JOPLIN
SPORTS AUTHORITY

Minutes of the open session of the Joplin Sports Authority Board of Directors held at 2:30 p.m. at the Residence Inn by Marriott, 3128 East Hammons Boulevard, Joplin, Missouri, 64804, June 13, 2018.

CALL TO ORDER
President Phil Metz called the meeting to order at 2:36 p.m.
Present: Phil Metz, Christopher Beyer, Wendi Douglas, Shawn Klosterman, Melissa Rodgers, Heather Arnold, Cathy Welsh, James Weber, Forrest Reed, Jim Frazier.
Absent: Roger Doman, Patrick Tuttle, Taylor Brown, Mark Turpen, Jared Bruggeman, Paul Bloomberg, Matt Hiatt.
Staff & Guests: Steve Taylor, Brittnie Harter, James Kinder, Martha Pope, Shaun Buck, Donovan Harns, Catherine Repsher, Ashley Neal.

Board chairman Phil Metz introduced new board member Forrest Reed. Reed said he has volunteered at various JSA events in the past and is retired from Eagle Picher Technologies.

Agenda Items
Review of previous meeting minutes
Wendi Douglas made a motion to approve the May 9, 2018 board minutes as presented, seconded by Melissa Rodgers, motion carried on an 8-0 vote.
Treasurers Report for May 2018 (Presented by Steve Taylor)
A motion was made by Wendi Douglas to accept the May 2018 Treasurers Report, seconded by Christopher Beyer, motion carried on an 8-0 vote.

Event Discussion
National
I. Premier Baseball 13-under/Junior Championship, June-July — JSA Director Craig Hull said the 13-under is a brand new event with 14 teams entered at this time and staff is awaiting the schedule. Venues being used include Joe Becker Stadium, Wendell Redden Stadium, Joplin High School baseball field and Warren Turner Field at Missouri Southern State University. Event dates are June 27-July 1.
The Junior Championship currently has 58 teams and will utilize 12 ballparks in three states. Staff is working on logistics and staffing for the event.
II. AABC Regionals/14-under World Series, June-July — Mr. Hull said the 18-under Connie Mack Regional Qualifier tournament and 16-under Mickey Mantle World Series Qualifier begin tomorrow with five teams in the 18-under division and eight teams in the 16-under. Only three venues will be used in Joe Becker Stadium, Joplin High School baseball field and Warren Turner Field at Missouri Southern.
The AABC 14-under Sandy Koufax World Series is a new event for Joplin and could have as many as 16 teams with teams committed so far from Washington, Texas, New York and Mexico. Venues being used include Joe Becker Stadium, Wendell Redden Stadium, Joplin High School baseball field and Warren Turner Field at Missouri Southern State University. Event dates are July 11-15.
III. AAU National Qualifying Track and Field Championships, June 22-25, 2018 — Mr. Hull said equipment and supplies have been ordered and set for delivery at the stadium on Wednesday, June 21 including golf carts, roll off service, portapotties, heating tent and ice trailer. MSSU Gatorade staff will provide Gatorade hydration stations; Freeman Sports Medicine is providing the Winnebago and sports medicine coverage. AAU reports they are expecting in excess of 1,800 athletes to participate, over 1,000 are entered as of this week.
State

I. Missouri USBC Youth State Bowling Championship, April-May — Mr. Hull said the tournament failed to meet expectations with over 800 participants and a total of 236 room nights produced. In 2019, the Missouri USBC Open will be held in Joplin.
II. MCSAA Spring Festival, May 3-5, 2018 — Mr. Hull said the final room report from the MCSAA Spring Festival was 465 room nights.
II. NJCAA Region 16 Softball Championships, April 26-29, 2018 — Mr. Hull said the final room report from the NJCAA Region 16 Softball Championships is 123.
V. NJCAA Region 16 Baseball Championships, May 10-13, 2018 — Mr. Hull said the final room report from the NJCAA Region 16 Baseball Championships is 77.
Local
I. USSSA Baseball-Softball, multiple weekends — Mr. Hull said a total of 59 room nights have been generated by the weekend points tournaments. This weekend, the USSSA 13-under AA State Tournament has 24 teams entered, the following weekend the 13-under AAA state tournament has 24 teams and four 8-under coach pitch teams entered. In the weeks to come, a 12-under Class B and C Girls Fast Pitch State Tournaments are scheduled, 18-under Class B World Series and a 14-under Midwest Championship baseball tournament.
II. Berzerker Swim Meet, June 8-10 — Shawn Klosterman said Berzerker Swim Team hosted its annual swim meet at the Joplin Aquatic Center at Schifferdecker Park. He said over 450 athletes participated and he is currently tracking down room nights generated by the event.

