**MINUTES**
**HISTORIC PRESERVATION COMMISSION**
**REGULAR SESSION**
**FEBRUARY 21, 2017**

The Historic Preservation Commission of the City of Joplin met in regular session on Tuesday, February 21, 2017, at 5:00 P.M. in the Fifth Floor Study at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

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| MEMBERS PRESENT: | Paula Callihan, William Fischer, Lori Haun, Nancy Morton, Sandra Pommert, Peter Ramsour, Jill Sullivan, Emily Frankoski (alternate) and Georgia Turner (alternate). |
| VISITORS: | Chris Johnson, Joplin Fire Department |
| CITY STAFF PRESENT: | Tyler Overstreet, Planner<br>Lindsay Dunn, Clerk |

Items 1 & 2 – Meeting called to order and Roll Call.

Mrs. Morton opened the meeting, and Ms. Dunn called the roll. Mrs. Morton welcomed everyone.

Item 3 – Approval of the Minutes:

Mrs. Morton asked for additions or corrections to the minutes from the regular meeting of January 17, 2017 and none were received.

**MR. FISCHER MOVED, SECONDED BY MR. RAMSOUR, THAT THE MINUTES FROM THE REGULAR MEETING OF JANUARY 17, 2017 BE APPROVED. THE MOTION CARRIED, WITH MRS. CALLIHAN, MR. FISCHER, MS. HAUN, MRS. MORTON, MRS. POMMERT, MR. RAMSOUR, AND MS. SULLIVAN VOTING "AYE" (7 IN FAVOR, 0 ABSENT).**

Item 4 – Budget:

Mr. Overstreet stated that the budget enclosure for today's meeting reflects the HPC budget through the end of the first quarter. The amount is $22,400.00 and nothing has been spent to date.

Item 5. – Old Business

A. East Town Preservation Update.

Mr. Overstreet stated the February 7th of the East Town Preservation sub-committee was only attended by himself, Jill and Emily. Unfortunately, there was no representation from East Town.

Jill and Dola have completed the Lincoln School application for local designation. Unity Baptist Church, the owner of the property have yet to provide the notarized letter of consent before the application can be heard by the Historic Preservation Commission.

Mrs. Morton asked if the application will be ready for the March meeting and Mr. Overstreet said yes. He also advised the Historic Preservation Commission that there may be as many as four (4) applications to be considered at the March meeting and he will have his staff reports ready also. Mrs. Morton stated that she liked the idea of the staff reports as they provide additional support to the applications. There was no other discussion regarding the East Town Preservation sub-committee's efforts.

Mrs. Morton announced that the next meeting of the sub-committee would be March 7, 2017 at 10:30 at the Post Art Library, and that the meeting is open to the public.

B. CLG Grant Status.

Mr. Overstreet stated the decision on the CLG grants was supposed to be rendered February 3rd. However, with the change in administration at the state level they have pushed it back, and a new date has not been set.

C. Request from Unity Church for Signage.

Mrs. Morton asked Mr. Overstreet about the status of the Unity Church's application and he said that they have not been able to connect but he would try again.

D. Vision Joplin 2022 – Historic Preservation Sub-Committee.

As chair of the Vision Joplin 2022, Historic Preservation Sub-Committee, Mrs. Haun said that last month they put together an online survey which was sent out, and they have received the results. She provided a copy of the results to the commissioners.

The number one (1) preference from the survey was continuation of the preservation of Downtown Joplin and within the downtown, encourage vacant building revitalization though tax incentives, streetscaping and façade grants. To achieve this it will be necessary to have funding options when presented to Council.

Number Two (2) preference from the survey was "Improving Joplin's neighborhoods". The solution to this is funding to help residents make repairs or upgrade the exterior of their homes. Mrs. Haun said the committee discussed setting funding qualifications for residents and the appropriate vehicle to get the funding to the projects. The committee would also like to present this aspect of revitalization to Council.

Mrs. Morton asked when the next sub-committee meeting would be. Mrs. Haun said those meetings have wrapped up and she and other DJA representatives have requested an appointment with Troy Bolander and Taylor Cunningham to discuss funding options.

