MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
MAY 15, 2018

The Historic Preservation Commission of the City of Joplin met in regular session on Tuesday, May 15, 2018, at 5:00 P.M. in the Fifth-Floor Study at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

MEMBERS PRESENT:	Nancy Morton, Paula Callihan, Peter Ramsour, Sandra Pommert, Lori Haun, William Fischer, Emily Frankoski (alternate), Georgia Turner (alternate), and Councilman Jim West.
VISITORS:	Ms. Debby Woodin
CITY STAFF PRESENT:	Thomas Walters Lindsay Dunn, Clerk

Items 1. & 2. – Meeting called to order and Roll Call.

Mrs. Morton opened the meeting and Ms. Dunn called the roll. Mrs. Morton welcomed everyone.

Item 3. – Approval of the Minutes:

Mrs. Morton asked for additions or corrections to the minutes from the regular meeting of April 17, 2018.

Mrs. Haun stated that on page 2, Neal was misspelled and on page 4, it should be The Bookhouse Cinema.

MR. RAMSOUR MOVED, SECONDED BY MR. FISCHER, THAT THE MINUTES FROM THE REGULAR MEETING OF APRIL 17, 2018, BE APPROVED AS AMENDED. THE MOTION CARRIED, WITH MRS. MORTON, MRS. CALLIHAN, MR. RAMSOUR, MRS. POMMERT, MRS. HAUN, MRS. FRANKOWSKI, MR. FISCHER, AND MRS. TURNER VOTING "AYE" (8 IN FAVOR, 1 ABSENT).

Item 4. – Budget:

Mr. Walters stated he was going to speak with the Finance Department to recode some of the budget items. Some of the money should have been taking out of a different account code. Example is line items like Freight and Delivery for mailing by FedEx Company the checks for the annual conference. He is going to try and move that to travel expenses.

Mrs. Morton wanted to know what Social Services means to us?

Mr. Walters stated that is for all departments. The major line item to cleanup is $ 626.72, that was for the RFPs for East town and Memorial Hall. That should have been under Consulting and Legal fees. He said there was still $10,000.00 in reserve for the Memorial Hall NR nomination. The Commission agreed to leave it in reserve.

He then explained the Bob Yapp Workshop invoice had been processed as well, leaving $25,200.00. That amount reflects the last half of Rosin's contract for the East Town Survey – Phase I and all monies set aside for the grant match for a Memorial Hall NR nomination. All anticipated expenses are still within budget. The budget next year will have more clarity.

Mrs. Morton said that at this point in the year there will probably not be a second round of grant money from SHPO. Mrs. Morton asked how the Council would consider that amount of money still sitting in our budget at the end of year. Would that be detrimental for next year's budgeting?

Mr. Walters said he will clarify that at the next meeting.

Mrs. Morton as if anyone had any questions about the budget, there were none.

Item 5. - New Business

A. Certificate of Appropriateness – 422 S. Sergeant – Roof repairs/replacement.

In Michael Griffin's absence, Mrs. Morton presented the Certificate for Appropriateness for the Schifferdecker House located at 422 S. Sergeant St. She said the certificate is for exterior improvements. The scope of work includes the roof, gutters, windows and storm windows. She noted there was also demolition involved. The roof must be removed down to the rafters to install new decking. Mr. Walters said that partial demolition was not marked on the application. Mrs. Morton stated she was aware of that, but in reviewing the application she saw that the existing roof was being removed and disposed of.

The contractor will be replacing all the guttering with copper guttering, copper rake trim, and copper chimney flashings. They will be replacing the slate which is 18x12 inch Buckingham slate. Slate will be installed using copper nails.

Restoration of the windows including sashes, weather stripping, casings, storm windows, jams, glass and frames will be done by Bob McCarty with Painted Effects Contracting from Ferguson, Missouri. He will be here this weekend as an instructor at the Bob Yapp workshop.

Mrs. Morton asked for questions.

