Council Retreat Action Plans FY26



Technology

- Data Tracking
- Efficiency
- Transparent Public Communications

Relationship Building

- Internally & as a Team
- With the Community

Fiscal Management

- Resilient Revenue
- Seeking Grants

Public Safety

- Pay & Staffing
- Facilities & Equipment

Maintenance

- Blight Removal
- Neighborhood Appearance
- Beautification

Economic Development

- Reputation for Health & Education Industries
- Affordable Housing
- Annexation
- Grow Jobs in Key Industries

Strategic Focus | Economic Development

Action Plan | Annexation

Purpose: Increase the amount of land available for economic development

Goal/Objective:

To improve economic development opportunities, the City of Joplin will pursue opportunities to annex and incorporate surrounding properties.

Action Steps:
City staff will draft an RFP to bring on consulting services to help proactively identify and reach agreement with surrounding property owners for annexation. The selected consultant will be expected to produce a map of possible annexation opportunities, communicate with property owners, and develop materials necessary to explain the benefits of annexation.

Resources Required:
The FY26 budget includes $100,000 in funding for the consulting services.

Funding Source:
General Fund Use Tax

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: $100,000
Staffing Annual Costs: Existing staff will work with the consultant
Program Annual Costs: Staff will develop the cost benefit analysis of annexing vs. providing services to the designated areas

Timeline:
Beginning November 1, 2025, staff will work to draft an RFP, advertise the RFP, and tentatively plan to present the RFP results to the City Council in late spring/early summer of 2026.

Desired Benefit/Outcome:
Increase the amount of property within the corporate limits available for development. This objective aligns with Proposition Action and a previous action plan has been adopted but remained unfunded.

Strategic Focus | Technology

Action Plan | Improve IT Staffing

Purpose: Create additional capacity to deliver improved technology to the organization by adding additional staffing to the IT Department.

Goal/Objective:
The City organization has grown in terms of the number of employees and in complexity with new technology tools. To allow for continued technology improvements and provide a succession plan, the addition of an Assistant IT Director is proposed for the FY26 Budget.

Action Steps:

- The City will create a job description for the Assistant Director position. The position will be evaluated for placement on the pay plan using the compensable factor framework.
- A Council Bill will be prepared to formally create the position and add it to the pay plan.
- The City will then begin to advertise and interview for the position.

Resources Required:
The FY26 budget anticipates the total cost for this position to be $131,396.

Funding Source:
General Fund Use Tax

Total Plan Cost:
Total Additional FTE: 1
One-Time Costs: $4,850
Staffing Annual Costs: $122,046
Program Annual Costs: $4,500

Timeline:

- Following approval of the budget, creation of the position and Council Bill, it is anticipated this position could be advertised in early Spring. Following interviews and onboarding, it is expected that the selected candidate could begin as early as Summer 2026.

Desired Benefit/Outcome:

- Add capacity to the IT Department so future technology improvements can be made.

Strategic Focus | Technology

Action Plan | Implement HRIS System

Purpose: The City will add a Human Resources Information System (HRIS) to help improve the management of key human resources functions such as hiring and onboarding, HR reporting, performance management, and employee self-service.

Goal/Objective:
The City lacks a true HRIS system. While the City has an ERP system for managing City finances, an HRIS system can help manage the City's workforce needs. An HRIS system will add capacity and modern functionality in the City's hiring/onboarding processes, streamline reporting to ensure compliance with labor laws, and allow for less manual work in managing employee data.

Action Steps:

- The City has already selected Bamboo HR for the HRIS platform. Following the completion of the compensation study, time & attendance implementation, the City will begin work to implement Bamboo HR.

Resources Required:
The FY26 budget includes $70,121 in funding for this program.

Funding Source:
General Fund (Information Technology Department)

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: None
Staffing Annual Costs: Existing staff will implement the new technology
Program Annual Costs: $70,121

Timeline:

- Following approval of the budget, and contract amendments, the City add this feature in 2026.
- City staff will develop an implementation timeline with Bamboo HR/Central Square in the winter of 2025.

