CITY OF JOPLIN
COUNCIL AGENDA ITEM

ITEM
Council Bill 2025-516 – Approving the updated Salary Administration Plan for Classified and Unclassified positions by adding the newly created positions of Competent Professional Authority-WIC and Health Professional Assistant-WIC

MEETING DATE
May 5, 2025

ORIGINATING DEPT
Finance

ATTACHMENTS
CB 2025-516 Ordinance; Exhibit "A"-Salary Administration Plan for Classified and Unclassified positions

REVIEWED BY
Department Head: Leslie Haase; Human Resources Director: Michelle Ducre; City Attorney: Peter Edwards; City Manager: Nick Edwards

SUMMARY
This Council Bill approves the updated Salary Administration Plan for Classified and Unclassified positions by adding the newly created positions of Competent Professional Authority-WIC and Health Professional Assistant-WIC.

BACKGROUND
The State of Missouri is requiring the City to eliminate the WIC Certifier position and create two new positions, Competent Professional Authority-WIC and Health Professional Assistant-WIC. There is a pathway for current employees to transition to either position. The placement in the positions will be based on education and experience. The goal of the State is to transition all staff to Competent Professional Authority in order to help reduce the workload for Nutritionists. Nutritionists are in high demand and the positions have been challenging to fill across the State. It is anticipated the positions will be covered 100% by the WIC Grant. The effective date of this change will be June 1, 2025.

FUNDING SOURCE
There is sufficient funding in the Health Department WIC budget for this transition due to vacancies.

RECOMMENDATION
Staff recommends approval of this council bill on first reading.