# CITY OF JOPLIN
# COUNCIL AGENDA ITEM

**ITEM**
Council Bill 2025-610– Vehicle Lease Agreement.

**MEETING DATE**
April 7, 2025

**ORIGINATING DEPT**
Police Department

**ATTACHMENTS**
**A.** Roper KIA Agreement*, **B**. 2025-RFP-11, **C**. Council Bill 2025-610 **D**. KIA Bid Proposal Response

**REVIEWED BY**
Dept. Head: Police Chief Richard Pearson; Director of Finance: Leslie Haase; City Attorney: Peter Edwards; City Manager: Nicholas Edwards

**SUMMARY**
This Council Bill approves the agreement between Roper KIA and the City of Joplin to provide lease vehicles for the purpose of criminal investigation operations .

**BACKGROUND**
This allows for leasing of undercover vehicles that was approved in the normal budgetary process by Ordinance 2024-151 on October 21, 2024. This agreement is for a period of three years, at a total cost of $44, 836.20, which amounts to $14,945.33 per year.

*Vehicle make and model redacted on Lease Agreement to maintain anonymity in operations.

**FUNDING SOURCE**
These payments are included in the FY 2024-25 Police Budget approved by the Council.

**RECOMMENDATION**
Staff recommends adoption of this Council Bill on 2nd and 3rd reading.

KIA Finance

DEAL# 536919
CUST# 6031

# ARKANSAS / MISSOURI MOTOR VEHICLE LEASE AGREEMENT

Lease Date: 03/27/2025

Call us toll-free at (866) 331-5632

## 1. PARTIES AND VEHICLE DESCRIPTIONS

**LESSEE:**

Lessee: CITY OF JOPLIN
Billing Address: 602 S MAIN ST (Address)
JOPLIN (City) MO (State) (County) 64801-2316 (Zip)

**CO-LESSEE:**

Co-Lessee: N/A
Address: ☐ Check box if same as Lessee
N/A (Address)
N/A (City) N/A (State) N/A (County) N/A (Zip)

**LEASED VEHICLE:**

☒ New ☐ Used
[redacted] (Year) [redacted] (Make) [redacted] (Model)
[redacted] (Odometer) [redacted] (VIN:)

☐ If checked, the Vehicle's primary intended use is for a Business, Commercial or Agricultural purpose.

**LESSOR (Dealer):**

Dealer: ROPER KIA
Address: 320 NORTH HODGDON RD (Street Address)
JOPLIN (City) MO (State) (County) 64801 (Zip)

**GARAGING ADDRESS:**

☐ Check box if same as Lessee's Billing Address
☐ Check box if same as Co-Lessee's Address
N/A (Street Address – No P.O. Boxes)
N/A (City) N/A (State) N/A (County) N/A (Zip)

**DESCRIPTION OF TRADE-IN VEHICLE**

N/A (Year) N/A (Make) N/A (Model)

Gross Agreed Upon Trade-in Allowance ..... $ N/A
Outstanding Prior Credit or Lease Balance (To Be Paid by Dealer/Lessor) ..... $ N/A
Net Trade-in Allowance (if less than 0, then enter 0) ..... $ N/A

**Lessee and Co-Lessee ("you," "your" and together the "Lessee") each agree to lease the Leased Vehicle described above, including all equipment, parts and accessories (the "Vehicle") from Lessor ("we," "us" and "our") according to the terms and conditions of this Motor Vehicle Lease Agreement ("Lease"). Each of you who executes this Lease will be individually liable to us for all Lease obligations and for the entire amount owing under this Lease. After you sign this Lease, we will assign it to Hyundai Lease Titling Trust ("HLTT") and the terms "Assignee," "we," "us" and our" will refer to HLTT and its agents or to any subsequent assignee.**

Single Payment Lease ☐ (check if applicable)

## FEDERAL CONSUMER LEASING ACT DISCLOSURES

**2. AMOUNT DUE AT LEASE SIGNING OR DELIVERY** (Itemized below)*

$ 2473.57

**3. MONTHLY PAYMENTS or SINGLE PAYMENT**

A. Your first Monthly Payment of $ 430.96 is due on 03/27/2025 followed by 35 payments of $ 430.96 due on the 26th of each month, beginning on 04/26/2025.

