JOPLIN
SPORTS AUTHORITY

Minutes of the open session of the Joplin Sports Authority Board of Directors held at 2:30 p.m. at Joplin City Hall, 5th Floor Study, 602 South Main, Joplin, Missouri, 64801 on April 12, 2017.

CALL TO ORDER

President Phil Metz called the meeting to order at 2:36 p.m.

Present: Phil Metz, Taylor Brown, Roger Doman, Gary Nodler, Jeff Starkweather, Shawn Klosterman, Cathy Welsh, Wendi Douglas, Patrick Tuttle, Paul Bloomberg, Christopher Beyer.

Absent: Jim Frazier, Jared Bruggeman, Heather Arnold, Mark Turpen.

Staff & Guests: Steve Taylor, Brittnie Harter, Mike Doty, Fred Warden.

Agenda Items

Review of previous meeting minutes

Roger Doman made a motion to approve the March 8, 2017 board minutes as presented, seconded by Gary Nodler, motion carried on a 9-0 vote.

Treasurers Report for March 2017 (Presented by Steve Taylor)

A motion was made by Roger Doman to accept the March 2017 Treasurers Report, seconded by Gary Nodler, motion carried on a 9-0 vote.

Event Discussion

National

I. ACCA National Basketball Championships, March 1-4, 2017 — Mr. Hull said overall the event went well. The event was held at Ozark Christian College and Crowder College. The banquet was held at The Butchers Block. There were 312 room nights generated from the event, down 95 rooms from last year.

State

I. MCSAA Basketball and Cheerleading State Championships, February 16-18 2017 — Mr. Hull said this event was held at Carl Junction 5-6 and 2-3 gyms, Joplin North, South and East Middle Schools. The Missouri Christian Schools Athletic Association has grown from the previous year with 42 teams competing and eight cheer teams. There were 597 room nights generated from the event, up from last year.

II. NAIA Early Season Baseball, multiple weekends, February — Mr. Hull said that Joe Becker and Wendell Redden had 14 NAIA teams over three ballparks on the third weekend of February, then six more teams will be here the last weekend of February. There were 487 room nights generated this year.

III. MCSAA Spring Festival, May 4-6, 2017 — Mr. Hull said there would be eight girls' soccer teams, eight boys' baseball teams, and track and field activities to be held at the Joplin Athletic Complex, Joe Becker Stadium, Wendell Redden Stadium and Junge Stadium over the three-day period. Numbers for this event should increase due to new schools.

IV. NJCAA Region 16 Baseball Championship, May 11-14, 2017 — Mr. Hull said this is our second year hosting the Region 16 tournament. The top four teams will play at Joe Becker Stadium the second weekend of May, bottom four seeds will play a best of three series at the top four seeds on the weekend prior to the tournament.

V. MIAA Baseball Championships, May 11-14, 2017 — Mr. Hull said this event is hosted by Missouri Southern State University. The top eight teams in the conference standings advance to MSSU. Joplin Sport Authority will assist with hospitality.

Local

I. Crowder Bash, March 11-12, 2017 — Mr. Hull said that the Crowder Bash was cancelled due to weather.

V. USSSA Baseball Tournaments, March-July — Mr. Hull said 2017 would be the sixth year of doing business with USSSA tournaments. There two bonus tournaments scheduled in March that did not make, April

has a tournament each weekend except for Easter weekend with a full 32 teams for softball scheduled for April 22-23 and 19 baseball teams at this time for April 29-30.

Old Business

A) JSA Storage Building — Mr. Hull said the alarm system has been installed on the storage building, it is complete and the JSA staff will move all items from the old storage unit in the near future. JSA plans to be completely out of the old unit by May 1.

B) Joplin CVB Tourism Master Plan — Mr. Tuttle said he would be making a presentation to council on May 1 to approve the contract.

C) Joplin Area Sports Hall of Fame — Mr. Hull said reminded the board to RSVP for the banquet and golf tournament at this time. Numbers were low at this time.

