CITY OF JOPLIN
COUNCIL AGENDA ITEM

ITEM:

Council Bill No. 2024-617. This Council Bill approves the Agreement between Springfield Sign and Graphics Inc., a Missouri Corporation, d/b/a Springfield Sign, of Springfield, Missouri, and the City of Joplin for three (3) Wayfinding Projects: replacing outdated signage, correcting font issues, and adding Grand Falls wayfinding all as part of the City of Joplin wayfinding system. This agreement covers the design, manufacturing, and installation of wayfinding signs.

MEETING DATE:

Monday, August 5, 2024

ORIGINATING DEPARTMENT:

Convention & Visitors Bureau

ATTACHMENTS:

CB 2024-617 Ordinance, Request for Proposal 2024-RFP-15: Joplin Wayfinding Projects and RFP Supplement, Springfield Sign Bid, 2024-RFP-15 Bid Tabulation Agreement between Springfield Sign & COJ, Project #1 Change Order (1), and Project #3 Change Order (1).

REVIEWED BY:

Director of Convention & Visitors Bureau-Patrick Tuttle, Director of Finance-Leslie Haase, City Attorney-Peter Edwards, City Manager-Nicholas Edwards

SUMMARY REQUEST:

This Council Bill authorizes Springfield Sign's services for three projects related to the City's Wayfinding Signage System. These projects cover sixty (60) wayfinding signs at fifty-three (53) locations.

Project #1: Replace outdated, off-brand signage at Five Thousand Seven Hundred Ninety-Three dollars ($5,793) = materials $2,758, installation $3,035. Includes ten signs at eight locations, with two double-sided.

Project # 2: Correct font issues at Eight Thousand Eight Hundred and One dollars ($8,801) = materials $6,081, installation, $2,720. Includes 31 signs at 29 locations, with two double-sided.

Project #3: Add wayfinding to Grand Falls at Sixteen Thousand Eight Hundred and Forty-Four dollars ($16,844) = materials $9,084, installation $7,760. Includes 19 signs at 16 sign locations, with three double-sided.

Where possible, existing poles and brackets will be used.

BACKGROUND:

The City of Joplin, Convention & Visitors Bureau, and Public Works departments seek to complete three (3) projects relating to the city's wayfinding signs program.

Bids were for all design, manufacturing, materials, and installation.

The City of Joplin branding and full-color palette are to be followed. Key factors were the signage's aesthetically appealing, traveler-supportive, and regulatory-compliant nature.

All signs, designs, colors, and indicators must comply with the MoDOT Engineering Policy Guide and the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD), namely Chapter 2D. Sign installation shall meet the standards in MoDOT's Standard Plans for Highway Construction and Missouri Standard Specifications for Highway Construction. Federal Standards state that all signs are to be retroreflective, so the sign's color is the same during the day and night.

The city received three bids for these projects through the RFP process. Springfield Sign submitted the lowest bid.

From the initial meeting with Springfield Sign, which followed their physical review of the existing wayfinding sign inventory, minor adjustments to projects #1 and #3 were recommended and have been added to the overall cost. These items are attached as change orders

FUNDING SOURCE:

Funding to support this agreement is included in the FY2024 CVB budget.

RECOMMENDATIONS:

Convention & Visitors Bureau recommends passing this bill on first reading.