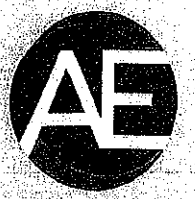
EXHIBIT B

ANDERSON AE ENGINEERING

**A CIVIL ENGINEERING &
LAND SURVEYING COMPANY**

STATEMENT OF QUALIFICATIONS
RESPECTFULLY SUBMITTED TO
THE CITY OF JOPLIN
FOR
CONSTRUCTION INSPECTION SERVICES
JOPLIN LIBRARY COMPLEX ~ 2016-RFP-03



ANDERSON ENGINEERING
EMPLOYEE OWNED

aeinc@aeincmo.com
www.aeincmo.com Federal ID #44-0581184

2045 W Woodland, Springfield, MO 65807 / 417.866.2741
811 E Third Street, Joplin, MO 64801 / 417.782.7399 - Contact Person: Jason Eckhart, PE
1745 Garrison Ave., Carthage, MO 64836 / 417.358.9551 Email address: jeckhart@aeincmo.com
218 5th Street, Monett, MO 65708 / 417.236.0112

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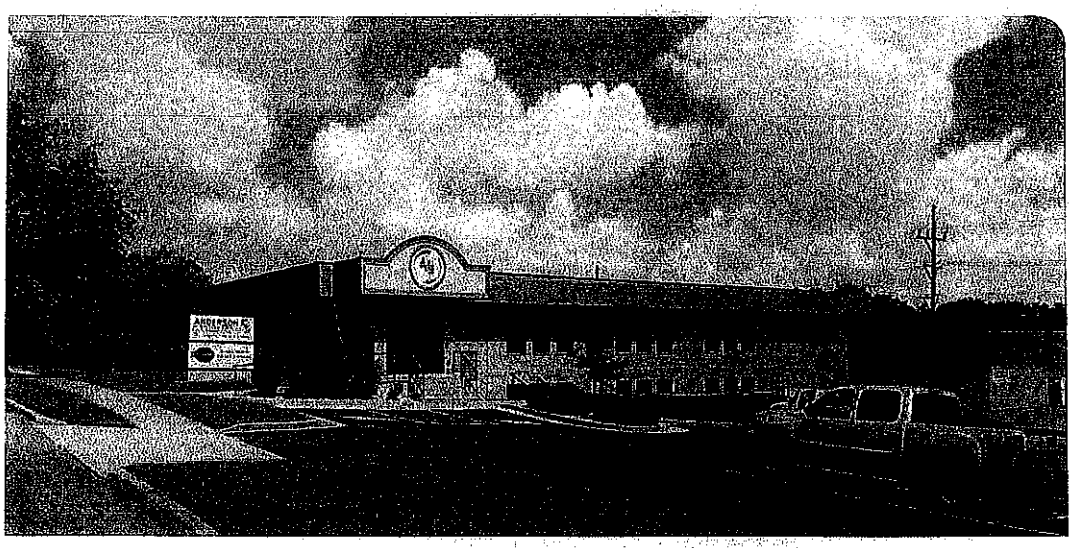


Joplin office location

ANDERSON ENGINEERING
EMPLOYEE OWNED

December 30, 2015

City of Joplin
Attn: Tony Robyn
602 S. Main Street, 4th Floor
Joplin, Missouri 64801

Dear Mr. Robyn:

We greatly appreciate the opportunity to furnish our Statement of Qualifications for consideration in providing inspection services to the City of Joplin.

Anderson Engineering, Inc. has considerable experience with city improvement projects and is able to provide the construction inspection and management services; materials engineering (testing, evaluation and inspection); and geotechnical engineering (soils, foundations and sinkholes) you are seeking for this project to be completed with your timeframe.

The team listed in our Statement of Qualifications has worked on many projects in the past and would approach your project with the experience and knowledge as listed on each individual's resumes.

You can view more about our company on our website at www.aeincmo.com. Please feel free to contact me at our office in Joplin at (417) 782-7399, with any questions or concerns that you may have. We appreciate your consideration.