B. The Total of your Monthly Payments is $ 15514.56.

C. Your Single Payment of $ N/A is due on N/A.

**4. OTHER CHARGES** (Not part of your Monthly Payment or Single Payment)

A. Turn-in Fee (if you do not purchase the Vehicle) .... $ 400.00

B. N/A ..... $ N/A

C. Total ..... $ 400.00

**5. TOTAL OF PAYMENTS** (The amount you will have paid by the end of the Lease)

$ 17957.17

## 6. *ITEMIZATION OF AMOUNT DUE AT LEASE SIGNING OR DELIVERY

**A. Amount Due at Lease Signing or Delivery:**

| | | |
|---|---|---|
| (1) | Capitalized Cost Reduction | $ 2000.00 |
| (2) | Sales/Use Tax on Capitalized Cost Reduction | $ N/A |
| (3) | First Monthly Payment | $ 430.96 |
| (4) | Single Payment | $ N/A |
| (5) | Refundable Security Deposit | $ N/A |
| (6) | Acquisition Fee | $ N/A |
| (7) | Initial License, Title and Registration Fees | $ 42.61 |
| (8) | Sales/Use Tax | $ N/A |
| (9) | N/A | $ N/A |
| (10) | N/A | $ N/A |
| (11) | N/A | $ N/A |
| (12) | TOTAL | $ 2473.57 |

**B. How the Amount Due at Lease Signing or Delivery will Be Paid:**

| | | |
|---|---|---|
| (1) | Net Trade-in Allowance | $ N/A |
| (2) | Rebates and Noncash Credits | $ 2000.00 |
| (3) | Amount to Be Paid in Cash | $ 473.57 |
| (4) | N/A | $ N/A |
| (5) | TOTAL | $ 2473.57 |

KIA Finance

DEAL# 536925
CUST# 6031

# ARKANSAS / MISSOURI MOTOR VEHICLE LEASE AGREEMENT

Lease Date: 03/27/2025

Call us toll-free at (866) 331-5632

## 1. PARTIES AND VEHICLE DESCRIPTIONS

**LESSEE:**

Lessee: CITY OF JOPLIN

Billing Address: 602 S MAIN ST (Address)

JOPLIN (City) MO (State) (County) 64801-2316 (Zip)

**CO-LESSEE:**

Co-Lessee: N/A

Address: ☐ Check box if same as Lessee

N/A (Address)

N/A (City) N/A (State) N/A (County) N/A (Zip)

**LEASED VEHICLE:**

☒ New ☐ Used

[redacted] (Year) [redacted] (Make) [redacted] (Model)

00 (Odometer) [redacted] (VIN)

☐ If checked, the Vehicle's primary intended use is for a Business, Commercial or Agricultural purpose.

**LESSOR (Dealer):**

Dealer: ROPER KIA

Address: 320 NORTH HODGDON RD (Street Address)

JOPLIN (City) MO (State) (County) 64801 (Zip)

**GARAGING ADDRESS:**

☐ Check box if same as Lessee's Billing Address

☐ Check box if same as Co-Lessee's Address

N/A (Street Address – No P.O. Boxes)

N/A (City) N/A (State) N/A (County) N/A (Zip)

**DESCRIPTION OF TRADE-IN VEHICLE**

N/A (Year) N/A (Make) N/A (Model)

Gross Agreed Upon Trade-in Allowance ..... $ N/A

Outstanding Prior Credit or Lease Balance (To Be Paid by Dealer/Lessor) ..... $ N/A

Net Trade-in Allowance (if less than 0, then enter 0) ..... $ N/A

**Lessee and Co-Lessee ("you," "your" and together the "Lessee") each agree to lease the Leased Vehicle described above, including all equipment, parts and accessories (the "Vehicle") from Lessor ("we," "us" and "our") according to the terms and conditions of this Motor Vehicle Lease Agreement ("Lease"). Each of you who executes this Lease will be individually liable to us for all Lease obligations and for the entire amount owing under this Lease. After you sign this Lease, we will assign it to Hyundai Lease Titling Trust ("HLTT") and the terms "Assignee," "we," "us" and our" will refer to HLTT and its agents or to any subsequent assignee.**

Single Payment Lease ☐ (check if applicable)

## FEDERAL CONSUMER LEASING ACT DISCLOSURES

**2. AMOUNT DUE AT LEASE SIGNING OR DELIVERY** (Itemized below)*

$ 1491.40

**3. MONTHLY PAYMENTS or SINGLE PAYMENT**

A. Your first Monthly Payment of $ 398.79 is due on 03/27/2025 followed by 35 payments of $ 398.79 due on the 26th of each month, beginning on 04/26/2025.

