**MINUTES**
**HISTORIC PRESERVATION COMMISSION**
**REGULAR SESSION**
**MARCH 15, 2016**

The Historic Preservation Commission of the City of Joplin met in regular session on Tuesday, March 15, 2016, at 5:00 P.M. in the Fifth Floor Study at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

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| MEMBERS PRESENT: | Wendy Brunner-Lewis, Paula Callihan, Emily Frankoski, Jill Sullivan, and Georgia Turner |
| MEMBERS ABSENT: | William Fischer, Nancy Morton, Sandra Pommert, and Peter Ramsour |
| CITY STAFF PRESENT: | Taylor Cunningham, Planner<br>Tyler Overstreet, Planner<br>Susan Champlin, Senior Clerk |

Items 1 & 2 – Meeting called to order and Roll Call.

Mrs. Callihan opened the meeting, and Ms. Champlin called the roll.

Item 3 – Old Business:

A. Review and approval of January 19, 2016 meeting minutes.

Mrs. Callihan asked for additions or corrections to the minutes from the meeting of January 19, 2016, and none were received.

**MS. SULLIVAN MOVED, SECONDED BY MS. BRUNNER-LEWIS, THAT THE MINUTES FROM THE MEETING OF JANUARY 19, 2016 BE APPROVED. THE MOTION CARRIED WITH MS. BRUNNER-LEWIS, MRS. CALLIHAN, MS. FRANKOSKI, MS. SULLIVAN, AND MS. TURNER VOTING "AYE"; AND WITH MR. FISCHER, MRS. MORTON, MRS. POMMERT, AND MR. RAMSOUR BEING ABSENT (5 IN FAVOR, 4 ABSENT).**

B. Preservation Plan Status Update.

Ms. Cunningham stated the plan is in its final stages. Next week the consultants will present their formal recommendations. The preliminary plan will be submitted to the State Historic Preservation Office (SHPO) by April 1, 2016.

The City's Certified Local Government (CLG) representative has invited Ms. Cunningham and Mrs. Morton to speak at the CLG forum about Joplin's preservation plan. Mrs. Callihan asked when the forum takes place, and Ms. Cunningham replied during May.

Ms. Turner asked what CLG stands for, and Ms. Cunningham replied Certified Local Government. By being a CLG community, Joplin is eligible for grant funding to pay for the preservation plan update and for the Murphysburg nomination.

Ms. Sullivan stated the CLG credits are fulfilled whenever the commissioners attend the annual historic preservation conference. She asked how the commissioners obtain those credits if they cannot attend that conference. Ms. Cunningham replied SHPO will send someone to Joplin to provide training.

Ms. Sullivan asked about where CLG forum is being held, and Mrs. Callihan replied Jefferson City. Ms. Sullivan asked if this is a one-day conference, and Ms. Cunningham replied yes.

C. Hackett's Update.

Ms. Cunningham cannot obtain a quorum of the Design Review Standards Commission to vote on the Hackett's request. Lori Haun is now the president of the Downtown Joplin Alliance, leaving her seat as a downtown property owner vacant. City Manager Sam Anselm is no longer participating, and Paul Whitehill has also been removed from the commission. The four remaining members must be available for a quorum.

The Hackett's will submit the same design they presented during December. Ms. Cunningham has no reason to not recommend approval of their request since their design meets the requirements of SHPO and Joplin's design review guidelines.

Ms. Sullivan asked if the yellow color the Hackett's chose is part of the palette that has been approved, and Ms. Cunningham replied yes.

Ms. Frankoski asked who the four members of the Design Review Standards Commission are, and Ms. Cunningham replied Nancy Morton, Chad Greer, Michael Joseph, and Lori Haun. The Design Review Standards Commission is supposed to have two representatives from the Historic Preservation Commission.

Ms. Frankoski asked about electronic voting, and Ms. Cunningham will see if that is permissible. The Design Review Standards Commission tabled the Hackett's request, with their approval being required before it comes to the Historic Preservation Commission.

Ms. Sullivan asked about the name of the color palette, and Mr. Overstreet replied the Benjamin Moore historic collection. It contains over 100 colors.