Desired Benefit/Outcome:

- Modernize HR processes by implementing an HRIS system

Strategic Focus | Maintenance

Action Plan | Beautification – Golf Course

Purpose: Improve the "quality of place" through beautification at Schifferdecker Golf Course.

Goal/Objective:
Citizen feedback expresses the desire for community beautification. Improving existing city infrastructure and assets improves the quality of place for the overall community. Schifferdecker Golf Course is a popular destination that makes a statement to those who visit. The proposed beautification project will improve the general appearance of the golf course and provide a buffer between motorists and golfers along 7th Street. Also, included in the budget is a fence around the maintenance facility to provide a beautification buffer. This project aligns with an existing Proposition Action priority.

Action Steps:
- Golf Maintenance staff will research the appropriate shrub that will grow in our region as well as give the appropriate height and width to work as a buffer and determine how many shrubs are needed to effectively provide a buffer from motorists.
- Staff will work with the Joplin Golf Club, who is donating the materials. City staff will plant the shrubs during the normal course of business operations.
- City staff will bid and install the fence around the Golf Maintenance Facility.

Resources Required:
The FY26 budget includes $-0- in funding for the 7th Street portion of this project and $40,000 for the fence.

Funding Source:
Golf Course Fund

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: $40,000
Staffing Annual Costs: None
Program Annual Costs: None

Timeline:
- Following approval of the budget, the plantings will begin based on the seasonal preference for each species.
- The fence will be procured and installed by summer of 2026.

Desired Benefit/Outcome:

- Enhance the environment as you walk onto the course and while you are playing.
- Providing an environmental buffer that will give the golfers a better experience at the golf course.

Strategic Focus | Public Safety

Action Plan | Evidence Technician

Purpose: Ensure PD evidence is maintained and accounted for following best practices

Goal/Objective:
The City continues to grow and as such so does the amount of evidence collected by the Police Department. A recent CALEA site visit recommended adding an additional Evidence Technician to help ensure the proper management of evidence collected by the Police Department.

Action Steps:
With the approval of the budget, the Police Department will work with Human Resources to advertise the job opportunity.

Resources Required:
The FY26 budget includes $56,591 to fund the additional evidence technician position.

Funding Source:
General Fund (Police Department)

Total Plan Cost:
Total Additional FTE: 1
One-Time Costs: $3,350
Staffing Annual Costs: $52,741
Program Annual Costs: $500

Timeline:
The City will advertise the new evidence technician position by the end of the calendar year. Following time to advertise, interview, and onboard a new employee, it is anticipated this position could be filled as early as Spring/Summer of 2026.

Desired Benefit/Outcome:
The additional Evidence Technician position will improve staffing levels for the Police Department and help the City as it grows.

Strategic Focus | Technology

Action Plan | Upgrade GIS capacity

Purpose: Improve functionality and capability of the City's geographic information system (GIS).

Goal/Objective:
GIS is a computer system that captures, stores, analyzes, manages, and presents geographic data. This tool helps manage the maintenance, repair, and construction of infrastructure. To improve functionality, the City will seek a contract for the ESRI Advantage Program.

Action Steps:

- The City will work with ESRI to amend the current ESRI enterprise agreement to add the Advantage Program services.

Resources Required:
The FY26 budget includes $78,000 in funding for this program.

Funding Source:
General Fund (Information Technology Department)

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: $78,000
Staffing Annual Costs: Existing staff will implement the ESRI Advantage Program
Program Annual Costs: $78,000 if continued past first year

Timeline:

- Following approval of the budget, and contract amendments, the City will add this feature in 2026.

