MINUTES
CAPITAL IMPROVEMENT AND PUBLIC SAFETY
SALES TAX OVERSIGHT COMMITTEE
REGULAR MEETING
August 21, 2024
3:30 P.M.

Call to order:
The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, August 21, 2024. Present were committee members, Jamie Booker-Norman, Ken Copeland, Trevor Frerer, Lee Ann Lueber, Nathan Mordica, and Todd Patterson. Absent: Fred Osborn and Gregg Wilkerson. Motion by Ken Copeland second by Todd Patterson to excuse Fred and Gregg. Motion passed. City Staff present Leslie Haase, Finance Director; Dan Johnson, Public Works Director; Jeremy Haggerman, Assistant Public Works Director, Kaleb Roberts, Stormwater Engineer; Tony Robyn, Assistant City Manager; Rob Beachner, Capital Improvement Project Manager; Assistant Police Chief, Brian Lewis and Gerald Ezell, Fire Chief.

Leslie stated that previous chairperson, Lori Haun had termed out and a new chairman need to be appointed. Motion by Todd Patterson, second by Jamie Booker-Norman to appoint Nathan Mordica the new chairman. Motion passed.

Approval of minutes: Motion by Ken Copeland, second by Todd Patterson to approve February 21, 2024, minutes. Motion passed.

Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax: Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

Phase I has been completed.

Report #3: Phase II: We do have some expenditures on the park's side; $114,890, on the stormwater side; $1,362,020. On the parks side we still have almost $1.3 million left in projects and on the stormwater side we still have about $167,146 left in projects.

Report #3: Phase III: For Parks we collected $1,835,833 in sales tax, no other revenue, for expenditures on the parks side we have spent $1,383,036, paid the TIF Developer $260, and have just over $21.4 million in projects remaining. No parks projects were completed this quarter, but there are several in progress. On the stormwater side we have collected $1,502,045 in revenue, we have received some ARPA grant money for stormwater of $162,834, we have spent $1,414,562, paid the TIF Developer $213 and we have almost $17.7 million worth of projects remaining. There is one stormwater project complete which is the automated gate at Murphy low water and have other projects under way, no projects completed this quarter.

Report #4: Parks Projects: Leslie stated this report shows the Parks projects, the two remaining projects are the Tin Cup Trail and the Grand Falls trail. We did not complete any this quarter.

Report#4: Storm Water Projects: Leslie stated that there are only two projects left which are the ditch and culvert improvements, Connecticut between 32nd all the way to 37th.

¼ Cent Parks/Storm water Summary: Detail that goes along with Parks side of the project. The blue highlights show the projects that are remaining.

Parks Report:
Report 6: Leslie Haase presented this report in Paul's absence.

Tin Cup Trail: Public Works is working on this project and will provide an update.

Low Water Bridge to Grand Falls Trail: Public Works is working on this project and will provide update.

Athletic Complex Improvements(playground): The upgrades to this playground are completed.

Proposition Action: We have received both Park Ranger trucks and all upgrades have been completed.

Ewert Pak Splash Park w/Ice Ribbon: We have selected Branco Enterprises to be the construction manager for this CMAR Project. Working on 100% schematic designs and scheduling a public open house in early September. Also, will be presenting an update on the project to the city council on October 7th.

Overlay/Resurface Sports Courts: This project will not occur until the 2025 budget year.

Dover Outdoor Recreation Area Bicycle Park (DORA): Several stakeholder meetings have been held along with a public open house. SWT design has been working on conceptual design and placement of amenities. Next steps will be presenting an update to City Council August 19th, submitting and advertising RFP for construction bid in early October with bids opening in early November. This project needs to be under construction contract, due to ARPA funding, by the end of December 2024. Will take a contract to City Council in early December.

Installation of Security Lighting & Cameras in 10 Parks: The improvements to Mercy Park for additional lighting have been completed. Waiting on Liberty Utilities to install meter. We are also installing new security cameras in Mercy Park , but the Ewert Splash Park project will determine what cameras go into the other parks.

Electrical Improvement at Mercy Park: The additional electrical outlets for each light pole along with three event panels have been completed. Waiting on Liberty Utilities to install meter. This will provide enough power for future events held in this park.

