MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
APRIL 17, 2018

The Historic Preservation Commission of the City of Joplin met in regular session on Tuesday, April 17, 2018, at 5:00 P.M. in the Fifth-Floor Study at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

MEMBERS PRESENT:	Nancy Morton, Paula Callihan, Peter Ramsour, Sandra Pommert, Jill Sullivan, Lori Haun, Emily Frankoski (alternate) and Georgia Turner (alternate).
VISITORS:	Ms. Taylor Cunningham
CITY STAFF PRESENT:	Thomas Walters Lindsay Dunn, Clerk

Items 1. & 2. – Meeting called to order and Roll Call.

Mrs. Morton opened the meeting and Ms. Dunn called the roll. Mrs. Morton welcomed everyone.

Item 3. – Approval of the Minutes:

Mrs. Morton asked for additions or corrections to the minutes from the regular meeting of March 21, 2018.

MRS. CALLIHAN MOVED, SECONDED BY MR. RAMSOUR, THAT THE MINUTES FROM THE REGULAR MEETING OF MARCH 21, 2018, BE APPROVED WITH CORRECTIONS. THE MOTION CARRIED, WITH MRS. MORTON, MRS. CALLIHAN, MR. RAMSOUR, MRS. POMMERT, MRS. HAUN, MRS. SULLIVAN AND MRS. TURNER VOTING "AYE" (8 IN FAVOR, 1 ABSENT).

Item 4. – Budget:

Mr. Walters stated that the budget balance for FY2018 under Consulting, Contractor, Legal and Professional Fees was $41,833.28. That will change with the costs of the Bob Yapp workshop and Phase I of the East Town Survey. Travel with a balance of around $450.00. Registration and travel costs for the 2018 Missouri Preservation Conference in May will further reduce the current travel budget of $2,560.00.

Item 5. - New Business

Emily Frankoski discussed the Fiddlers on the Route event set for June 22 and June 23 at Memorial Hall. It is a festival that Connect2Culture is presenting in partnership with the CVB.

Friday night the headliner is Dailey & Vincent.

Ms. Frankoski also said that April 26, 2018 would be National Poetry Day. Ms. Sullivan and she prepared 600 scrolls with poems to be distributed at Third Thursday for National Poetry Month.

A. Plans for Preservation Month Activities - May.

i. Missouri Preservation Annual Conference - Mrs. Morton opened discussion of the commissions travel arrangements. Ms. Dunn clarified the process in which checks will be sent to the hotel.

Mrs. Morton said the check requests to cover accommodations and had gone to the Finance Department for processing. Mrs. Dunn stated that they will go out Friday via FedEx to the Hotel Bothwell and Missouri Preservation.

ii. First Friday Wine Share – Co-Sponsorship with CVB.

Mrs. Morton reminded everyone that on Friday, May 4th, 6:00 to 8:00pm, the commission had agreed to co-host the First Friday Wine Share event at the Scottish Rite Cathedral with the CVB. Ms. Morton wanted to ensure at least two or three Historic Preservation Commissioners attended.

iii. Council Resolution – Recognizing Jeff & Carolina Neal for their commitment, leadership and successes in Joplin's Historic Preservation – planning discussion.

Mrs. Morton raised the point of presenting a resolution to Jeff and Carolina Neal and consider one for Mike and Marsha Pawlus's efforts on the Wilders neon sign. She opened the floor to discussion.

Mrs. Callihan said that Mr. and Mrs. Pawlus had to pay half of the restoration costs. Mrs. Morton asked Mr. Walters to see what city clerk, Mrs. Gollhofer needed for the resolutions. She said after the date has been selected, the individuals will need to be contacted and commission members could plan to attend for support, along with the recipient's families.

Mrs. Sullivan said that commission had talked about establishing a couple of Annual Awards and starting a tradition in the month of May. One being the Leslie Simpson Award. However, as no planning had been accomplished for this year, she would open discussion during next year's goal setting.

iv. "This Place Matters" photo promotions – planning discussion.

