Approved

ADVISORY BOARD MINUTES

March 8, 2023
5:00 PM
Joplin Athletic Complex
3301 West 1st Street
Joplin, MO 64801

MEMBERS PRESENT:	Dustin Parker, Greg Matzer, Paul Teverow, Greg McConnell, were present.
ABSENT:	Brad McIntyre, Kreg Selvey, Chalise Cooper
GUESTS:	Greg Bertoncino, Assistant Parks and Recreation and Director Kayla Landrum, Park Ranger Ethan Yates, Park Ranger
MEETING CALLED TO ORDER:	Paul Teverow called the regular meeting to order.
APPROVAL OF MINUTES:	Dustin Parker made a motion to approve the minutes with a second by Greg Matzer.
OLD BUSINESS:	Greg Bertoncino told the board at the last Museum Strategic Plan Study meeting went well. They discussed some short-term goals and suggestion like moving displays around at the museum. They have not set a date for the next meeting at this time. He also mentioned that Paul presented the Recreation Division Reorganization to City Council on February 7th. Leslie will present amendments to the budget at the March 20the City Council meeting. We will advertise for the Recreation Coordinator-Community Special Events, Camps, Fitness, Programs, and outdoor activities the week of March 27th and hopefully have someone on staff by middle-end of April.

NEW BUSINESS:

Greg introduced our two new Park Rangers Kayla Landrum and Ethan Yates have been with us for about a month now. Kayla and Ethan told the board they are very excited and grateful for this opportunity. Dustin asked if they could do a weekly/monthly report to start having at the Park Board meetings. Greg said they have reports that they will fill out regularly and we will work on gathering that information for a report to bring to the next meeting.

Greg stated that the RFQ for Ewert Splash Park has been written. Engineer/Architect Design Build are waiting on some feedback from Tony Robyn, Dan Johnson, and Leslie Haase. The RFQ will include alternatives for the other projects that will be going into Ewert Park such as the lights, cameras, amphitheater, interpretive signage, covered multi-sports court, etc. We are looking at advertising the RFQ in May.

The RFP for the on-call arborist was awarded to Outer Oaks. They have been working on finishing up the park assessments and will be updating our tree inventory. This hasn't been done in years and they have also been working with Public Works on the trees downtown.

Greg Bertoncino told the board that Paul wanted him to let the park board know that this year's pool opening dates maybe a little different. We normally open the pools on Memorial Day weekend. However, as you know it has become very difficult getting lifeguards the past several years. Last year were not able to open until June 4th due to lifeguard shortage. This year we are facing a different circumstance that will force us to push back opening day to Friday, June 2nd. Usually, schools will get out the week before Memorial Day weekend, but this year most schools aren't getting out until May 25th and 26th. This doesn't give us enough time to do orientation training at the pools and final cleaning prep prior to opening. So, hopefully recruiting goes well, but just be aware that our opening day will most likely be Friday, June 2nd.

He mentioned that we got another adopt-a-park application. Josh DeTar and other neighborhood members are wanting to Adopt Crestwood Park to maintain and later possibly construct a shelter in that park.

He also stated that we have been working on the park's beautification. Our maintenance guys are

working on mulching and the Spiva Park bench has been installed.

Greg Bertoncino told the board that we have several vacancies in the Parks and Recreation Department. He also let the board know that Daryn put in his two weeks' notice.

MONTHLY REPORTS: Greg Bertoncino handed out the Recreation reports for the board to review. (Attached)

ADJOURNEMENT: Dustin Parker made a motion to adjourn, second by Greg Matzer.

Nakia Endicott, Accounting Specialist

N. Endicott

Programs & Events

Upcoming Programs & Events

- Flashlight Easter Egg Hunt — March 31

Past Programs & Events:

- Daddy Daughter Date Night — February 24 & 25 (3 sessions)
  - Friday, February 24: 42 couples, 7 add'l daughters; 91 total participants
  - Saturday, February 25 (Mid-day): 37 couples, 4 add'l daughters; 78 total participants
  - Saturday, February 25 (Evening): 40 couples, 8 add'l daughters; 88 total participants

Job Openings

- Jobs were opened on January 1st with HR
  - Aquatic Supervisor
  - Pool Operator
  - Lifeguard
  - Pool Cashier

Aquatics

- Lifeguard Trainings are scheduled at Webb City High School
  - April 14-15
  - May 5-6
  - May 12-13
  - May 19-20
  - June 2-3 (Location TBD)