Very truly yours,

ANDERSON ENGINEERING, INC.

Jason Eckhart

Cody R White

Jason Eckhart, PE
Vice-President

Cody White, PE

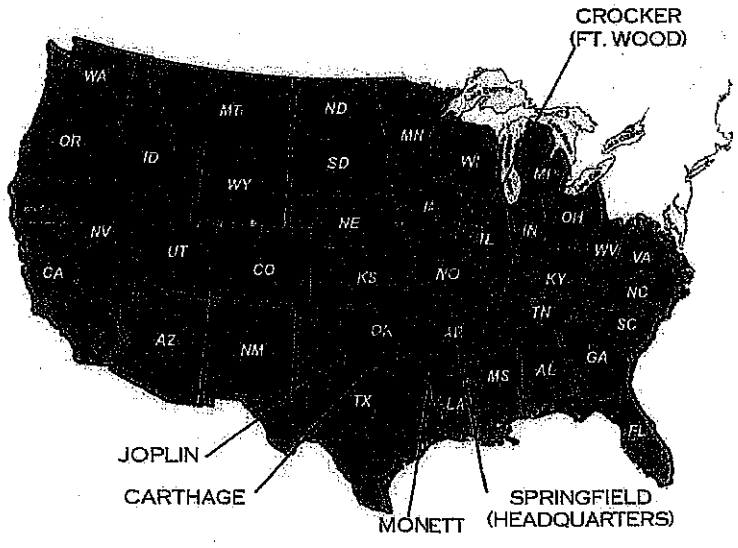
BACKGROUND AND LOCATION OF OPERATIONS

On January 2, 2013, Anderson Engineering, Inc. and Sprenkle & Associates, Inc. merged to form a bigger and better Anderson Engineering. Through our diverse staff, we offer a vast variety of experience and are able to offer a full range of services. We are able to provide General Civil Engineering (bridges, municipal planning, stormwater, FEMA, water/wastewater, streets, structural, land development, construction inspection and management services); Materials Engineering (testing, evaluation and inspection); Geotechnical Engineering (soils, foundations and sinkholes) and Land Surveying in-house.

Originally founded in 1954 as Tri-Lakes Concrete Company, the firm became incorporated in Missouri, USA, and changed names to Wright-Weeks, Inc. in 1958. In 1959, the firm became registered with the state of Missouri to practice engineering services as #000062. Once again, it changed names to Wright and Associates, Inc. in 1966 until it became Anderson Engineering in 1977, as it remains today. Anderson Engineering has a long history of successfully and competitively providing engineering services for hundreds of projects from our headquarters in Springfield, Missouri with branch offices in Joplin and Crocker (Ft. Leonard Wood). Now, along with the staff from Sprenkle & Associates, Inc., we have added two additional offices in Monett and Carthage giving us a wider range of personalized service at reasonable costs.

All departments of Anderson Engineering, Inc. are fully trained and able to provide a variety of technical knowledge and experience to deliver cost effective, understandable, timely and consistent results for our clients. Our dedication is to meet the concerns of our client, as every detail is important in order to complete each project successfully. Our commitment to your concerns will always be addressed.

OFFICE LOCATIONS



RESUMES



Jason Eckhart, P.E.

Vice President

Mr. Eckhart served as President of Sprenkle & Associates, Inc., prior to the company merger with Anderson Engineering, inc. in January, 2013. He joins Anderson Engineering's team with a wealth of experience as specified in the following summary:

- Design and construction supervision of urban and rural roadways and bridges
- Hydrologic and hydraulic analysis of bridge structures, culverts and floodplains
- Field inspection and testing of construction materials for a variety of transportation and building projects
- Design of water distribution systems
- Design of stormwater management and erosion control projects
- Design of sanitary sewer collection and treatment systems
- Design of reinforced concrete, pre-stressed concrete, timber and steel structures including bridges and buildings
- Residential inspection of foundations and determination of flood damage

Education:

Bachelor of Science in Civil Engineering
- University Of Arkansas, 1994

Master of Science in Civil Engineering
- University of Arkansas, 1996

Registrations:

Professional Engineer
- Missouri - #30102
- Arkansas - #11536
- Kansas - #18656
- Oklahoma - #22064

Memberships:

National Society of Professional Engineers

Missouri Society of Professional Engineers

American Society of Civil Engineers



Cody R. White, P.E.

