U.S. Department
of Transportation

Federal Aviation Administration

Central Region
Iowa, Kansas
Missouri, Nebraska

901 Locust
Kansas City, Missouri 64106
(816) 329-2600

September 28, 2017

Mr. Steve Stockam
Airport Manager
Joplin Regional Airport
602 South Main Street
Joplin, MO 64801

Dear Mr. Stockam:

Initiation of Work for Proposed **2018** AIP Project
Joplin Regional (JLN), Joplin, MO
Potential AIP No. **3-29-0037-038-2018**

Proposed 2018 AIP Project
The FAA is considering funding the following project(s) as part of the **2018** Airport Improvement Program:

Update Pavement Management Program	**$95,000**	Federal Share

This project scope and estimate is based on the FAA Airport Capital Improvement Program (ACIP).

If you no longer plan to accomplish this work this year, if your cost estimate has changed significantly, or if the scope has changed, then please contact me immediately.

Limitations of this Notice
This is not a guarantee of funding, nor is the value of the project considered a final determination by the FAA. The Congressional notification of funding, if issued, will serve as your official announcement that funding is available for your location. We ask that you portray all work activities performed prior to Congressional release of funds as a sponsor initiative as opposed to a confirmation of Federal funding.

Proposed Schedule
Below are significant milestones for getting this project under grant. If you cannot meet these dates please contact me as soon as possible.

- Submit draft solicitation to FAA **October 27, 2017**
- Consultant Selection **December 29, 2017**
- FAA Approved Scope of Work **February 28, 2018**
- Negotiated Contract with Grant Application **May 01, 2018**

Since your initiation of work is based upon a planned program as opposed to a tentative allocation please note that:

- The project being considered is as described on the approved CIP data sheet; any additional work added to the project must be coordinated with the FAA. Work items incorporated into the project scope not included on the ACIP data sheet may not be eligible for FAA funding.

- Only AIP eligible expenses for work associated with projects ultimately placed in a Grant are reimbursable, e.g. project formulation, administration costs. We encourage you to obtain proposals, but not issue a notice to proceed. As usual, only those expenses determined to be necessary and reasonable will be eligible for reimbursement.

- The official and public notification that the FAA has allocated funds for a project at your location will be the congressional release. It is very important that ALL work performed prior to Congressional release, such as solicitation for professional services is portrayed to the public as a sponsor initiative.

- In order to insure future eligibility for federal participation, any work performed prior to receipt of a Grant must be in accordance with all applicable FAA standards and requirements. Although funds have not been officially allocated for this project, we encourage you to coordinate with the FAA in the same manner as if the project was initiated with a tentative allocation. This coordination will help prevent misunderstandings about eligibility of work performed.

- For projects exceeding a total contract cost of $250,000 (sum of ALL AIP funded contracts in a single FY) you must have an FAA approved DBE program. Please evaluate your progress in meeting your overall three-year DBE program goal. Contact Ofelia Medina at (310) 725-3945 for any questions regarding your DBE program.

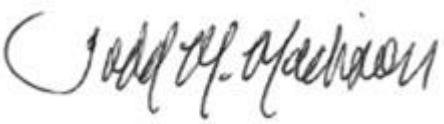
- For all contracts exceeding $100,000 we require an independent cost estimate.

- Forms and detailed information regarding the Grant process can be found on the FAA Central Region Airports Division web site at http://www.faa.gov/airports/central/aip. The link "AIP Sponsor Guide" provides detailed guidance regarding the AIP program. Under Airport Resources are links to electronic copies of all instructions, certifications and forms needed to administer AIP projects.

We recommend that you proceed as necessary to have a negotiated scope and fee included with a Grant Application by **May 01, 2018**. Failure to meet the Grant Application date could jeopardize the inclusion of your project in the upcoming AIP **2018** program. It is your responsibility to manage the project to assure that schedule milestone dates are met.

If you have any questions please contact me at (816) 329-2640 or via email at todd.madison@faa.gov.

Sincerely,



Todd Madison, P.E.
Missouri State Planner