They will be making a presentation of the survey findings to the Quality of Life Committee on Thursday, March 2nd and then they will take it from there. Mr. Overstreet stated that he needs to set up the meeting with City Staff to see about the funding options and set up a bullet list on the top ones and then develop initial actions steps. Hopefully, the funding options they come up will be achievable.

Mrs. Morton stated that Mrs. Haun ended up paying for the survey, because after 100 responses, the company charges a twenty-six dollar ($26.00) fee. She asked if Mrs. Haun could be

reimbursed for that expense. Mr. Overstreet asked Mrs. Morton did she mean from the Historic Preservation budget, and Mrs. Morton replied yes. Mr. Overstreet said he would have to look further into that.

E. Historic Preservation Commission Archives Discussion

Mrs. Morton asked Mr. Fischer if he had been able to speak with his friend about making the results of the HPC's efforts available through public archival. He stated he had not. Mr. Fischer asked if he could learn a little bit more about what they want. Mr. Overstreet said that he had starting organizing local and national landmarks to tie it into the City's GIS. The result would be a map that you could click on a specific landmark and it will pull up the narrative and then download the files associated with it. Mr. Fischer asked if there were anything fragile, like old documents for scanning. Mr. Overstreet stated that there are some documents from the 1980 survey and that the older items would be great for the public to see, as well as, the proposed map.

Item 6 – New Business

A. 2017 CLG Forum – April 7, 2017.

Mrs. Morton stated that this CLG Forum will be in Jefferson City, April 7, 2017, and asked if everyone had receive their registration forms online. Mr. Overstreet also had some available with the meeting's agenda packet.

Mrs. Callihan asked if the starting time was 8:30am. Mrs. Morton said yes. She also stated that if anyone wanted to go up on Thursday she would be happy to take them with her. It is a very long day to drive to Jefferson City for an 8:30 a.m. meeting, participate in the daylong meeting and drive back to Joplin. She said she would find accommodation rates and provide them at the March meeting.

Mr. Overstreet stated that the City would pay for the individual registration fee of $25.00 if the forms are turned in March 31, 2017. The City does not pay for hotel accommodation. Attending the forum would satisfy the CLG's annual training session requirement.

B. Historic Site Ribbon Cutting.

Mrs. Morton asked if the Historic Site Ribbon Cutting item pertained to the recent Handy Chapel request. Jill Sullivan said they actually only wanted some information for a Proclamation. Mrs. Morton said she learned Jim West was part of an effort to recognize the AME Chapel by proclamation during Black History month. The Handy Chapel is located at 3ll W. 4th Street.

Mrs. Morton asked about the agenda item, Historic Site Ribbon Cutting. Mr. Overstreet and that he and Ms. Sullivan had discussed the opportunity of Historic Ribbon Cuttings after local designation are awarded, and markers and signage are being placed. They think a more formalized event should be considered. This would involve partnering with the Chamber to have a Chamber Ambassadors present as well as, the press. He also suggested that a City proclamation could be included as well. Mrs. Morton asked if he would include that on the worksheet of the steps involved for local designation. Mr. Overstreet stated he would.

C. Vision 2022 Survey.

Mrs. Morton stated that that agenda item had been covered.

D. Reverend Harris Joplin Local Landmark Application.

Mr. Overstreet said that the completed application was ready for the commission's consideration. Ms. Sullivan collected all the resources and history. The application meets criteria 3; which means it can be identified with a person or persons that contributed to the development of the community, state, or country. Mr. Overstated included a map that showed the exact location at 6th and Elm Street.

Mrs. Morton asked if there was a set of duplexes there now and he said they were just up the hill. Mrs. Callihan asked and it was confirmed that the the City owns that property. Both applications: Reverend Harris Joplin farm site and the First Lead Strike site were in Mr. Troy Bolanders office for review. Mrs. Morton stated we can't do anything without his signature.

Mr. Overstreet said we would be considering applications at the March meeting for the Reverend Harris Joplin farm site, The First Lead Strike, Lincoln School, and Low Water Bridge.