B. The Total of your Monthly Payments is $ 14356.44.

C. Your Single Payment of $ N/A is due on N/A.

**4. OTHER CHARGES** (Not part of your Monthly Payment or Single Payment)

A. Turn-in Fee (if you do not purchase the Vehicle) .... $ 400.00

B. N/A ..... $ N/A

C. Total ..... $ 400.00

**5. TOTAL OF PAYMENTS** (The amount you will have paid by the end of the Lease)

$ 15849.05

## 6. *ITEMIZATION OF AMOUNT DUE AT LEASE SIGNING OR DELIVERY

**A. Amount Due at Lease Signing or Delivery:**

| | | |
|---|---|---|
| (1) | Capitalized Cost Reduction | $ 1050.00 |
| (2) | Sales/Use Tax on Capitalized Cost Reduction | $ N/A |
| (3) | First Monthly Payment | $ 398.79 |
| (4) | Single Payment | $ N/A |
| (5) | Refundable Security Deposit | $ N/A |
| (6) | Acquisition Fee | $ N/A |
| (7) | Initial License, Title and Registration Fees | $ 42.61 |
| (8) | Sales/Use Tax | $ N/A |
| (9) | N/A | $ N/A |
| (10) | N/A | $ N/A |
| (11) | N/A | $ N/A |
| (12) | TOTAL | $ 1491.40 |

**B. How the Amount Due at Lease Signing or Delivery will Be Paid:**

| | | |
|---|---|---|
| (1) | Net Trade-in Allowance | $ N/A |
| (2) | Rebates and Noncash Credits | $ 1050.00 |
| (3) | Amount to Be Paid in Cash | $ 441.40 |
| (4) | N/A | $ N/A |
| (5) | TOTAL | $ 1491.40 |

KIA Finance

DEAL# 536924
CUST# 6031

# ARKANSAS / MISSOURI MOTOR VEHICLE LEASE AGREEMENT

Lease Date: 03/27/2025

Call us toll-free at (866) 331-5632

## 1. PARTIES AND VEHICLE DESCRIPTIONS

**LESSEE:**

Lessee: CITY OF JOPLIN

Billing Address: 602 S MAIN ST (Address)

JOPLIN (City) MO (State) (County) 64801-2316 (Zip)

**CO-LESSEE:**

Co-Lessee: N/A

Address: ☐ Check box if same as Lessee

N/A (Address)

N/A (City) N/A (State) N/A (County) N/A (Zip)

**LEASED VEHICLE:**

☒ New ☐ Used

[redacted] (Year) [redacted] (Make) [redacted] (Model)

11 (Odometer) [redacted] (VIN)

☐ If checked, the Vehicle's primary intended use is for a Business, Commercial or Agricultural purpose.

**LESSOR (Dealer):**

Dealer: ROPER KIA

Address: 320 NORTH HODGDON RD (Street Address)

JOPLIN (City) MO (State) (County) 64801 (Zip)

**GARAGING ADDRESS:**

☐ Check box if same as Lessee's Billing Address

☐ Check box if same as Co-Lessee's Address

N/A (Street Address – No P.O. Boxes)

N/A (City) N/A (State) N/A (County) N/A (Zip)

**DESCRIPTION OF TRADE-IN VEHICLE**

N/A (Year) N/A (Make) N/A (Model)

Gross Agreed Upon Trade-in Allowance ..... $ N/A

Outstanding Prior Credit or Lease Balance (To Be Paid by Dealer/Lessor) ..... $ N/A

Net Trade-in Allowance (if less than 0, then enter 0) ..... $ N/A

**Lessee and Co-Lessee ("you," "your" and together the "Lessee") each agree to lease the Leased Vehicle described above, including all equipment, parts and accessories (the "Vehicle") from Lessor ("we," "us" and "our") according to the terms and conditions of this Motor Vehicle Lease Agreement ("Lease"). Each of you who executes this Lease will be individually liable to us for all Lease obligations and for the entire amount owing under this Lease. After you sign this Lease, we will assign it to Hyundai Lease Titling Trust ("HLTT") and the terms "Assignee," "we," "us" and our" will refer to HLTT and its agents or to any subsequent assignee.**

Single Payment Lease ☐ (check if applicable)

## FEDERAL CONSUMER LEASING ACT DISCLOSURES

**2. AMOUNT DUE AT LEASE SIGNING OR DELIVERY** (Itemized below)*

$ 1642.49

**3. MONTHLY PAYMENTS or SINGLE PAYMENT**

A. Your first Monthly Payment of $ 449.88 is due on 03/27/2025 followed by 35 payments of $ 449.88 due on the 26th of each month, beginning on 04/26/2025.