Construction Materials Testing Manager

Cody has been with Anderson Engineering since 2005. He has daily responsibility for the laboratory in the Joplin office – this includes supervision for all field and laboratory testing for construction testing and inspection and for geotechnical engineering drilling. In this role, he is in charge of testing for projects involving soil, concrete, masonry, asphalt, and steel. He also oversees geotechnical drilling programs for sampling of soil and rock for shallow and deep building foundations, civil engineering road and earthwork projects, and other specialty projects such as tower projects. Mr. White is also qualified to oversee and perform Special Inspections as required by IBC.

Prior to becoming the Laboratory Manager, Cody served as a civil engineering design engineer. His responsibilities included the design of streets, stormwater, detention ponds, sewers, and water systems. He also performs GIS analyses and has done Phase I Environmental Site Assessments. Prior to joining Anderson Engineering, Mr. White also worked for Missouri Department of Transportation (MoDOT) as a construction inspector intern. In his MoDOT capacity, he supervised the construction of various highway projects including earthwork, concrete paving, and stormwater structures.

Some of Cody's projects include: Special Inspector services for MSSU Health Sciences building (soil, concrete, masonry, and steel), WWTP soil testing for Southwest City, MO, and an apartment Complex construction in Chanute, KS (soil, concrete, and foundations). Mr. White's recent design projects include 17th Street, Webb City, MO, the new Cingular Call Center in Joplin, MO, and stormwater designs for Joplin, MO.

Education:

Bachelor of Science in Civil Engineering
- University of Missouri - Rolla 2005

Registrations:

American Concrete Institute - Concrete Field Technician - Grade 1

American Technical Institute - Nuclear Density Gauge

Professional Engineer– MO 2010

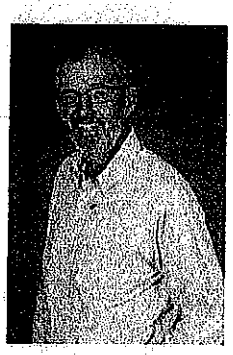
Memberships:

MO Society of Professional Engineers

Southwest Chapter of MO Society of Professional Engineers

Joplin Area Chamber of Commerce

Young Professionals network
- Executive committee member
- Chair of Political awareness Subcommittee



Steve Graham

Senior Field Inspector and Testing Technician

Mr. Graham has been with Anderson Engineering since 1990. He is the most experienced field technician in the Joplin area. He has provided extensive laboratory and field testing and special inspection services on a wide variety of construction projects involving soil, deep foundations, concrete, masonry, asphalt, steel and fireproofing. He has been involved on a number of projects as the primary on-site representative of the owner involved with quality assurance (QA) and monitoring of construction activities from the initial site excavation, earthwork, soil foundations, slab and steel erection to the final building and pavement construction. Mr. Graham has also performed quality control (QC) testing on behalf of the contractor for multiple types of projects.

Experience summary:

- Inspection services for buildings (rock piers, shallow foundations, soil, concrete, reinforced masonry and structural steel.
- WWTP soil testing.
- Soil, concrete and foundation testing.