Desired Benefit/Outcome:

- Collaborate with a trusted advisor who will work proactively with the City through key meetings and regular communication
- Access select support, training, consulting, and managed cloud services, as needed, to achieve your objectives
- Receive strategic advice and planning, to support your staff, introduce GIS across the City, and solve key business problems
- Utilize the full potential of GIS to improve decision-making and operational efficiency

Strategic Focus | Maintenance

Action Plan | Enhanced Maintenance of Infrastructure

Purpose: Improve the level of the maintenance of public infrastructure

Goal/Objective:
The City is in the midst of a historic effort to improve infrastructure throughout the community by leveraging ARPA funding and grants. The City has added and improved a significant amount of infrastructure including stormwater facilities, parks, trails, streets, multi-use paths, and public buildings. To maintain these new improvements, three additional positions are proposed to be added to the Public Works department. This effort aligns with a Proposition Action plan and is proposed to be funded with use tax funding from the Transportation Sales Tax.

Action Steps:
- A maintenance plan for the new infrastructure will be added to the PW Asset Management System.
- The City will advertise for an equipment operator position to serve as a crew lead, and add two additional laborer II positions.

Resources Required:
The FY26 budget includes $247,348 in funding to add this team.

Funding Source:
TST Use Tax

Total Plan Cost:
Total Additional FTE: 3
One-Time Costs: $61,000
Staffing Annual Costs: $159,348
Program Annual Costs: $27,000

Timeline:
- Following approval of the budget, the positions will be advertised in Winter 2025 with hopes of filling the positions by Spring 2026.

Desired Benefit/Outcome:
- Enhance the maintenance of new and existing infrastructure with a higher level of service.

Strategic Focus | Fiscal Management

Action Plan | Independent User Fee Review

Purpose: The City will obtain an independent user fee review to improve fiscal management, specifically resilient revenue.

Goal/Objective:
The City charges user fees across the organization to recover the costs of programs provided to specific users. In order to ensure an appropriate level of cost recovery and increase economic opportunities, hire an outside consultant to perform the biennial user fee for fiscal year 2027.

Action Steps:

- Develop an RFP for this service.
- Advertise the RFP and evaluate the responses.
- Hire a consultant to perform the user fee review.
- Update the City's current template for reviewing user fees in the future.
- Perform the review.
- Present recommendations to the City Council

Resources Required:
Funding for the consultant will be included in the FY27 budget.

Funding Source:
General Fund Use Tax

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: $75,000
Staffing Annual Costs: None
Program Annual Costs: None

Timeline:

- Develop and advertise the RFP in the summer of 2026.
- Hire the consultant in November 2026.
- Consultant work will take approximately 6 months to complete.
- Present recommendations to the City Council in August/September 2027.

Desired Benefit/Outcome:

- Improve fiscal management and resilient revenue through setting appropriate user fee charges.

Strategic Focus | Public Safety

Action Plan | Public Safety Improvements

Purpose: Pursue a long-term funding mechanism to improve Public Safety (Police & Fire) pay and staffing, equipment and facilities.

Goal/Objective:
To continue improvements for Public Safety pay and staffing, equipment and facilities, the renewal of the "Prop B" half cent sales tax is needed. The half cent sales tax will provide the long-term funding needed for pay improvements and hiring of additional staff, as well as facility improvements and needed equipment.

Action Steps:
The City will work with the FOP and IAFF to identify the staffing and pay amounts for each department through collective bargaining. Once agreements with each group are ready, they will be presented to the City Council for approval. Also, a comprehensive plan will be developed for the sales tax renewal initiative. Following the approval of the collective bargaining agreement, a citizen's committee will be formed to help with public education efforts for the renewal.

Resources Required:
The cost for an election is approximately $30,000. The cost for City educational efforts is $15,000.

Funding Source:
General Fund (City Clerk Department): $30,000
General Fund Use Tax (Communications Department): $15,000

Total Plan Cost:
Total Additional FTE: Existing staff will work on the half-cent sales tax renewal initiative.
One-Time Costs: $45,000
Staffing Annual Costs: None
Program Annual Costs: None

Timeline:
The City is currently in collective bargaining negotiations. Once agreements have been reached, and the current "Prop B" tax funds it's current obligations, it is anticipated that an election could occur as soon as August 2026. Staff is also currently developing the comprehensive plan for the renewal.

