Meeting Minutes February 16, 2016

HEALTH BOARD MINUTES

The regular quarterly meeting of the Health Board met at noon on Tuesday, February 16, 2016 at the Joplin City Health Department. The following members were present: Rebecca Heffren, Paul Petry, DO, David Sweeney, DDS, and Michelle Cahill, DVM. Absent was Stephen Slawson, MD.

Minutes of the November 17th meeting were reviewed and approved by a motion made by Becky Heffren and seconded by Dr. Cahill. All in favor.

Dan gave a quick up-date on the spay/neuter voucher program numbers for participation. Indicated wardens are pushing program as much as possible.

Dan also indicated there is a budget of $2,500 for this year to proceed with a low cost rabies clinic possibly this spring. This will probably be a one day clinic in co-operation with the Joplin Humane Society providing the clinic services.

The main order of business was a presentation with handouts by Cynthia Burnham, Medical Services Supervisor, of policy changes to HIPPA section of our department medical policies. These changes were made with the assistance of our HIPPA consultants for accuracy. Each policy change was explained and discussion held with board members for those items needing clarification.

A motion was made by Becky Heffren to accept policy changes as presented and motion was seconded by Dr. Cahill.

Dan mentioned that the Safety Committee out of our Human Resources office has a new city internal policy regarding MSDS sheets for compliance with OSHA standards. A copy of the new integrated policy into the Health Department policies was given to board members for review and approval. Discussion followed.

A motion was made by Becky Heffren to accept policy changes as presented and was seconded by Dr. Sweeney.

Last order of business was handout of the new city non-discrimination policy for the department. Short discussion followed.

Motion made by Dr. Cahill and seconded by Dr. Sweeney to accept policy as presented.

Meeting adjourned at 1:10 pm.

Approved: DAVID SWEENEY, DDS Date: 5-17-16

Submitted by: _____

Mary Lee White, Senior Clerk