B. The Total of your Monthly Payments is $ 16195.68.

C. Your Single Payment of $ N/A is due on N/A.

**4. OTHER CHARGES** (Not part of your Monthly Payment or Single Payment)

A. Turn-in Fee (if you do not purchase the Vehicle) .... $ 400.00

B. N/A ..... $ N/A

C. Total ..... $ 400.00

**5. TOTAL OF PAYMENTS** (The amount you will have paid by the end of the Lease)

$ 17788.29

## 6. *ITEMIZATION OF AMOUNT DUE AT LEASE SIGNING OR DELIVERY

**A. Amount Due at Lease Signing or Delivery:**

| | | |
|---|---|---|
| (1) | Capitalized Cost Reduction | $ 1150.00 |
| (2) | Sales/Use Tax on Capitalized Cost Reduction | $ N/A |
| (3) | First Monthly Payment | $ 449.88 |
| (4) | Single Payment | $ N/A |
| (5) | Refundable Security Deposit | $ N/A |
| (6) | Acquisition Fee | $ N/A |
| (7) | Initial License, Title and Registration Fees | $ 42.61 |
| (8) | Sales/Use Tax | $ N/A |
| (9) | N/A | $ N/A |
| (10) | N/A | $ N/A |
| (11) | N/A | $ N/A |
| (12) | TOTAL | $ 1642.49 |

**B. How the Amount Due at Lease Signing or Delivery will Be Paid:**

| | | |
|---|---|---|
| (1) | Net Trade-in Allowance | $ N/A |
| (2) | Rebates and Noncash Credits | $ 1150.00 |
| (3) | Amount to Be Paid in Cash | $ 492.49 |
| (4) | N/A | $ N/A |
| (5) | TOTAL | $ 1642.49 |

# NOTICE OF REQUEST FOR PROPOSAL

## REQUEST FOR PROPOSAL NO. 2025-RFP-11

# Vehicle Leasing Program for the Joplin Police Department

**RFP Due Date: 08:00 A.M. March 11th, 2025**

**Location:** City of Joplin
Police Department
303 E. 3rd Street
Joplin, MO 64801

**Staff:** Captain William Davis
**Email:** wdavis@joplinmo.org

**Phone:** 417-623-3131 EXT: 1446

***Proposals will be received by the Joplin Police Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.***

***Proposals must be submitted in an envelope with the Request for Proposal number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.***

Consultants are strongly encouraged to carefully read the entire Request for Proposals.

**February 14th, 2025**
Issue Date

## NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bids until **8:00 A.M., Tuesday, March 11th, 2025,** at the Joplin Police Department located at 303 E. 3rd Street, Joplin, Missouri 64801 to PURCHASE the following:

**Three (3) Vehicle under a Vehicle Leasing Program for the Joplin Police Department**

- The Joplin Police Department lease vehicle program is intended for use is undercover investigations and surveillance.
- Joplin Police Department will require a wide selection of vehicles from which to choose.
- The vehicles must be reliable and in good condition free of mechanical or other defects.
- The supplied vehicles shall not be of the same color, make or model.
- Lease program that provides (3) vehicles that will allow personnel to exchange or replace vehicles at upon proper notice and reasoning.
- Due to the nature of the investigative and undercover work involved, the utmost discretion is required of the awarded contract.
- Vehicle repairs will be the responsibility of the awarded contractor with the exception of damage or repair needs caused by Joplin Police Department Personnel.
- Vehicle maintenance will be the responsibility of Joplin Police Department.
- Lease contract to be signed for a minimum (12) months, with extended lease term options being considered.

As a part of these specifications, the supplier shall deliver to the City of Joplin, Joplin Police Department, 303 E 3rd Street, Joplin, Missouri.

Questions regarding specifications and bid forms are available from **Captain William Davis, by calling (417) 623-3131 Ext 1446** or by writing to the address:

Joplin Police Department
ATTN: Captain William Davis
303 E. 3rd Street
Joplin, MO 64801.

Any bids received after the specified deadline will not be considered.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The city encourages minority and female owned businesses to submit bids on all City purchases.

