operations**
- **Make recommendations based on the current population and calls for service, as well as based on projected growth**

SUMMARY OF RFP DETAILS

REQUIRED CONTENT OF RFP RESPONSE

- **Company Profile**
- **Organizational Structure**
- **Key Staff Resumes**
- **Experience and Qualifications**
- **References**
- **Study Timeline**

SUMMARY OF RFP DETAILS

TENTATIVE CITY TIMELINE

- January 22, 2021 -RFP Issued
- February 19, 2021-RFP Due Date
- March 3, 2021-Finalist Interviews (if required)
- March 4, 2021-Vendor Selection
- March 8, 2021-Complete Contract
- March 15, 2021-Present Contract to Council for approval
- March 16, 2021-Consultant Commence Work
- June 30, 2021-Final Report Complete

SUMMARY OF RFP DETAILS

PROPOSAL EVALUATION PROCESS

- 25% Methodology
- 25% Experience
- 10% References
- 30% Cost
- 10% Staff

SUMMARY OF RFP DETAILS

PROPOSAL EVALUATION PROCESS

- If finalist interviews are held, scoring will be based on the same categories without the cost component
- Cost is used to choose the finalists for the interview process
- Evaluation team will be made up of staff from fire, police and finance departments

SUMMARY OF RFP DETAILS

- **Questions?**