Desired Benefit/Outcome:
Secure long-term funding to improve pay and staffing levels, as well as facility improvements and needed equipment for Police and Fire.

Strategic Focus | Technology

Action Plan | Technology Upgrades

Purpose: The City will implement technology improvements to help City staff become more efficient and effective.

Goal/Objective:
The City has identified various areas for improved technology across the City, which will improve services internally and externally. The identified technology improvements are as follows:

- Parks Program Registration Software
- Planning & Zoning Module Implementation
- Asset Management Software
- Online Business License Implementation

Action Steps:

- The City has already procured and begun the process of implementing the asset management software. Produce the 1st year reporting in 2026.
- Staff will work with Central Square and Bright Consulting to develop a timeline for the implementation of online business licenses.
- Parks staff identify and procure the new parks program software. Begin the implementation in early 2026 with approval of the budget.
- Planning & Zoning will develop a timeline for the training with Central Square and Bright Consulting once the budget is approved.

Resources Required/Funding Source:
The FY26 budget includes the following:

- Parks Program Registration Software - $6,000 – Parks Fund
- Planning & Zoning Module Training - $30,000 – Community Planning Fund
- Asset Management Software: $35,400 – General Fund (Information Technology Department)
- Online Business License: $-0-

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: $30,000
Staffing Annual Costs: None
Program Annual Costs: $41,400

Timeline:

- All technology improvements will be started and completed in 2026.

Desired Benefit/Outcome:

- Implement technology improvements that will create efficiencies across the City.
- Implement technology improvements that will improve services for citizens and customers.

Strategic Focus | Traffic Safety

Action Plan | Signalized Intersection Detection Systems

Purpose: Continue to integrate public safety and technology with remote monitoring of traffic control issues. New signals and technology integrate into our existing traffic control systems.

Goal/Objective:
Continue to upgrade detection at signalized intersections that would benefit from improved detection systems for public safety and traffic control. The target is to upgrade this detection to at least three additional intersections.

Action Steps:
- Identify intersections that would most benefit from detection upgrade due to site and environmental conditions.
- Work with existing city vendor to identify and cost the system.
- Purchase and install improved detection for selected intersections.
- Existing Signal Technician staff will install new control devices.

Resources Required:
The FY26 budget includes Traffic Signal Interface System is $75,000 and is included in CIST Phase III. There's also $210,000 for annual Traffic Signal Upgrades.

Funding Source
Capital Improvement Sales Tax Fund

Total Plan Cost:
Total Additional FTE: 0
One-Time Costs: $75,000
Staffing Annual Costs: 0
Program Annual Cost: $210,000

Timeline:
The new detection systems will be installed at minimum of three selected intersections by end of summer 2026.

Desired Benefit/Outcome:
Improve reliability, safety, and level of service of signalized intersections.

Strategic Focus | Maintenance

Action Plan | Vacant and Dangerous Buildings (Registry and Enforcement)

Purpose: A vacant and dangerous building registry and enforcement program will incentivize property owners to act on neglected structures.

Goal/Objective:
The goal of this program is to reduce the amount of vacant and dangerous structures within the City of Joplin, improve the quality of the City's housing stock, and achieve the highest and best use of property. (see attached model ordinance).

Action Steps:

- The City will review existing ordinances and present any needed modifications to City Council for consideration.
- If new ordinances are approved, the City will advertise two new Neighborhood Improvement Officer positions.
- Staff will receive code enforcement and building inspection training
- Neighborhood Improvement, Finance, Legal, and City Administration will develop a process map and SOP for program management.
- The City will then communicate and plan for a "soft launch" of the program.

Resources Required:
The FY26 budget includes $211,144 in funding for this program.