New Business

A) JSA Copier/Printer/Fax/Scanner — Mr. Hull said in March, Fred Warden from Lakeland Office Systems stopped by the office to inform the JSA that our printer/copier/fax machine would be 10 years old later this year. Not long after, the machine began making noises, squealing and would not perform tasks (such as printing the Hall of Fame invitations) as needed.

JSA staff sent a proposal submitted by Lakeland to the Board of Directors via email to consider replacing the current machine. Not enough responses were received to take action on the proposal.

Mr. Warden was present at the meeting to submit a second proposal on five-year lease of a new Canon printer/copier/fax machine with scanning capabilities — an additional feature requested by staff since the old machine was not capable and was not able to communicate with the current network.

Lakeland's proposal — based on current print and copy amounts monthly and service agreement — would be $136 per month for a 60-month lease.

Board member Christopher Beyer asked if JSA outright purchased the machine, what would the cost be? Mr. Warden quickly got the sell price of $7,215.

Mr. Beyer said that the savings over the five years would be just over $1,700 to purchase outright. Additionally, Mr. Hull said Lakeland was planning to credit JSA $750 to buyback the old printer/copier/fax machine.

A discussion followed whether a purchase or lease was the best arrangement considering technology advances and service costs after five years.

Following the discussion, a motion made by Christopher Beyer to purchase the machine using sponsorship funds, the motion was seconded by Gary Nodler and the motion carried on a 9-0 vote.

Any Other Business

Patrick Tuttle said City Clerk Barbara Hogelin had not received minutes from the executive board meetings in quite some time. Board secretary Wendi Douglas said now that she has been appointed secretary, she is taking minutes and will make them available in the future. Tuttle asked why the executive board was having its own meetings as it is the only board in the city where the executive board meets prior to the full board and he wanted to know if decisions were being made in the those meetings. Chairman Phil Metz explained the executive board meetings were more of planning session than meeting.

Next board meeting will be held at Joplin City Hall Fifth Floor Informal Council Room, Joplin, Missouri 64801 on May 10, 2017 at 2:30 pm.

Adjournment

A motion to adjourn was made by Gary Nodler, seconded by Christopher Beyer, motion carried on a 9-0 vote. Meeting adjourned at 3:40 p.m.

Craig Hull
Director

Phil Metz
Board Chairman

Joplin Sports Authority, Inc.
Profit & Loss
April 2017

	Apr 17
Ordinary Income/Expense	
Income	
Lodging Tax Allocation	75,388.64
Sponsor Donations	350.00
Total Income	75,738.64
Expense	
Bank Service Charges	4.19
Convention & Tradeshows	1,412.22
Equipment	4,396.00
Event Expenses	
Event Labor and Supplies	1,803.27
Food & Beverage	1,025.73
JSA Sponsorships	450.00
Officiating	6,000.00
Total Event Expenses	9,279.00
Operations	
Health Insurance	2,245.56
Office Equipment	6,515.00
Office Supplies	170.65
Other Recognition Services	459.69
Printing and Copying	141.99
Rent	471.00
Repairs & Maintenance	1,633.41
Telephone	
Cell Phone Stipend	60.00
Total Telephone	60.00
Travel and Entertainment	
Fuel Reimbursement	112.00
Total Travel and Entertainment	112.00
Utilities	1,141.42
Total Operations	12,950.72
Payroll Expenses	
401K	549.66
Administration Fees/Payroll	
Overtime Wages	247.50
Administration Fees/Payroll - Other	761.79
Total Administration Fees/Payroll	1,009.29
Full-Time	8,461.52
Part-Time	2,223.75
Payroll Taxes	840.96
Total Payroll Expenses	13,085.18

Joplin Sports Authority, Inc.
Profit & Loss
April 2017

	Apr 17
Supplies	891.98
Total Expense	42,019.29
Net Ordinary Income	33,719.35
Net Income	**33,719.35**