Feb-2023-Director notes

1. Spiva Park cleanup with parks, JHS, and Cragin family.
2. Cataloging of Mineral collection on Past Perfect begun.
3. Lights changed out in Cox Hall to LED lights.
4. Dead trees removed by Liberty. New native trees planted.
5. Stacey, Jacey, Christine sent to Fayetteville to look at other museums, and how they exhibit.
6. New refrigerator purchased by Joplin Historical Society.
7. New aluminum display cases purchased by Joplin Historical Society.
8. Joplin Fire Department exhibit finished.
9. JHS deaccession Barbara Jean Bunbury doll collection.
10. Staff attends Panhandle Plains Museum Conference, funded by Joplin Historical Society.
11. Working with Carl Junction High School for murals on south side of building.
12. Article about Joplin Fire Department exhibit published in Missouri Municipal League review.
13. New streetlights installed by Liberty.
14. New roof on historical side of museum.
15. PGAV Strategic plan meeting with museum stakeholders.
16. Landmark builds Lego project. Museum hosts wo teams.
17. QR codes added to history wing. Working on codes for mineral wing.
18. Can you lift it? Display in mineral museum.
19. All lighting in main parts of museum replaced with LED lights.
20. Acquired floor cleaning Machine from Memorial Hall.
21. Woodward Painting acquired from US Bank, through Ron Raymond.
22. Parks Maintenance built display for Woodward painting in old stained-glass window in Cox Hall.
23. Numbering and labeling of mineral "floating" displays.
24. Prairie reclamation project. Wildflower seeds planted on plots north and south of building.
25. Railroad tie border installed by Parks Maintenance.
26. Museum Asst. Jacey Vangel graduates from college, quits museum and begins job as archive specialist for Peoria tribe.
27. Furniture shelving from Power's Museum installed by parks in basement. Large number of items on wooden pallets moved to shelving.
28. Rolling shelves installed by Parks maintenance in basement. Huge increase in shelf storage space.
29. Dr.'s office display packed up and placed in storage. New exhibit for space TBD.
30. Mineral "pyramid " displays numbered, identified, and labelled.
31. Preparation painting and relabeling underway for mineral wall cases. Temporary signage is being used to minimize impact on visitor experience.
32. Museum Assistant position advertised. Interviews to begin next Tuesday.
33. PGAV strategic plan meeting.
34. Museum Assistant position tentatively offered to Will Russel, a former museum intern.

Schifferdecker Municipal Golf Course - Monthly Revenue Comparison Report

Jan.	2023			2022		
Greens Fees WEEKEND	94 @	$20.00	$1,880.00	14 @	$20.00	$280.00
Greens Fees WEEKDAY	87 @	$18.00	$1,506.00	20 @	$18.00	$360.00
Green Fees 9 holes WEEKEND	38 @	$10.00	$378.00	47 @	$10.00	$470.00
Green Fees 9 holes WEEKDAY	120 @	$9.00	$1,080.00	69 @	$9.00	$621.00
Senior Citizen Green Fees WEEKEND	25 @	$15.00	$373.00	6 @	$15.00	$85.00
Senior Citizen Green Fees WEEKDAY	97 @	$12.00	$1,140.00	74 @	$12.00	$888.00
Senior Green Fees 9 holes WEEKEND	1 @	$7.00	$7.00	4 @	$7.00	$28.00
Senior Green Fees 9 holes WEEKDAY	7 @	$6.00	$42.00	13 @	$6.00	$78.00
League/Twilight Fee	58 @	$12.00	$690.00	52 @	$12.00	$624.00
League/Twilight Fee WEEKEND	43 @	$13.00	$592.00	31 @	$13.00	$434.00
Student Fee and H.S. Fees	74 @	$10.00	$667.00	21 @	$10.00	$189.00
SUBTOTAL PLAYS AND FEES	644		$8,355.00	351		$4,057.00
Season pass holder, HS, Employee	295			318		
TOTAL PLAYS AND FEES	939		$8,355.00	669		$4,057.00
Adult Pass with Cart	1 @	$1,450.00	$120.00	@	$1,450.00	
monthly dues revenue						
Walking Pass Regular	@	$800.00		1 @	$800.00	$800.00
monthly dues revenue						
Walking Pass Senior	1 @	$600.00	$600.00	@	$600.00	
Junior Pass	@	$90.00		@	$90.00	
Young Executive Twilight w/cart	1 @	$800.00	$800.00	@	$800.00	
monthly dues revenue						
Young Executive Twilight walking	@	$400.00		@	$400.00	
Season Pass Sr with Cart	@	$1,175.00		1 @	$1,175.00	$100.00
monthly dues revenue						
Family Memberships	1 @	$1,800.00	$1,800.00	@	$1,800.00	
monthly dues revenue			$1,470.00			$2,595.00
Power Cart Rental 18	383 @	$14.00	$5,314.00	170 @	$14.00	$2,371.00
Power Cart Rental 9	143 @	$8.00	$1,146.00	115 @	$8.00	$927.00
Pull Cart Rental	7 @	$3.00	$21.00	10 @	$3.00	$30.00
Club Rental	@	$10.00		1 @	$10.00	$10.00
Resale Merchandise			$2,452.25			$1,802.25
Beer Concession			$772.50			$581.00
Vending Machine			$1,014.48			$597.00
Advertising and Misc (Over/Short)						$0.00
Simulator Fee			$1,288.00			$995.60
Gift Certificates			$166.00			$0.00
GHIN			$75.00			$25.00
TOTAL MONTHLY REVENUE:			$25,394.23			$14,890.85