Funding Source:
General Fund Use Tax

Total Plan Cost:
Total Additional FTE: 2
One-Time Costs: $92,800
Staffing Annual Costs: $110,514
Program Annual Costs: $7,830

Timeline:

- If the budget is approved, City staff will complete a review of ordinances and any needed amendments by Spring 2026.
- The new positions will be advertised to closely align with the approval of the proposed ordinances.
- Following advertisement, interviews, and onboarding, the goal is to fill the positions by Summer 2026. This would allow for a soft launch of the program in the fall/winter of 2026.

Desired Benefit/Outcome:

The City seeks to reduce the amount of vacant and dangerous structures within city limits.

BILL NO. 25001 **ORDINANCE NO. _____**

AN ORDINANCE ESTABLISHING CHAPTER 507 OF THE MUNICIPAL CODE OF THE CITY OF ALBANY, MISSOURI REGARDING THE REGISTRATION OF VACANT OR ABANDONED PROPERTIES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF ALBANY, MISSOURI, AS FOLLOWS:

Section 1: Chapter 507 of the Municipal Code of the City of Albany, Missouri is herby established and the corresponding sections outlining the contents of said Chapter are stated in subsequent sections of this Ordinance.

Section 2: Aforementioned Chapter 507 shall be titled Registration of Abandoned or Vacant Properties.

Section 3: Section 507.010 is hereby established as follows:

Section 570.010. Definitions.

For the purposes of this Chapter, certain terms are hereby defined.

ACCESSORY BUILDING – A subordinate structure on the same premises as the main structure, the use of which would be naturally and normally incidental to that of the primary structure, whether the primary structure is an abandoned structure or not, such as, but not limited to, a garage, barn or storage shed.

CODE OFFICIAL – The Building Inspector, Code Enforcement Officer, or designee.

OWNER – Any person with a legal or equitable ownership interest in the property.

SECURED – A building which has all points of entry into the property either:

1. Closed by use of windows and doors which are in proper working order, intact, without holes, broken elements, and are locked; or

2. Are secured in compliance with this Chapter.

UTILITIES AND SERVICES – Shall mean any utility and/or service that is essential for a building to be habitable and/or perform a service necessary to comply with all City Codes. This includes, but is not limited to, electrical, gas, water, sewer, lawn maintenance, and snow removal.

VACANT PROPERTY – Any building, including any accessory buildings, which:

1. Has been unoccupied for a period of at least six (6) months; and

2. Which also meets at least two (2) of the following conditions:

    a. Is unsecured;

    b. Is fire damaged to an extent which prohibits safe human occupancy;

    c. Is the site of loitering or vagrancy;

    d. Demonstrates a lack of property maintenance and upkeep as evidenced by one (1) or more violations of the city code;

    e. Has been boarded up at door, window, roof, or other opening for at least ninety (90) days;

    f. Has real property taxes in arrears to the City of Albany for a period of time exceeding three hundred sixty-five (365) days;

    g. Has water and/or electricity disconnected;

    h. Is structurally unsound; or

    i. Is a potential hazard or danger to the public or any person occupying the building.

Section 4: Section 507.020 is hereby established as follows:

Section 507.020. Vacancy Registration Procedure.

A. The Code Official shall investigate any property which is reported or appears to be vacant. Based upon his or her findings, the Code Official shall determine if a property is vacant and meets the criteria defined in the Chapter, and will then add the property to the registry, making it subject to a registration fee. The owner(s) of a vacant property shall pay a vacancy fee for the time during which such property remains vacant.

B. The Code Official shall promptly notify the owner(s) of the registered property by mail at their last known address according to the records of the City of Albany and Gentry County, Missouri. Such notice shall state:

1. A description of the property to be registered;

2. A description of the vacant property criteria found on the property;

3. The fact that a semi-annual registration fee has been levied on the property; and

4. The amount of the semi-annual vacancy registration fee.

C. Within thirty (30) calendar days of the date of the notice, the owner may object to the registration, or address any issues on the property that may be necessary to remove the property from the vacancy registration under this Chapter and may request an inspection of the property and waiver of the registration fee. Upon receipt of such a request, in writing, which sets out the reasons claimed by the owner as to why the registration fee should be waived, the Code Official may, after re-inspection if it is found the property is not vacant, waive the fee so long as the property does not meet the requirements to be registered.