Park Beautification Park Entryway Sign (5 parks): All signs have been completed except for Senator Ron Richard Memorial Park (formally known as Campbell Parkway). The lettering should be completed the week of August 19th. Looking to have ribbon cutting in mid-September for these signs. The other parks that are completed are as follows:

Schifferdecker Park (1)
McClelland Park (1)
McIndoe Park (1)
Wildcat Park (1)

Trail Wayfinding: We were notified that our application was moving onto the second round of the Recreation Traits Program Grant. Should be notified in October if we are awarded the grant. We have been working with Sign Designs on a trail sign package.

Storm water Report:
Report 9: Dan Johnson presented the storm water report; totals are as follows:

Stormwater Maintenance Spending: Personnel 43%, operations 98%, projects 54%, over all we are at 49%.

Ditch Maintenance Totals- 221,635 feet of ditch maintenance, 233 catch basins were cleaned and 2,350 miles of street sweeping.

Major storm water project status:
Project Name:

ARPA Stormwater Grant Project: Nine sites where stormwater infrastructure will be improved: This grant funds 3 out of 6 previously "unfunded" projects. Grant $5 million with local funding $3,676,000. Funds must be obligated by December 31, 2024, and spent by December 31, 2026. Construction contracts must be finalized before 12/31/24; bidding phase to begin in the Fall of 2024. Design and right-of-way in 2024 and construction from 2024-2026.

a. Texas Ave.-11th -15th - A
b. 26th Street Twin Culverts - B
c. 5th & Porter -A
d. 17th & Annie Baxter Ave. -B
e. Valley Street and Division - A
f. 9th Street & St. Louis Ave - A
g. 12th & Wall Ave - B
h. Massachusetts & Murphy Blvd -Dropped
i. Ten Pin Lane - A

Status: Group A is out to bid on the 26th.

Sunnyvale Improvements & I-44 culvert Phase I: The existing storm water collection system in Sunnyvale is undersized and conveys stormwater down streets. Design has been started with OWN, survey is underway, CAD initial model is expected in September.

Active Parks & Stormwater Capital Improvement Projects
Ditch & Culvert Improvements, Connecticut between 32nd & 35th : Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut. This project has been integrated into the Connecticut widening project. Construction is approximately 85% complete as of 8/19/24.

Ditch & Culvert Improvements, Connecticut between 35th & 37th : Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut. This project has been integrated into the Connecticut widening project.

Report #7, 8, 9 & 10:
Capital Improvement Sales Tax: Finance Director Leslie Haase presented:
Financials: Report #7, Phase I: No new revenue coming in, nor did we have any expenditures.

Report #8: Capital Improvement Sales Tax Fund Phase I: Existing traffic signal upgrades is the only remaining project.

Report #9: Capital Improvement Sales Tax Fund Phase II: We have collected $5,006,818 in sales tax: that is all our revenue from this year, everything else is from previous years. Expenditures of $3,182,277, paid the TIF developer $709 and still have almost $19.4 million worth of projects. We do anticipate rolling over some money to phase III.

Report#10: Capital Improvement II Projects: We did complete two projects this quarter; 32nd street widening; Schifferdecker to Country Club Road and Country Club to Central City Road.

C.I.S.T II-(2015-2025) Project Status:
Completed Projects: Maiden Lane R/R crossing, 20th & Murphy realignment, Intersections of 32nd and Connecticut, 32nd and Main and 32nd and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

Current projects:
4th & Murphy Intersection/Signal Improvements: Project to review existing intersection design and traffic signals. Project has been awarded to Sprouls Construction. Pre-construction meeting has been held. Construction will begin soon.

Neighborhood Transportation Improvement:
East Town sidewalks: CIST funds were used in conjunction with CDBG funds for this project to replace sidewalks and curb and gutter on selected streets in East Town area. Project was awarded to and constructed by Emery Sapp and Sons.

Street surface repair:
Annual Mill & Overlay-2024 due to water line work and service line replacements in the planned 2024 Mill and Overlay area, the bidding of this project has been postponed and this work will be combined with the 2025 Mill and Overlay project.

Intersection Improvements:
Connecticut & 32nd Street to I-44 Overpass: Improve from 2 lanes to 5 lanes. Phase 1 work on the east side of the roadway has been completed. Traffic has been switched to the new lanes and work has begun on the west side of the project. Final lift of asphalt surfacing will be placed at the conclusion of the project.