Education:

Bachelor of Science/Industrial Technology
- Missouri State University, 1987

Certifications:

*Field Testing Course (1996)

*LPA Construction Engineering Certification Program (KDOT)-Materials

*Testing, Concrete Paving and Asphalt Inspection

*American Concrete Institute-Concrete Field Technician - Grade 1

*American Technical Institute - Nuclear Density Gauge

*40-Hour Hazardous Waste Operations Course (HAZWOPER)

*10-Hour Missouri OSHA Construction Safety Course

*MoDOT Certified for Soil, Aggregate, Asphalt and Concrete Testing



Jesse Thomas *Field Inspector/Technician*

Jesse has been with Anderson Engineering since 2010. He serves as lead construction testing and inspection field technician on large projects for Anderson Engineering. Mr. Thomas has been involved on many projects as the primary testing representative providing quality assurance for the owner and quality control testing on behalf of the contractor.

Summary of experience:

- Inspection/testing involving soils and concrete.
- Proficient in laboratory testing
- Experience in geotechnical drilling
- Recent projects: New Joplin High School, New Joplin East Middle and Elementary School, Joplin Aquatic Center, FEMA shelters for Carl Junction School District and Joplin Home Depot.

Registrations:

*MoDOT Certification for Concrete Testing

*American Concrete Institute-Concrete Field Technician-Grade 1

*American Technical Institute-Nuclear Density Gauge

*10-Hour Missouri OSHA Construction Safety Course



Druly Thomas
Field Inspector/Technician

Druly has been with Anderson Engineering since 2011. He serves as a lead construction testing and inspection field technician. Some of his specialties include the following:

- Inspection/testing involving soils and concrete.
- Testing representative for QA/QC.
- Special inspection services as lead inspector.
- Recent projects: New Joplin High School, New Joplin East Middle and Elementary School, FEMA shelter Baxter Springs High School, Carthage Intermediate School, Mercy Hospital North Joplin, FEMA shelters for: Columbia Elementary, West Central Elementary, Duenweg Elementary and Jefferson Elementary.

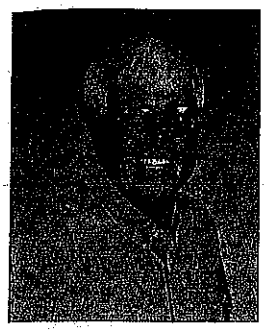
Registrations:

*MoDOT Certification for Concrete Testing

*American Concrete Institute-Concrete Field Technician-Grade 1

*American Technical Institute-Nuclear Density Gauge

*10-Hour Missouri OSHA Construction Safety Course



Larry Long

Construction Inspector

Larry brings years of experience as a construction inspector on numerous projects including bridge and culvert projects (county, state and federal); roadway projects; downtown enhancement projects; water/ wastewater system improvement projects.

Summary of experience:

- Independent assurance sampling to comply with federal projects
- Construction staking and surveying
- Right-of-way negotiator
- Construction material sampling and quality assurance testing
- Construction supervision
- Data collection for "as-built" plans

Registrations:

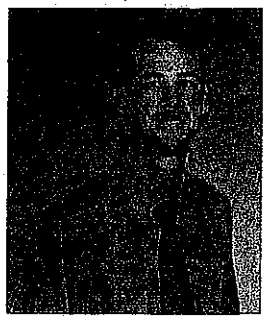
Field Technician Certification MoDOT

American Concrete Institute

Technician Grade 1

OSHA Certification Occupational Safety And Health Course

Accessology Certification - ADA for Municipalities



Justin "Butch" Hunt

Construction Inspector

Butch started working for Anderson Engineering, Inc. in September, 2015. His knowledge of onstruction inspection is that of both the inspector and the contractor. He joins Anderson Engineering's team with the following experience:

- Municipal utility inspection including HDD, sanitary and storm sewer,water main installation and concrete projects.
- Concrete testing
- Construction staking and surveying
- Water pressure and chlorination testing
- Construction management

Education:

Bachelor of Science-Engineering Technology - Construction Management

- Pittsburg State University, Pittsburg, KS - 2002

Registrations:

American Concrete Institute

Field Technician Certification MoDOT

CAPACITY AND CAPABILITY TO PERFORM

Anderson Engineering proudly completes projects on schedule and has a long history of meeting stated deadlines and budgets. Our experienced and responsible staff of over 70 allows office work loads to be effectively adjusted to facilitate required project completion dates and provides professional experience related to your project. Engineers on staff offer a wide variety of experience including pedestrian routes, street design, water and sewer projects, stormwater, planning, geotechnical services and materials. Please refer to our attached references. In addition, we strive to create good communication and coordination of work among involved parties, including state and federal agencies, which is critical to efficiently completing proposed services and addressing any difficulties that arise.