MRS. CALLIHAN MOVED, SECONDED BY MRS. HAUN, TO APPROVE CERTIFICATE OF APPROPRIATENESS. THE MOTION UNANIMOUSLY PASSED.

B. Application for local landmark status – 7th & Minnesota - Unity Missionary Baptist Church – Jill Sullivan.

In Mrs. Sullivan's absence, Mrs. Morton presented the application.

She said we received a local landmark marker application from the Unity Missionary Baptist Church signed by Pastor Rufus L. Kelly. He is requesting a local landmark marker and pole. The marker will be placed on the church property. When the marker is complete we will confer with the church so it is properly installed. Councilman West said the church also owns the property of the Lincoln School site and they will have their own maker. The Lincoln School marker will be a story board which is 25"x30".

C. Façade Grant(s) renewal & Expansion of Sunshine Lamp Local Historic District proposal-Pete Ramsour

Mr. Ramsour stated our first task was to look at the current Sunshine Lamp District and consider expanding with the idea of making more facades eligible for grants. There are currently four or five National Register historic districts that overlap. In able to include this districts in the Sunshine Lamp Local Historic District, the sub-committee's thought process was to go north to First Street, then on to the East side of the current boundaries; include 3rd Street South, past the Red Onion restaurant. The City parking lot would not be included, then jump over to Pennsylvania and include all that block then back to Virginia and on down the west side of Virginia to 7th Street. The sub-committee also looked at the Main Street corridor and expanded the district to 10th Street, but only for retail buildings facing Main Street. Lastly, expanding the west side of the district to include the old post office and the existing Spiva Center for the Arts.

There was further discussion on including the Memorial Hall, as well as areas to the west of the district. The sub-committee felt that the expansion to the west should be considered at a later time.

Mr. Ramsour concluded his report asking for the commission's thoughts.

MRS. CALLIHAN MOVED, SECONDED BY MRS. TURNER, TO APPROVE THE NEW BOUNDARIES AS DISCUSSED. THE MOTION UNANIMOUSLY PASSED.

D. State of Historic Preservation in Joplin presentation to Joplin City Council – Nancy Morton

Due to the council's schedule, it was suggested that the commission postpose this presentation until it could be scheduled for a work session.

Mrs. Morton said she was waiting to hear back from Mrs. Barbara Gollhofer for the rescheduling of the presentation for Jeff and Carolina Neal. Mr. Thomas stated that it might be the 7th of June but he will confirm with Mrs. Gollhofer and let the Commission know the exact date.

E. Setting new goals – Nancy Morton

Mrs. Morton asked Mr. Walters if he would be the leader in the July meeting to determine next year's goals. He stated he would. She remarked that seven of the nine commissioners' terms will expire during 2019 with two terming out.

F. Pinkard House, 220 Duquesne Road Local Designation

Mrs. Morton brought the commissioners up to date on the status of the rezoning request for 210 Duquesne Road. The developer, Rick Benson, withdrew his request.

Anne Doyle, the owner of the Pinkard House at 220 Duquesne Road is interested in placing her house under local historic designation. Mrs. Morton said that she would like to see if the Pattersons who own 210 Duquesne Road would like their property listed as a local designation after everything settles down.

VI. Old/Pending Business/Discussion

A. Plans for Preservation Month Activities - May

i. Missouri Preservation Annual Conference: Brief Reports

Mrs. Morton opened the discussion saying that it was a wonderful meeting. Sedalia was a great host and the workshops, sessions and entertainment were outstanding. The sessions are now available online through the Missouri Preservation website.

She asked for comments from those who had attended:

Mrs. Turner said she really enjoyed the Neosho Missouri Carver School presentation. She was impressed with the work and credentials of the four people conducting the case study.

Peter Ramsour said Jill Sullivan's presentation, "House Story, How to Research Sites & Structures" was very good and well attended. He also thought the session on the Carver school was very in-depth.

Mrs. Morton said that she learned a great deal from the session, "City Stewardship: Engaging Public Investment and Protection" by the Planner for the City of Sedalia, John Simmons. She said, "He really opened our eyes to the financial incentives that are out there, including annual CDBG funds".

