# CITY OF JOPLIN
# COUNCIL AGENDA ITEM

**ITEM**
Council Bill 2019-401 Guidehouse LLC Work Authorization #5

**MEETING DATE**
August 5, 2019

**ORIGINATING DEPT**
Planning, Development, & Neighborhood Services

**ATTACHMENTS**
Guidehouse LLC Work Authorization #5

**REVIEWED BY**
Dept. Head: Director of Planning & Community Development: Troy Bolander; Finance Director: Leslie Haase; City Attorney: Peter Edwards; Interim City Manager: Dan Pekarek

**SUMMARY**
This Council Bill authorizes the execution of Work Authorization #5 of the Master Services Agreement for Professional Administrative Consulting Services with Guidehouse LLC (formerly known as PricewaterhouseCoopers Public Sector LLP) to provide implementation and administrative activities as they relate to upcoming and ongoing CDBG-DR projects.

**BACKGROUND**
On July 6, 2015 City Council approved a Capital Plan Allocation defining the projects and their budgets to be undertaken with the two disaster grant awards received by the City. In conjunction with the capital plan, Guidehouse has incurred and will incur additional Activity Delivery and Program Administration Costs related to the continued progression of the individual projects and overall program associated with the CDBG-DR funding.

Activity Delivery Costs are those costs that are directly carried out for specific projects and can include stakeholder meetings, agreement development, procurement, and compliance oversight of CDBG-DR requirements. Estimated activity delivery costs that will be incurred by City staff and Consultant staff were included in the Capital Plan budgets approved by City Council on July 6, 2015. Program Administration Costs are those administrative costs that attribute to the overall reporting, compliance, monitoring, oversight, coordination, closeout, and financial record keeping of the grants as a whole.

This Work Authorization provides $563,976 for Activity Delivery Costs which are part of the direct implementation of projects including the Joplin Bungalows, Trail Construction, 20th Street Improvements, Disaster Resiliency Planning (Smart Cities), and Public Infrastructure Improvements. Additionally, $187,992 in Planning Costs and $102,541 in General Administration Costs are included in Work Authorization #5 associated with the aforementioned Program Administration tasks. Overall, Work Authorization #5 provides for a total of $854,509 effective through February 5, 2020

**FUNDING SOURCE**

These payments are covered by the CDBG-DR Grant Funds.

**RECOMMENDATION**

Approve the execution of Work Authorization #5 of the Master Services Agreement for Professional Administrative and Consulting Services with Guidehouse LLP (formerly known as PricewaterhouseCoopers Public Sector LLP) in an amount not to exceed $854,509 on an emergency basis as provided for in Section 2.12(6) of the Home Rule Charter.