Our office has the ability to begin the provision of services in a timely manner and the flexibility and resources to complete required services in advance of disclosed deadlines. We are prepared to start work immediately and meet requested deadlines or as required by funding or approval agencies.

It is important to our office to have multiple personnel available to meet your demands and that you are comfortable with the personnel working on your particular project. In general, we strive to have one primary project contact with multiple others available to assist as needed. The following is a listing of personnel preliminarily proposed to be assigned to be available to work on your specific project:

Primary Contact:

Jason Eckhart, P.E. - Principal

Other knowledgeable personnel available for this project:

Cody White, P.E. - Project Manager for Construction Materials Testing

Steve Graham - Senior Field Inspector and Testing Technician

Jesse Thomas - Field Inspector/Technician

Drew (Druly) Thomas - Field Inspector/Technician

Larry Long - Construction Inspection

Justin (Butch) Hunt - Construction Inspection

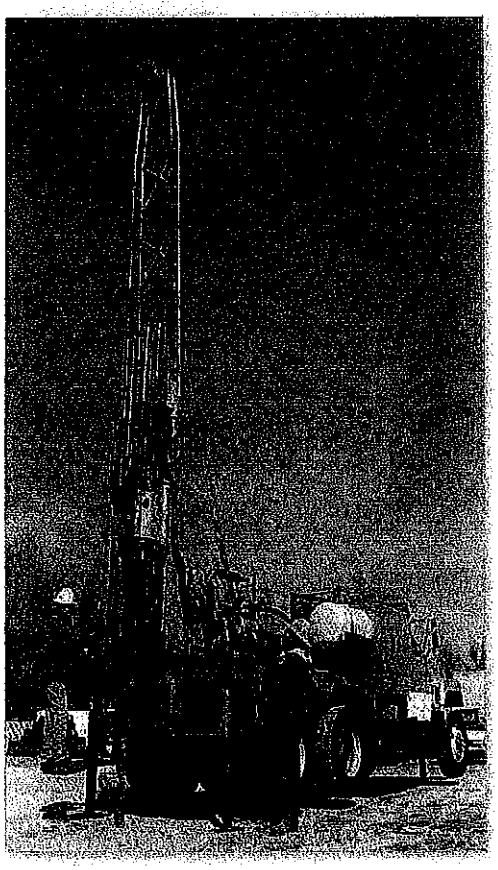
GEOTECHNICAL AND DRILLING DEPARTMENT

The drilling services department of Anderson Engineering, Inc., offers a full range of field drilling services to municipal governments, federal and state agencies, utilities, industry, engineers, architects, and contractors.

Drilling Services

- Environmental Drilling
- Monitoring Well Installation
- Geotechnical Laboratory Testing
- Probing for Rock

Anderson Engineering, Inc.'s drilling services department handles a wide range of projects. We can also design specialized drilling programs to meet the unique needs of your project. Dedicated, dependable, fast service is one of our key strengths. We have provided drilling services on hundreds of projects.



MATERIALS TESTING DEPARTMENT

The materials testing department of Anderson Engineering, Inc., provides a full range of services to engineers, architects, utilities, municipal governments, federal and state agencies, industry, and contractors. These services include geotechnical investigations, construction inspection, soil compaction, soil testing, concrete and asphalt testing. Our professionals and skilled technicians use state-of-the-art equipment in performing these services.

Materials Testing Services

- Concrete Testing and Inspection
- Bituminous Testing
- Soils Testing
- Aggregate Testing
- Steel Testing and Inspecting

Anderson Engineering, Inc.'s materials testing department handles a wide variety of projects. We can provide services on a full-time or an on-call basis. We can design specialized tests to meet the unique needs of your project. Dedicated *project testing and inspection* is one of our strengths; we have provided this service on hundreds of construction projects.