REVENUE COMPARISONS	Monthly Comparison		Year-to-Date Comparison		YTD Rounds	
UP from Jan. 2022 **$10,503.38**	2018	$16,135.50	2018	$61,876.25	2018	2,393
Year to date DOWN **$18,170.65**	2019	$13,605.50	2019	$45,213.25	2019	1,762
	2020	$11,399.25	2020	$47,594.30	2020	2,148
12 days below 45* or below	2021	$14,763.50	2021	$70,294.75	2021	2,959
	2022	$14,890.85	2022	$84,705.60	2022	3,719
	2023	$25,394.23	2023	$66,534.95	2023	2,421
		$10,503.38		($18,170.65)		

Schifferdecker Municipal Golf Course - Monthly Revenue Comparison Report

Feb.	2023			2022		
Greens Fees WEEKEND (Adult)	94 @	$20.00	$1,875.00	34 @	$20.00	$660.00
Greens Fees WEEKDAY	150 @	$18.00	$1,619.00	115 @	$18.00	$1,671.00
9 Holes WEEKEND	87 @	$10.00	$884.00	11 @	$10.00	$110.00
9 Holes WEEKDAY	84 @	$9.00	$753.00	56 @	$9.00	$505.00
Senior Citizen Green Fees WEEKEND	27 @	$15.00	$399.00	3 @	$15.00	$45.00
Senior Citizen Green Fees WEEKDAY	141 @	$12.00	$1,694.00	89 @	$12.00	$1,158.00
Senior Citizen 9 Holes WEEKEND	6 @	$7.00	$42.00	@	$7.00	$0.00
Senior Citizen 9 Holes WEEKDAY	8 @	$6.00	$49.00	10 @	$6.00	$63.00
League/Twilight Fee	101 @	$12.00	$1,214.00	30 @	$12.00	$360.00
League/Twilight Fee WEEKEND	94 @	$14.00	$1,298.00	18 @	$14.00	$250.00
Student Fee and H.S. Fees	53 @	$9.00	$477.00	15 @	$9.00	$138.00
SUBTOTAL PLAYS AND FEES	845		$10,304.00	381		$4,960.00
Season pass holder, HS, Employee	271			280		
TOTAL PLAYS AND FEES	1116		$10,304.00	661		$4,960.00
Adult Pass with Cart	4 @	$1,450.00	$4,470.00	2 @	$1,450.00	$1,575.00
Walking Pass Regular	@	$800.00		@	$800.00	
Walking Pass Senior	@	$600.00		@	$600.00	
Junior Pass	1 @	$90.00	$90.00	@	$90.00	
Young Executive Twilight w/cart	@	$800.00		@	$800.00	
Young Executive Twilight walking	@	$400.00		@	$400.00	
Season Pass Sr with Cart	1 @	$1,175.00	$1,175.00	1 @	$1,175.00	$1,175.00
Family Memberships	@	$1,800.00		@	$1,800.00	
Monthly Account Payments			$600.00			$1,030.00
Power Cart Rental 18	569 @	$14.00	$7,912.00	285 @	$14.00	$3,756.00
Power Cart Rental 9	143 @	$8.00	$1,155.00	58 @	$8.00	$466.00
Pull Cart Rental	3 @	$3.00	$9.00	2 @	$3.00	$6.00
Club Rental	@	$10.00		0 @	$10.00	$0.00
Resale Merchandise			$4,386.50			$1,086.75
Beer Concession			$1,210.50			$974.00
Vending Machine			$1,256.50			$772.25
Advertising and Misc (Over/Short)						
Gift Certificates			$138.00			$184.00
Simulator Fee			$1,142.50			$1,104.00
Golf Program Fees						
GHIN			$25.00			$50.00
TOTAL MONTHLY REVENUE:			$33,849.00			$17,089.00

REVENUE COMPARISONS
UP from Feb. 2022 **$16,760**
Year to date DOWN **$1,411.05**

12 days 60* or above 85
players for the Schiffy Snowman 2/18/23

Monthly Comparison	
2018	$14,259.75
2019	$11,743.25
2020	$21,905.00
2021	$15,011.50
2022	$17,089.00
2023	$33,849.00
	$16,760.00

Year-to-Date Comparison	
2018	$76,136.00
2019	$56,956.50
2020	$69,499.30
2021	$85,306.25
2022	$101,795.00
2023	$100,383.95
	($1,411.05)

YTD Rounds	
2018	2,910
2019	2,267
2020	2,816
2021	3,401
2022	4,380
2023	3,537