Old Business
A) Joplin Area Sports Hall of Fame — Mr. Hull said the banquet went well and was completed in two hours. A total of 17 teams that participated in the golf tournament and the Hall of Fame Weekend generated three room nights.
B) JSA Facility Committee — No report at this time. Committee could not get a meeting scheduled.

New Business
A) JSA Staff Update/JSA Employee Handbook — Employer Advantage human resources representative Ashley Neal said she was present to discuss possible changes to the Employee Handbook concerning vacation time, sick time, how it was accrued, used and carried forward.
JSA staff voiced displeasure that time off for vacation was being "zeroed out" on each employee anniversary date.
A discussion took place on the best way to handle accrued time off for vacation time, sick time, PTO (paid time off) and whether or not it should be based on anniversary date, the beginning of the fiscal year or the beginning of the calendar year.
A motion was made by Wendi Douglas to table the discussion until July until the board had the Employee Handbook policy in front of them to discuss further, Melissa Rodgers seconded the motion and the motion carried on an 8-0 vote.

Any Other Business

Next board meeting will be held at Drury Inn, 3601 South Range Line Road, Joplin, Missouri 64804 on July 11, 2018 at 2:30 pm.

Adjournment

A motion to go into closed session was made by Wendi Douglas, seconded by Melissa Rodgers, motion carried on an 8-0 vote to discuss hiring, firing, disciplining or promotion of an employee or particular employees involving personal information. Meeting went into closed session at 3:43 p.m.

A motion to exit the closed session was made by Wendi Douglas, seconded by Melissa Rodgers, motion carried on an 8-0 vote. Closed session ended at 3:57 p.m.

A motion to adjourn was made by Wendi Douglas, seconded by Melissa Rodgers, motion carried on an 8-0 vote. Meeting adjourned at 3:57 p.m.

Craig Hull
Director

Phil Metz
Board Chairman

Joplin Sports Authority, Inc.
Profit & Loss
November 2017 through June 2018

	Nov '17 - Jun 18	
Ordinary Income/Expense		
Income		
Event Income		
Concession Income	1,277.25	
Entry Fees	15,942.19	
Merchandising Commissions	2,230.00	
Program Sales	880.00	
Ticket Income	34,472.65	
Total Event Income		54,802.09
Lodging Tax Allocation		231,096.82
Sponsor Donations		11,250.00
Total Income		297,148.91
Gross Profit		297,148.91
Expense		
Auto and Gator Insurance		702.00
Bank Service Charges		46.51
Convention & Tradeshows		7,307.16
Equipment		5,455.26
Event Expenses		
Concessions	564.26	
Event Labor and Supplies	17,130.05	
Facility Lease/Rental	68,194.58	
Food & Beverage	21,230.94	
Hosting Fee	1,804.32	
JSA Sponsorships	8,950.00	
Officiating	57,304.00	
Total Event Expenses		175,178.15
Fees and Permits		500.00
Operations		
Accounting Fees	6,350.00	
Dues & Memberships	705.00	
Health Insurance	12,213.87	
Insurance - Liability, D and O		
Commercial Insurance	6,461.00	
Liability, D and O	1,771.00	
Insurance - Liability, D and O - ...	1,188.00	
Total Insurance - Liability, D and O	9,420.00	
Local Sales Meeting	1,015.88	
Office Supplies	2,252.23	
Other Recognition Services	4,221.30	
Postage, Mailing Service	596.54	
Printing and Copying	3,329.72	
Promotional Materials	9,165.05	
Rent	3,297.00	
Repairs & Maintenance	2,432.48	