Joplin Schools

3901 E. 32nd Street • PO Box 128 • Joplin, MO 64804
phone (417) 625-5200

February 28, 2014

To Whom it May Concern,

This is a letter of referral for the work Anderson Engineering has recently done for Joplin Schools. During my years as superintendent for the Joplin School District, I have had the opportunity to be associated with Anderson Engineering on numerous projects.

Anderson Engineering has provided civil engineering services, land surveying, geotechnical drilling services, special inspections, and construction testing on many Joplin Schools projects. Most recently and notably Anderson Engineering has provided a range of services for the following schools: reconstruction of East Middle School and Soaring Heights Elementary School that were destroyed by the May 2011 tornado, reconstruction of Joplin High School and Franklin Technology Center that were destroyed in the May 2011 Tornado, and FEMA shelter additions at Royal Heights Elementary School, Jefferson Elementary School, Duenweg Elementary School, and Kelsey Norman Elementary School.

Anderson Engineering has done an exemplary job in the services they have conducted for our school district. The employees have been extremely responsive to our tight schedules and conscientious of our needs and budgets while helping to make these facilities available to the students of Joplin. We always appreciate the efforts that Anderson Engineering makes to provide their services with the best interests of our school district and students in mind.

On behalf of Joplin Schools, we are very pleased with Anderson Engineering and highly recommend them.

Sincerely,

Dr. C.J. Huff
Joplin Schools Superintendent

MIAMI
City of Vision, Spirit & Opportunity

Mayor Rudy Schultz
Councilmember Kristi McClain, Ward 1
Councilmember Doug Weston, Ward 2
Councilmember Neal Johnson, Ward 3
Councilmember Joe Sharbutt, Ward 4

Jeff Bishop, City Manager
David Anderson, City Attorney

January 2, 2014

Anderson Engineering, Inc.
Attn: John Snider
811 East Third Street
Joplin, MO 64801

Subject: Letter of Referral

Dear John Snider;

This is a letter of referral for the work you have done for the City of Miami. Since 2011 your company has been involved with the $8 million dollar public bond project for City Streets. This included testing and inspection of City Streets for Phase I and Phase II in 2011 and 2012. For Phase III Streets construction in 2013 your company also designed and helped do construction administration for 9 City Streets with a program amount of $2 million besides the testing and inspection.

Your company has done a great job and been very responsive to our tight demands for committing the programmed funding. Also you have kept on budget for your services. Also with each street we have been able to customize the designs to meet the requirements of the City's needs and budget. This has let us get value for the engineering and testing/inspection that you do. Thanks to your company's planning, the construction budgets have also been kept on track.

Besides the City Streets program, your company also has done several storm water projects, grant-related projects, flood plain permitting, and other civil engineering projects for us.

We appreciate your efforts for the City Public Works projects. If you have any questions please feel free to contact me.

Sincerely,

Tyler Cline

Tyler Cline

Assistant Public Works Director
E-mail: tcline@miamiokla.net

City of Monett, Missouri

THIRD CLASS CITY – COMMISSION FORM OF GOVERNMENT
James Orr, Mayor • Mike Brownsberger, Commissioner • Jerry Dierker, Commissioner
Dennis L. Pyle, City Administrator
217 Fifth Street • Monett, Missouri 65708

City Clerk - (417) 235-3763
City Council - (417) 235-3355
City Administrator - (417) 235-3355
Collections - (417) 235-3544
Fax - (417) 235-4608

September 28, 2015

To Whom It May Concern:

The engineering firm of Anderson Engineering (AE) has served as the City of Monett's designated city engineer since January, 2014. During this time, AE/SAI (Anderson Engineering/Sprenkle & Associates, Inc.) has performed all of the typical functions of a city engineer which specifically included design, testing, and inspection of streets, bridges, sidewalks/trails, waterlines, storm sewers, sanitary sewers, and airport projects. In addition to these tasks, AE/SAI has also developed the City's Geographic Information System, provided surveying and construction administration services, and also administered the City's stormwater management program.