D. Within thirty (30) calendar days of the date of such notification or within thirty (30) calendar days of the date of determination if reconsideration is denied by the Code Official, the owner(s) may appeal the decision to the Board of Aldermen. The decision of the Board of Aldermen shall constitute a final administrative decision pursuant to Chapter 536, RSMo. The property owner(s) may appeal the decision to the Circuit Court of Gentry County, Missouri, within thirty (30) days of the date of the decision.

Section 5: Section 507.030 is hereby established as follows:

Section 507.030. Registration Fee.

A. Amount of Fee. Registration fees shall be established by the Board of Aldermen in compliance with Section 67.399, RSMo. Registration fees under this Chapter are assessed on a semi-annual basis at a fixed rate of not to exceed two-hundred dollars ($200.00) for owners of residential property and on primary floor square footage for commercial property.

B. Owner Responsibility. It shall be the joint and several responsibility of each owner of property registered pursuant to this Chapter to pay the semi-annual registration fee due January 1 and July 1 of each year the property remains vacant and subject to the registry.

C. Accrual of Fee. The registration fee shall begin to accrue at the beginning of the second calendar quarter after the Code Official's registration and shall be prorated from that time until the next semi-annual period begins. Ther property owner shall have the right to appeal the decision to the Board of Aldermen within thirty (30) days of notification of registration of the property. If the owner files an appeal with the Board of Aldermen, registration fees shall continue to accrue and be payable during the pendency of any such appeal.

D. Billing Procedures – Late Penalties. The City of Albany shall mail a bill for the semi-annual owner's last known address. The fee shall be due on the date specified. If an owner fails to pay the fee assessed for such property within thirty (30) days of the due date, a late payment fee equal to twenty-five dollars ($25.00) shall be assessed for each month during which the fee remains unpaid.

E. Failure to Pay Fee Unlawful. It shall be unlawful for any owner of property registered pursuant to this Chapter to fail to pay the registration fee imposed for such property. Any person found guilty of failing to pay any required fee shall incur penalties as provided in Section 100.040 of the Municipal Code of the City of Albany, Missouri.

F. Collection of Delinquent Fees; Lien On Property And Other Effects Of Delinquent Fees; Foreclosure Proceedings.

1. Action to Recover. In addition to any other penalties provided by law, the City of Albany may initiate and pursue an action in a court of competent jurisdiction to recover any unpaid fees, interest, and penalties from any person liable therefore and, in addition, may recover the cost of such action, including reasonable attorney fees.

2. Lien on Property. Any unpaid or delinquent fees, interest and/or penalties, whether or not reduced to judgment, shall constitute a lien against the property for which the fee was originally assessed until the same shall be fully satisfied. The City Clerk is authorized to take all steps necessary to file and perfect such liens as may be required or directed by the Code Official from time to time.

3. Obtaining Permits Prohibited. In addition to any other penalties provided by law, if an owner fails to pay the fee assessed for such property, including any late payment fee subsequently imposed, said owner shall not be permitted to apply for, obtain or renew any City license or permit of any kind until such delinquency has been satisfied.

4. Foreclosure. Any registration fees which are delinquent for a period of three (3) years shall be subject to foreclosure proceedings in the same manner as delinquent real property taxes. The owner of the property against which the assessment was originally made shall be able to redeem the property only by presenting evidence that the violations of the applicable city code cited by the Code Official have been remedied and presenting payment of all fees and penalties.

5. Sale of Property. Upon bona fide sale of the property to an unrelated party, the lien on such property for the registration fees shall be considered released and the delinquent registration fee forgiven.

Section 6: Section 507.040 is hereby established as follows:

Section 507.040. Owner's Duty to Maintain and Secure.