E. First Major Lead Strike Local Landmark Application.

Mr. Overstreet stated the First Major Lead Strike application was complete as far as the historic information; it meets criteria 2 for local landmark designation which is; its location is the site of a significant local, county, state, or national event. The location is on Murphy Blvd just past Fourth Street. He also indicated on the map that was included in the application, the location of the current marker.

Mr. Ramsour asked where the signs be placed and Mrs. Morton said the Commission would consider that later after the application went through the entire approval process.

F. CCA Exterior Improvement Plan.

Mr. Overstreet said just to keep the commissioners informed, Creative Car Audio are not only redesigning sign, but are doing exterior modifications to their building as well. He has decided that their application will have to go through Design Review and HPC. Mrs. Morton asked if their paperwork will be ready, and Mr. Overstreet said they have their paperwork in hand and are working with Larry Burns, their architect from Springfield, Missouri. Mrs. Morton asked if he needed a joint meeting in March and Mr. Overstreet said yes. For a quorum, Design Review requires four (4) members.

Item 7. - Other Business

A. Major and Minor Works
   i. Olsson Engineering Sign Application.

Mr. Overstreet said that Olsson's Application of Certificate of Appropriateness would be the last item on the agenda and he had included it in the commissioners' packets. They wished to have an internally illuminated plastic sign on their building which is at the corner of 7th and Main. Mr. Bolander and Mr. Overstreet worked with the applicant to amend their application. Instead of

internal plastic signage they will using brass or aluminum lettering and it will be back lit.

Mrs. Morton asked if this met the design review standards and Mr. Overstreet said it did. Mrs. Morton said that Mr. Overstreet was giving the Commission all the necessary criteria and his recommendation for approval.

She said that this was the first application the HPC has considered under the Major and Minor Work Category for approval. She asked for a motion. Mr. Ramsour asked for an explanation of the internally lighted as opposed to the back lighted sign. Mr. Overstreet said the internally lighted sign request in their original proposal would have had essentially clear letter or a cloud effect to it. The LED lights are actually inside of the lettering. With back lighting it will have solid lettering, aluminum or brass, both materials are approved within our design review standards. The lighting will be behind, instead of shining out through the lettering it and it creates a halo effect.

**MRS. CALLIHAN MOVED, SECONDED BY MR. RAMSOUR, THAT THE CERTIFICATE OF APPROPRIATNESS BE APPROVED FOR OLSSON ASSOCIATES. THE MOTION CARRIED, WITH MRS. CALLIHAN, MR. FISCHER, MS. HAUN, MRS. MORTON, MRS. POMMERT, MR. RAMSOUR, AND MS. SULLIVAN VOTING "AYE" (7 IN FAVOR, 0 ABSENT).**

Mrs. Morton mentioned a letter published in the Joplin Globe from former Councilman, Richard Russell regarding the historic decorative fence being removed from Fairview Cemetery. The missing fence was located on the south side of the Cemetery on 13th street. Mr. Russell made further reference to the rest of the fence, as well as the entrance arch which had been removed a long time ago and never located to be put back in place. Mrs. Callihan had also sent her the same inquiry and she had turned it over to Tyler for further investigation.

Mr. Overstreet said Mary Ann Phillips had reach out to him also. She told him Paul Bloomberg, the Parks Director would be getting in touch with Mr. Overstreet

Mrs. Callihan wanted to discuss information presently on the City Website. She said that when you History portion that the information needs some attention. Mr. Overstreet stated that it is very outdated. Mrs. Callihan asked if it could be updated. Mrs. Sullivan stated she has been working with Patrick Tuttle on the new Joplin Historical Guide, and suggested that it be placed on the website. Mr. Overstreet stated he would check on that.

Mrs. Morton asked if there was anything else and there was not.

Chris Johnson, Joplin Firefighter (guest) was asked by Mrs. Morton if he wanted to say something or had any questions. Mr. Johnson ask about the Old Depot. Mrs. Morton stated that it belongs to the state, and needs a private developer as the City does not have the budget for its revitalization.

Item 8 – Adjournment:

Mrs. Morton stated meeting was adjourned.

The meeting stood adjourned at 6:00 p.m.

Approved _____
Nancy Morton, Chairperson

Approved _____
Lindsay Dunn, Clerk