Rangeline to MO 249: The city received a $4 million Governor's Cost Share Grant in December. These grant funds will be used to help cover the construction costs for the Zora project. An update on the project was presented to Council in early February. Held bid opening for Phase 1. Emery Sapp & Sons was low bidder. Have received concurrence from MODOT to award project. Pre-construction meeting will be scheduled soon.

6th & Virginia: Parking Garage modifications: Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned. Working on construction easement documents. Final plans have been received for review. Working on acquiring construction easements needed for the project.

20th-Schifferdecker to Country Club Road: RFQ for Engineering Services was advertised by the City in September, with responses due by October 11th. Responses have been reviewed and scored. Have entered into a design agreement with AMA to design from Schifferdecker west to near the state line. Preliminary survey and design work has started. Conceptual plans have been received and shared with Jasper County, the Twin Hills Country Club management, and the City's Complete Streets Committee. AMA is moving forward to develop ROW plans. Held a public meeting at Twin Hills Country Club for property owners along the 20th Street corridor in late January. Consultant is moving forward with ROW and easement acquisitions. 90% plans are nearly complete and will be delivered to City for review soon.

Review of Report #12: Public Safety Sales Tax:
Leslie started with Report 12: We started with just over $7.1 million in fund balance, we have collected $6,677,558 in sales tax, $18,000 for fire seminars, we have spent $201,692 on streetlights. For police we have spent just over $2.6 million, for fire just over $4 million, and the training center we have spent almost $277,000, paid the TIF developer $945 for an ending fund balance as of the end of July of $6,694,812.

Report#13: All the capital is complete, so really this has become operational in nature.

Police & Fire: Police Department update #14 presented by Assistant Police Chief Brian Lewis. As of August 16, 2024, the department has 5 total openings, with one opening being a public safety tax officer position. We currently have 5 trainees that start the MSSU Academy the week of 8/19/2024.

Total Authorized	113
Current Openings	5
Officers in Field Training	6
Trainees - MSSU Spring Academy	5
New Hires	0
Administrative Leave	0
Military Deployments	0
Light Duty Officers	1
Total shortage	18
Current Available Officers	95

Police Tax capital purchases planned for 2024 budget year are as follows:

Public Safety Tax

- 2 replacement Police vehicles with equipment
- 29 replacement tasers (phase 1 of 5)
- GPS Tracker
- 5 docking stations for police laptops

Proposition Action Tax

- 10 Automatic license plate reader cameras (fixed)- awaiting installation
- Forensic Examiner Cell Equipment (phase 1 of 3)
- 2 Covert pole cameras-purchased and received

Fire Report: #15 Presented by Fire Chief Gerald Ezell.
Engine 6 was received on July 18, 2024, and was placed into service on August 9, 2024, with a traditional wet down ceremony. Currently, all budgeted Public Safety Sales Tax positions are filled. We currently have 5 trainees completing our finishing school. Graduation for the trainees will be on September 5, 2024. We are currently down to two budgeted positions, as we have had two resignations in the past month, with those personnel moving to other departments in Kansas.

Pension Sales Tax: Leslie stated that all the money goes to fund the pension plan at this point, we have reserved $3.3 million for the remaining tier II employees that will have the option to purchase their prior service credit when they vest this coming March, they will have 6 months to make those decisions, any remaining money that doesn't get used will go to the pension plan. We are well ahead of the 12-year time period and anticipate the pension plan will reach 120% funded sometime between 2026 and 2027.

Use Tax Collection Comparison: Leslie stated that our expenditures for the year are just over $2.7 million, and still have reserves of $2.2 million. The last few pages show Life-to-date since this went into effect in 2022, it shows we have collected over $14 million and at the bottom in green shows our outstanding commitments.

Schedule next meeting of the oversight committee:
The next meeting of this committee will be held on Wednesday, November 20, 2024, at 3:30 p.m.

Leslie stated the presentation from the committee chairman would be at a December Council meeting.

Adjournment:
Motion by Ken Copeland second by Lee Ann Lueber to adjourn. Motion passed.
With there being no further business before the board meeting was adjourned at 4:17 p.m.

Nathan Mordica, Chairman

Roschelle Forsythe, Secretary