Joplin Sports Authority, Inc.
Profit & Loss
November 2017 through June 2018

	Nov '17 - Jun 18	
Telephone		
Cell Phone Stipend	360.00	
Total Telephone		360.00
Travel and Entertainment		
Fuel Reimbursement	2,643.00	
Mileage	926.38	
Travel	1,210.15	
Total Travel and Entertainment		4,779.53
Utilities		9,028.22
Website Maintenance		535.32
Total Operations		69,702.14
Payroll Expenses		
401K		4,698.76
Administration Fees/Payroll		7,219.77
Full-Time		65,818.94
Overtime Wages		4,076.25
Part-Time		30,950.38
Payroll Taxes		7,718.17
Total Payroll Expenses		120,482.27
Publications and Scripts		207.41
Supplies		5,010.52
Total Expense		384,591.42
Net Ordinary Income		-87,442.51
Net Income		**-87,442.51**

Joplin Sports Authority, Inc.
Profit & Loss
June 2018

	Jun 18	
Ordinary Income/Expense		
Income		
Event Income		
Entry Fees	200.00	
Program Sales	117.00	
Ticket Income	10,839.25	
Total Event Income		11,156.25
Lodging Tax Allocation		33,229.69
Sponsor Donations		750.00
Total Income		45,135.94
Gross Profit		45,135.94
Expense		
Convention & Tradeshows		401.60
Event Expenses		
Event Labor and Supplies	4,994.50	
Facility Lease/Rental	9,960.00	
Food & Beverage	6,107.21	
JSA Sponsorships	150.00	
Officiating	37,470.00	
Total Event Expenses		58,681.71
Operations		
Health Insurance	1,827.06	
Local Sales Meeting	89.49	
Office Supplies	148.56	
Other Recognition Services	948.84	
Printing and Copying	1,206.00	
Repairs & Maintenance	1,059.63	
Telephone		
Cell Phone Stipend	60.00	
Total Telephone		60.00
Travel and Entertainment		
Fuel Reimbursement	419.01	
Mileage	106.28	
Total Travel and Entertainment		525.29
Utilities	1,798.81	
Website Maintenance	535.32	
Total Operations		8,199.00

Joplin Sports Authority, Inc.
Profit & Loss
June 2018

	Jun 18
Payroll Expenses	
401K	544.01
Administration Fees/Payroll	961.80
Full-Time	7,426.95
Overtime Wages	663.00
Part-Time	6,222.00
Payroll Taxes	1,061.83
Total Payroll Expenses	16,879.59
Supplies	307.10
Total Expense	84,469.00
Net Ordinary Income	-39,333.06
Net Income	**-39,333.06**

Joplin Sports Authority, Inc.
Balance Sheet
As of June 30, 2018

	Jun 30, 18
ASSETS	
Current Assets	
Checking/Savings	
Checking - US Bank	6,244.92
Credit Card Account	4,627.20
SMB Checking	14,982.84
Total Checking/Savings	25,854.96
Accounts Receivable	
Accounts Receivable	5,100.00
Total Accounts Receivable	5,100.00
Other Current Assets	
Contributions Receivable	32,891.05
Petty Cash	150.00
Prepaid Insurance	1,449.25
Total Other Current Assets	34,490.30
Total Current Assets	65,445.26
Fixed Assets	
Accumulated Depreciation	-34,905.00
Furniture and Equipment	107,149.46
Total Fixed Assets	72,244.46
TOTAL ASSETS	**137,689.72**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.96
Total Accounts Payable	0.96
Other Current Liabilities	
Accrued Sick Leave	813.68
Accrued Vacation	2,086.08
GENERAL CLEARING ACCOUNT	-1,350.00
Payroll Liabilities	
401K Match	7.57
Payroll Liabilities - Other	4,204.24
Total Payroll Liabilities	4,211.81
Total Other Current Liabilities	5,761.57
Total Current Liabilities	5,762.53
Total Liabilities	5,762.53

Joplin Sports Authority, Inc.
Balance Sheet
As of June 30, 2018

	Jun 30, 18
Equity	
Unrestricted Net Assets	219,369.70
Net Income	-87,442.51
Total Equity	131,927.19
TOTAL LIABILITIES & EQUITY	137,689.72