A. All properties must be secured upon qualifying as a vacant property. An order by the Code Official to secure the vacant property shall be complied with by the owner within ten (10) calendar days of receipt of such order. If the property is not secured within that time period, then, after giving the owner notice and an opportunity for a hearing in the same manner prescribed in this Chapter, the City of Albany may enter and secure the property and bill the owner for all costs incurred, including service fees and administrative costs. The amount so billed may be assessed as a lien against the property and shall also be a personal debt against the owner of the vacant property.

B. On all accessible points of entry on a vacant property, the property shall be secured by use of an appropriate sheeting of a thickness to preclude breaking and entering, and secured using an appropriate mounting system, such that all exterior openings suitable for animal or human entry are eliminated.

C. Sheeting or other material not typically made for the type of exterior opening shall only be considered a temporary remedy and may only be used to meet the standards of security contained in this Section for a maximum of ninety (90) days.

D. The property registered shall be maintained at all times in a manner to not be a nuisance under Chapter 220, or a dangerous building under Chapter 505, of the Municipal Code of the City of Albany.

Section 7: Section 507.050 is hereby established as follows:

Section 507.050. Right of Entry and Inspection After Initial Entry.

If any vacant property secured by the City of Albany subsequently becomes unsecured, the City of Albany shall be permitted to re-enter and re-secure the property or to conduct necessary inspections to ensure compliance with the requirements of the Chapter and to determine if there are any emergency or hazardous conditions.

Section 8: Section 507.060 is hereby established as follows:

Section 507.060. Reuse and Occupancy.

No vacant property shall be reoccupied and the municipal utilities connected until inspected and found to be in full compliance with all applicable codes.

Section 9: Section 507.070 is hereby established as follows:

Section 507.070. Responsibility for Violations.

Notice of all nuisances, housing, building and related Code violations shall be provided, in writing, to the owner(s) and thereafter, it shall become the owner's responsibility to bring a vacant property into compliance with all applicable codes. If the owner sells, transfers, or conveys the property, the transferring owner shall notify the new owner of the designation of a vacant property and the new owner shall, not later than thirty (30) calendar days after the sale closing date, correct the conditions to remove the property as vacant and any immediate action shall be taken that threatens public safety.

Section 10: This Ordinance shall be in full force and effect from and after its passage and approval.

THIS ORDINANCE was passed by the Board of Aldermen of the City of Albany, Missouri, this 21st day of January, 2025.

_____
Barbara Murray, Mayor

ATTEST:

_____
Jill Cottrill, City Clerk

Strategic Focus | Technology

Action Plan | Website

Purpose: A new website offers the opportunity to improve communication and technology.

Goal/Objective:
Improve the City's technology infrastructure through the development of a new website. The new site will be designed to modernize key business functions, while building public trust by making public information easier to find and access.

Action Steps:
- City staff will draft an RFP to hire a website developer as a consultant
- Website developer will design new website(s) and transition content to a single CMS platform from which multiple sites can be managed.
- City staff with content responsibilities will be trained on proper usage of the new site.

Resources Required:
The FY26 budget includes $200,000 in funding for website development and technology implementation consulting services from the Communications Use Tax budget. Additionally, a portion of the new website will be funded through the REO grant.

Funding Source:
General Use Tax (Communications Department): $200,000
REO Grant: TBD

Total Plan Cost:
Total Additional FTE: None
One-Time Costs: $200,000 (An additional amount will be reimbursed through the REO grant)
Staffing Annual Costs: Existing staff will work with the consultant
Program Annual Costs: TBD

Timeline:
- RFP to be advertised in August/September and tentatively plan to present RFP results to City Council by November.
- Anticipated the web developer will require 6-10 months to complete the scope of work.
- Aim to launch new website in summer 2026.

Desired Benefit/Outcome:

The new website will improve the City's ability to communicate with citizens, as well provide a platform to better conduct business with the City.