City of **JOPLIN** City Council Agenda Item

Requested Council Meeting Date: March 7, 2016

Item: COUNCIL BILL NO. 2016-604
Originating Department: CITY MANAGER'S OFFICE

Attachments:
1) Council Bill 2016-604
2) Contract Amendment and Change Order Policy - Attachment A

Department Head:	Sam Anselm
Director of Finance:	Leslie Haase
City Attorney:	Peter C. Edwards

Recommended Action: Approval of Council Bill 2016-604 for the purpose of establishing a written policy for contract amendments and change orders.

Background: In August of 2015, the Auditor of the State of Missouri presented their recommendations following an audit of the City of Joplin. One of the recommendations was to monitor change orders and ensure change orders are adequately supported by documentation, approved, and work is not performed prior to approval of change orders or notices to proceed with the work.

Discussion: On February 8, 2016, City Council held a work session at which a proposed contract amendment and change order policy was discussed. Representatives of the Tri-State Contractors Association and City Staff made presentations and recommendations to City Council of support for the proposed policy and at the conclusion of the meeting, City Council voted to direct staff to prepare the necessary ordinance to bring this policy back to City Council for formal action.

Recommendation: This policy and Council Bill is presented to council for consideration.