Joplin Sports Authority, Inc.
Profit & Loss
November 2016 through April 2017

	Nov '16 - Apr 17	
Ordinary Income/Expense		
Income		
Event Income		
Concession Income	1,054.75	
Entry Fees	5,775.00	
Merchandising Commissions	2,200.00	
Program Sales	116.00	
Ticket Income	3,890.89	
Total Event Income		13,036.64
Lodging Tax Allocation		192,101.70
Reimb. for Expenses		600.00
Sponsor Donations		6,050.00
Total Income		211,788.34
Expense		
Auto and Gator Insurance		788.00
Bank Service Charges		123.62
Convention & Tradeshows		6,866.52
Equipment		5,870.06
Event Expenses		
Bid Fee	650.00	
Concessions	527.22	
Event Labor and Supplies	6,179.74	
Facility Lease/Rental	37,274.52	
Food & Beverage	6,773.66	
JSA Sponsorships	2,600.00	
Officiating	14,115.00	
Total Event Expenses		68,120.14
Operations		
Accounting Fees	6,153.36	
Dues & Memberships	299.70	
Health Insurance	6,736.68	
Insurance - Liability, D and O		
Commercial Insurance	6,240.00	
Liability, D and O	1,771.00	
Insurance - Liability, D and O - Ot...	1,188.00	
Total Insurance - Liability, D and O	9,199.00	
Local Sales Meeting	949.02	
Office Equipment	6,515.00	
Office Supplies	646.49	
Other Recognition Services	1,661.24	
Postage, Mailing Service	462.93	
Printing and Copying	1,795.61	
Promotional Materials	850.26	
Rent	2,826.00	
Repairs & Maintenance	3,938.70	
Storage Rent	300.00	

Joplin Sports Authority, Inc.
Profit & Loss
November 2016 through April 2017

	Nov '16 - Apr 17	
Telephone		
Cell Phone Stipend	300.00	
Total Telephone		300.00
Travel and Entertainment		
Fuel Reimbursement	1,317.04	
Mileage	843.97	
Travel	1,717.57	
Total Travel and Entertainment		3,878.58
Utilities		11,536.68
Website Maintenance		300.00
Total Operations		58,349.25
Payroll Expenses		
401K		4,015.60
Administration Fees/Payroll		
Overtime Wages	1,009.00	
Administration Fees/Payroll - Other	5,400.02	
Total Administration Fees/Payroll		6,409.02
Full-Time		57,566.59
Part-Time		16,991.91
Payroll Taxes		5,793.72
Total Payroll Expenses		90,776.84
Supplies		3,022.62
Total Expense		233,917.05
Net Ordinary Income		-22,128.71
Net Income		**-22,128.71**

Joplin Sports Authority, Inc.
Balance Sheet
As of April 30, 2017

	Apr 30, 17
ASSETS	
Current Assets	
Checking/Savings	
Checking - US Bank	61,751.83
Credit Card Account	5,674.16
SMB Checking	24,881.68
Total Checking/Savings	92,307.67
Accounts Receivable	
Accounts Receivable	3,100.00
Total Accounts Receivable	3,100.00
Other Current Assets	
A/R City of Joplin	27,692.07
Accts. Rec. Employees	466.57
Contributions Receivable	5,000.00
Petty Cash	150.00
Prepaid Insurance	1,449.25
Prepaid Rent	5,652.00
Total Other Current Assets	40,409.89
Total Current Assets	135,817.56
Fixed Assets	
Accumulated Depreciation	-29,237.35
Furniture and Equipment	69,851.69
Total Fixed Assets	40,614.34
TOTAL ASSETS	**176,431.90**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	3,257.50
Total Accounts Payable	3,257.50
Other Current Liabilities	
Accrued Sick Leave	813.68
Accrued Vacation	2,086.08
GENERAL CLEARING ACCOUNT	-650.00
Payroll Liabilities	
401K Match	7.57
Payroll Liabilities - Other	4,204.24
Total Payroll Liabilities	4,211.81
Total Other Current Liabilities	6,461.57
Total Current Liabilities	9,719.07
Total Liabilities	9,719.07

Joplin Sports Authority, Inc.
Balance Sheet
As of April 30, 2017

	Apr 30, 17
Equity	
Unrestricted Net Assets	188,841.54
Net Income	-22,128.71
Total Equity	166,712.83
TOTAL LIABILITIES & EQUITY	**176,431.90**