I have served in the capacity of City Administrator since November 1, 2007, and have found Kevin Sprenkle and his associates with AE/SAI to have performed excellent work on our behalf. The firm is timely in their responsiveness to our requests for service and are diligent in their work. I consider customer service to be one of the firm's primary strengths.

If you have any questions concerning the work performed by AE/SAI for the City of Monett, please feel free to contact me at 417.235.3355.

Respectfully,

Dennis L. Pyle, City Administrator

Note:
Kevin Sprenkle and SAI has been the City of Monett Contract Engineer since October 1996. Then in January 2014, SAI merged with Anderson Engineering and continued that role.

Pride and Progress

AFFIDAVIT of COMPLIANCE

Section 285.530.2

State of Missouri) **ss**

County of Greene)

Now this 10 **day of** May , **2012**, **the undersigned, being first duly sworn, deposes and says:**

1. I am more than 18 years of age.

2. I make this affidavit from my personal knowledge of the facts stated herein or upon information and facts available to me as a duly authorized owner, partner, corporate or LLC officer or Human Relations Director of Anderson Engineering, Inc.
(name of Corporation, LLC, sole proprietorship or partnership)

3. I am authorized to make this affidavit on behalf of Anderson Engineering, Inc. **.**
(name of business entity, same as above)

4. I state and affirm that Anderson Engineering, Inc. **is enrolled and is currently participating in E-Verify, a federal work authorization program or another equivalent electronic verification of work authorization program operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986.**
(name of business entity, same as above)

5. Further, Anderson Engineering, Inc. **does not knowingly employ**
(name of business entity, same as above)

any person who is an unauthorized alien.

6. Further, Anderson Engineering, Inc. **has performed an electronic verification check as described above on all workers hired since January 1, 2009 or obtained documents required for completion of a federal I-9 form before it began participating in e-verify.**

(name of business entity, same as above)

7. Attached to this affidavit is a true and accurate copy of this company's Memorandum of Understanding with the United States concerning the use of e-verify.

I certify under penalty of perjury that the statements above are complete, true and accurate to the best of my knowledge and belief.

Authorized Agent, Partner, Owner or Officer

If business has a Human Relations Director or equivalent that person must sign as an affiant as well.

I certify under penalty of perjury that the statements above are complete, true and accurate to the best of my knowledge and belief.

Human Relations Director

This form is promulgated pursuant to 15CSR 60-15-.020. Use of this form is not required but the Attorney General has deemed this affidavit sufficient in form to satisfy the requirements of section 285.540, RSMo., Supp. 2008.

FURTHER THE AFFIANT SAYETH NOT

(Signature)

On this 10 day of May in the year 20 12, before me, Neil S. Bradley a Notary Public in and for said State, personally appeared before me, known to me to be the person who executed the within affidavit, and acknowledged to me that he/she executed the same for the purposes therein stated.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the county and State aforesaid, the day and year first above written.

Notary Public

My Commission Expires:
5-31-2013

SHELIA M. STANFIELD
Notary Public - Notary Seal
STATE OF MISSOURI
Greene County - Comm#09467244
My Commission Expires May 31, 2013