Mrs. Morton said she had thought about having Sign Design make a couple of signs using the National "This Place Matters" artwork but, after consideration, decided that more discussion was necessary.

Mrs. Sullivan volunteered to prepare a Google shareable worksheet for commissioners to pick one or two of the local historic sites previously selected for recognition by the commission and have their picture taken alongside the site. She requested the photos be forwarded to her and she would post the pictures on the Facebook page of the Post Art Library during the month.

v. Bob Yapp Workshop (May 18, 19. & 20th) – planning discussion

Mr. Walters stated that the press release prepared by the City Information officer was sent to the city's media sources that day. Under the terms of his contract, Mr. Bob Yapp would make himself available to the media. Mrs. Morton said she would coordinate media interviews with Mr. Yapp. The commission discussed whom in the media to send information for online postings of the event, as well as community partners who would help promote it.

Mrs. Morton said that her husband has offered to help plan the menu for the lunches and contact Joplin restaurants. Mrs. Callihan and Mrs. Morton stated their intent to inspect the Empire Market facilities where the workshop will be held to ensure availability of tables, chairs and other amenities. Mrs. Morton said Josh Shackles offered tables if needed.

Mrs. Morton asked if there been any further discussion about a social hour for Saturday night. Mrs. Callihan said she thought one should be offered.

Mrs. Sullivan asked what was needed from the Commissioners on that weekend. Mrs. Morton stated that on Thursday afternoon, Bob Yapp would need help unloading supplies for the workshop from his trailer and Jeff Neal had volunteered to help. There will be nine workstations to set up, two people per workstation. Mrs. Callihan has offered to help host on Saturday and Sunday. Mr. Yapp would need assistance after the workshop closes on Sunday reloading his trailer.

Mrs. Morton said she would put a schedule together for the event indicating times and types of help needed.

Mr. Walters said that after receiving the invoice for services from Mr. Yapp, it would be processed and a check would be available Monday, May 21st at the Finance Department.

VI. Old/Pending Business/Discussion

A. Sub-Committee Reports – None.

B. Application for local historic landmark: Frederick H Rogers House – 536 N. Wall – Jill Sullivan -City Council Decision – April 2, 2018.

Mrs. Sullivan stated that the 536 N. Wall, Frederick H. Rogers House was recommended for approval by P&Z and then went to the first reading April 2, 2018 then the second and third reading was April 16th and it was all approved.

C. Status - East Town Survey (North of Broadway) – Tom Walters

Mr. Walters said that milestone number five of the project was all but completed. Rosin Preservation had submitted the draft document for the first of two public information meetings, conditional dates and locations. Amber Cox from SHPO said everything was on schedule as long as everything was accomplished by weeks end. The Bookhouse Cinema on Broadway has been made available for the meeting.

D. Status – PENDING – Goals Discussion

i. Marker Requests (Results of sub-committee meeting – No Report.

ii. Status of Sidewalk markers for Southtown, Gabby Street & Midtown.

Mrs. Morton said that Mr. Walters told her he had spoken to someone that could provide us the schematic for placement of the markers. Mr. Walters stated that he was hoping to have some information for this meeting and would pursue it for the May meeting.

iii. Renewal of Missouri Preservation membership – Tom Walters.

Mr. Walters asked Ms. Dunn what the status was on that paperwork and she replied that it was completed and mailed in.

iv. Additional Goals.

Mrs. Morton suggested that after the Missouri Preservation Conference the commission should consider June or July's meeting for discussing new annual goals and begin planning the budget for next year.

E. Announcements.

May's meeting will be on the 15th.

Adjournment:

Mrs. Morton adjourned the meeting.

The meeting stood adjourned at 6:35 p.m.

Approved _____
Nancy Morton, Chairperson

Approved _____
Lindsay Dunn, Clerk