Mrs. Callihan said that she loved staying downtown in the Historic Bothwell and commented that Joplin needs a downtown hotel.

Mrs. Frankoski said she enjoyed the residential Sedalia bus tour which highlighted various architectural styles and stylistic elements, commenting that the docent was very knowledgeable and entertaining. She also attended the session on Brownfield tax credits and found it of value.

ii. First Friday Wine Share – 78 attendees: Paula Callihan

Mrs. reported that she had spoken to Patrick Tuttle with the CVB who said his co-host, Mrs. Callihan did a great job. There were approximately 78 people there and everything was great.

iii. Council Resolution – Recognizing Jeff & Carolina Neal for their commitment, leadership and successes in Joplin's Historic Preservation – planning discussion.

Mrs. Morton again raised the topic of the resolution being presented to Jeff and Carolina Neal at the June 4, 2018 City Council meeting. Mr. Walters will verify with the City Clerks if that is going to be on the agenda.

iv. "This Place Matters" photo promotions

Mrs. Morton said Mrs. Sullivan has placed and continues to schedule the photo promotions on Facebook and on the Library website. Everyone is really excited about seeing the pictures which will run through the end of the month.

v. Bob Yapp Workshop (May 18, 19. & 20th) – planning discussion

Mrs. Morton requested any commissioners who were not enrolled in the workshop please stop by to introduce themselves to Bob Yapp. She said he would be arriving on Thursday afternoon at 4:00. He would need help unloading supplies for the workshop from his trailer. There will be nine workstations to set up, two people per workstation. Mrs. Callihan has offered to help host on Saturday and Sunday. Mr. Yapp would need assistance after the workshop closes on Sunday reloading his trailer.

Mrs. Morton said that after the unloading, the plans were to attend Third Thursday with the visitors.

Mr. Walters said Mr. Yapp could pick up his check on Monday, May 21st at the Finance Department.

B. Sub-Committee Reports –

i. Façade Grant Promotion: Pete Ramsour

Mr. Ramsour said after determining the new boundaries for the Sunshine Lamp District, the sub-committee discussed how they could get the word out that façade funds were available. He felt it important to encourage applications. He said there was discussion utilizing social media and Lori is working directly with Downtown Joplin Alliance to get the message out.

Mrs. Morton asked Mrs. Frankoski if she design a digital flyer. She said she would and there was discussion regarding partners who could broadcast from their Facebook pages and website. Mrs. Haun said she would be broadcast it through DJA's Facebook and by email. Mr. Ramsour said he would also like paper copies of the flyer and initiate a door to door campaign.

ii. Markers & Storyboards: Mrs. Morton said Mrs. Sullivan is writing the copy for the storyboards and there are four pending. Mr. Walters stated that Mr. Lawson will let him know about the availability of the u-channel posts.

iii. Local Designation of Parks & Cemeteries:
Mrs. Callihan said the next sub-committee meeting is scheduled on June 12, 2018 at 3:30. The meeting will be in Conference Room Two at the Public Library. She said she was working on the agenda.

C. Status – East Town survey (Phase I)
Mr. Walters stated that he spoke to SHPO and they are waiting for the sign in sheet from the public meeting at the Bookhouse Cinema to approve the outstanding milestone. He will let everyone know the date of the next public meeting.

D. Status – Sidewalk markers for Southtown, Gabby Street & Midtown
Mrs. Morton said that Mr. Walters has been waiting on Olsson Engineering to get back to him on the paperwork. He had spoken to Steve Lewis but nothing had been sent over. Mrs. Morton suggested Mr. Walters speak to Jack Schaller and maybe he would be able to help him.

E. Announcements.

Adjournment:

Mrs. Morton adjourned the meeting.

The meeting stood adjourned at 6:35 p.m.

Approved Nancy Morton
Nancy Morton, Chairperson

Approved Lindsay Dunn
Lindsay Dunn, Clerk