EXHIBIT B

Joplin Public Library - Fee Proposal - REVISED 1-5-16

A Proposal Information

Bidder Name: Anderson Engineering

Signed by: Cody R Wh Lab Manager Dated: 1/5/16

B Proposal Breakdown

BASE PROPOSAL DETAIL

SPECIAL INSPECTIONS	PROPOSAL AMOUNT COST	PERCENT OF TOTAL PROPOSAL	PROPOSAL HOURS
Verification of soil			50
Tech I	$645.00	0.78	
Tech II	$1,125.00	1.35	
Tech III	$510.00	0.61	
Atterberg Limits	$174.00	0.21	
Standard Proctor	$540.00	0.65	
Field Density	$320.00	0.38	
Concrete testing			352
Tech I	$2,580.00	3.10	
Tech II	$10,890.00	13.09	
Tech III	$2,550.00	3.06	
Concrete Cylinders (4 inch)	$2,640.00	3.17	
Masonry			110
Tech I	$1,290.00	1.55	
Tech III	$4,080.00	4.90	
Mortar Cubes/Grout Prisms	$546.00	0.66	
Precast Erection			32
Tech III	$1,632.00	1.96	
Steel Frame Inspection			48
Steel Inspector I	$1,200.00	1.44	
Steel Inspector II	$2,640.00	3.17	
Bolting/Welding Inspection			220
Steel Inspector I	$1,500.00	1.80	
Steel Inspector II	$8,800.00	10.58	
Non Destructive Testing (NDT)	$2,520.00	3.03	
Fire Resistant Inspection			40
Tech III	$2,040.00	2.45	
Wage Reporting	$6,408.00	7.70	72
Site Visits/ Daily Report	$8,100.00	9.74	180
Verification of Quantities and Pay	$8,100.00	9.74	90
Engineering Supervision and	$12,369.00	14.87	93
Total Fee Proposal:	$83,199.00		

ESTIMATED COST OF REIMBURSABLES - Travel, Printing, Courier Services, etc.

	Amount	Percentage of Total Expenses
Reimbursable Expenses		
Vehicle Mileage	No Charge	100
Reimbursable Expense Estimate	$0.00	

Joplin Public Library – Fee Proposal Assumptions

1. This estimate is based on working hours of Monday through Friday, maximum 8 hours per day, not including holidays. Time required to be worked more than 8 hours per day, on weekends, or holidays will be billed at 1.5 times the hourly rate.
2. This estimate is based on periodic testing and observations as required by the pace of construction. Technicians will be available as necessary to maintain the flow of construction.
3. This proposal does not include full time, IBC Chapter 17 special inspections.
4. The estimate is based on one technician at a time conducting the testing and observation services. Concurrent activities and or the construction pace may require multiple technicians.
5. The project engineer will generally be used for supervision, meetings, and reporting.
6. The estimate does not account for retesting that may be necessary from discrepancies discovered in the contractor's work.
7. Only minor soil grading will be required as mass site grading was completed under a previous contract.
8. Trench backfill is to be tested at a rate of one test per 150 linear feet of trench on the first and last lift per the specifications. Trench backfill testing is for areas beneath structures and paving areas.
9. Materials to be tested in the lab for conformance to specifications will be delivered to our lab for testing by others.
10. Soils provided for conformance testing for use as structural fill will meet Atterberg Limits requirements and will not require additional testing to obtain use approval (i.e. sieve analysis, swell testing, etc.)
11. This does not provide testing of sewer water and storm water piping such as, but not limited to pressure testing, mandrel testing, or lantern testing.
12. Observations for footing bearing, rebar observation, and concrete placement techniques will be conducted concurrently with the concrete sampling trip.
13. Storm water structures will be precast.
14. Steel observations included in the estimated total cost are for onsite observations. Shop visits are not included
15. Fireproofing test charges are per test plus Technician time.
16. Soil verifications are assumed to take 1 week.
17. One set of grout and mortar tests will be conducted for each 5000 square feet of masonry wall.
18. Standard proctor is assumed to be a 4 inch mold
19. Pricing for field tests (field density tests, concrete cylinders, mortar cubes, etc.) is included in the total cost for the corresponding service above, however those tests will be charged as a per unit fee.
20. One set of cylinders every 50 yard of concrete. One set consists of 4 cylinders.
21. Wage Reporting review will occur once per week and is assumed to take 1 hour each time.
22. Daily reports to be done during site visits are expected to take 30 minutes additional time each day.
23. Verification of quantities and pay application review is assumed to occur once per month for the duration of the project which is about 18 months.