Finance Director
Leslie Haase

*Publication Date:* ***Friday, February 14th, 2025***

# INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to **PURCHASE** the following:

**Three (3) Vehicles under a Vehicle Leasing Program for the Joplin Police Department**

All bids shall have firm-fixed F.O.B. Joplin, Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within five (5) working days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not to exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

***MARK BID ENVELOPES: "BID #2025-RFP-11; Vehicle Leasing Program for the Joplin Police Department, 08:00 A.M., Tuesday, March 11th, 2025"***

Questions concerning the specifications and bidding procedures should be directed to **Captain William Davis (417) 623-3131 Ext 1446.**

## SPECIFICATIONS

***SPECIFICATION DETAIL VARIANCE***

1. Supplier shall deliver to the City of Joplin.

2. Vehicle(s) shall be fully serviced and ready to operate at time of delivery.

3. The awarding bid will be based on the total grand price.

# CITY OF JOPLIN, MISSOURI
# BID PROPOSAL RESPONSE FORM

**Three (3) Vehicles under a Vehicle Leasing Program for the Joplin Police Department**

Vehicle 1- Year, Make, Model, Color, Current Mileage:_____

_____

Vehicle 2- Year, Make, Model, Color, Current Mileage:_____
_____

_____

Vehicle 3- Year, Make, Model, Color, Current Mileage:_____
_____

_____

**Total BID PRICE: $**_____

Estimated Completion Time following receipt of purchase order: _____ days

COMPANY NAME:_____

ADDRESS:_____

_____

Police Department Addresses:
Joplin Police Department
ATTN: Captain William Davis
303 E 3rd ST.
JOPLIN MO. 64801

***MARK BID ENVELOPES: "BID #2025-RFP-11; Vehicle Leasing Program for the Joplin Police Department, 08:00 A.M., Tuesday, March 11th, 2025"***

**CITY OF JOPLIN, MISSOURI**
**BID PROPOSAL RESPONSE FORM**

**Three (3) Vehicles under a Vehicle Leasing Program for the Joplin Police Department**

Vehicle 1- Year, Make, Model, Color, Current Mileage: 150

[redacted] 36 payments of 431.14

Vehicle 2- Year, Make, Model, Color, Current Mileage: 158

[redacted] 36 payments of 379.19

Vehicle 3- Year, Make, Model, Color, Current Mileage: 150

[redacted] 36 payments of 435.12

**Total BID PRICE: $** 44,836.20 lease for 3 cars For 3 years

Estimated Completion Time following receipt of purchase order: 10 days

COMPANY NAME: Roper KIA

ADDRESS: 320 N Hodgon Rd Joplin MO 64801

Police Department Addresses:
Joplin Police Department
ATTN: Captain William Davis
303 E 3rd ST.
JOPLIN MO. 64801

***MARK BID ENVELOPES: "BID #2025-RFP-11; Vehicle Leasing Program for the Joplin Police Department, 08:00 A.M., Tuesday, March 11th, 2025"***

Total Bid price is based on 10K mil-s a year lease
Amount is total payments for all three combined For 3years of leasing



With approved credit leasing through kia Motors Finance

COUNCIL BILL NO. 2025-610 ORDINANCE NO.

AN ORDINANCE authorizing the City of Joplin to enter into a lease agreement with Roper KIA in the amount of Fourteen Thousand Nine Hundred Forty-Five Dollars and Thirty-Three Cents ($14,945.33) for the purpose of leasing three (3) vehicles; authorizing the City Manager to execute the same by and on behalf of the City of Joplin and setting an effective date.

WHEREAS, Roper KIA submitted the winning bid for three (3) leased vehicles in response to RFP number 2025-RFP-11; and,

WHEREAS, in the FY 2024-2025 budget process, the Council approved and budgeted funds to procure three (3) lease vehicles for the purpose of criminal investigation operations by Ordinance 2024-151 on October 21, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF JOPLIN, MISSOURI, as follows:

Section 1. That the Lease Agreement between the City of Joplin and Roper KIA, for the lease of three (3) vehicles, a true and accurate copy of said Lease Agreement being attached hereto and incorporated herein by reference as Exhibit "A", be, and the same is, hereby approved.

Section 2. That the City Manager, or his designee, is hereby authorized and directed to execute said Lease Agreement by and on behalf of the City of Joplin, Missouri.

Section 3. That this ordinance shall become effective on April 22, 2025.

PASSED BY THE COUNCIL OF THE CITY OF JOPLIN, MISSOURI, this _____ day of

_____, 2025, by a vote of _____.

_____
Keenan T. Cortez, Sr., Mayor

ATTEST:

_____
Holly Nagy, City Clerk

APPROVED AS TO FORM:

_____
Peter C. Edwards, City Attorney