Item 4 – New Business:

A. March Visit from Heritage Strategies.

Ms. Cunningham gave the commissioners the meeting schedule for Heritage Strategies' third visit for March 24-25, 2016. Ms. Sullivan will see if the Joplin Public Library's local history room is available a public meeting on March 24, 2016 at 6:00 p.m. The consultants will be discussing their recommendations with the City staff.

B. New Applications for Historic Landmark status.

Ms. Cunningham has received several applications for local designations. She requested a subcommittee to review the applications and present their findings at the next Historic Preservation Commission meeting. The applications would then be presented to the Planning and Zoning Commission for approval or denial.

Ms. Sullivan cannot serve on the subcommittee since she submitted one of the applications. Mrs. Callihan, Ms. Frankoski, and Mrs. Morton will serve on a subcommittee to review the applications.

Mrs. Callihan asked about the signage for Joe Becker Stadium, and Ms. Cunningham thought the signage must be advertised for bids. Mrs. Callihan asked about replacing the Bonnie & Clyde marker with the new narrative.

Ms. Sullivan asked if the sign subcommittee needs to continue meeting. She asked if this was specifically for Joe Becker Stadium or to discuss signage in general, and Ms. Cunningham replied signage in general. She will discuss purchasing the signage with Mr. Bolander.

Ms. Frankoski asked if the sign will be mounted outside the stadium, and Ms. Cunningham replied yes. This is the large sign that contains the narrative. Ms. Frankoski asked if the commissioners presented signage to Joe Becker Stadium last year, and Ms. Cunningham replied yes. They are asking for a frame to mount the signage at the two main entrances to the stadium.

Item 5 – Other Business/Discussion:

A. Leadership Transition.

Mrs. Morton is moving to Arkansas but plans to return to Joplin for some of the commission meetings. Ms. Cunningham asked for election of a new chairperson at the next meeting.

Ms. Cunningham will stepping back from historic preservation but stated once the preservation plan is complete, preservation in all the City departments will be much more integrated. She will be spending more time on transportation planning and introduced Tyler Overstreet, who will be assuming the historic preservation activities. He works with grants and is familiar with grant compliance. His areas of expertise are funding sources and grant management. He also handles Community Development and neighborhood planning.

Mrs. Callihan met with the gentleman who plans to purchase the Olivia Apartments. He is a very capable architect and has the capability to see this project through if he chooses to pursue it.

Ms. Sullivan stated the "Places in Peril" nominations are due by April 8, 2016. She planned to nominate the Olivia Apartments and the Robertson Apartments but will not nominate the Olivia at this point since someone is seriously interested in that property. She would still like to nominate the Robertson but did not have any contact information for James Inman, the owner of the property. Ms. Champlin stated the Building Board of Appeals has discussed this property, and Jeff Oliver with the Building Department may have the contact information.

Ms. Sullivan asked about access to the interior of the Robertson Apartments, and Mrs. Callihan stated that pictures of the interior are available.

Ms. Sullivan asked the architect who is conducting the study on the Olivia Apartments for his opinion of the Robertson Apartments. He replied it would not fit within what he wanted to do.

Mrs. Callihan asked about the status of the Howsmon office warehouse building at 502 Virginia Avenue. Ms. Champlin stated it is currently being discussed by the Building Board of Appeals and asked the commissioners to contact Bryan Wicklund with the Building Department.

Ms. Sullivan asked if this is the building that is creating issues for the Christman Building that faces Main Street, and Mrs. Callihan replied yes. The building on Virginia Avenue is degrading the Christman Building. The property is now in the hands of Jasper County for delinquent taxes.

Ms. Sullivan stated SHPO is asking for the person or group submitting the nomination, so she will state "Joplin Historic Preservation Commission." She asked who to name as the contact, and Mrs. Callihan replied Ms. Sullivan. The Robertson Apartments do not currently have landmark status.

Item 6 - Adjournment:

There being no further business to come before the Historic Preservation Commission, the meeting stood adjourned at 5:27 p.m.

Approved Paula Callihan
Paula Callihan, Acting Chairperson

Approved Susan Champlin
Susan Champlin, Senior Clerk