CITY OF JOPLIN COUNCIL
AGENDA ITEM

ITEM
Council Bill 2024-134 Approving a contract with Baker Tilly US L.L.P. to complete a Public Works Management and Operations Assessment.

MEETING DATE
August 19, 2024

ORIGINATING DEPT
City Manager Office – Public Works

ATTACHMENTS
CB2024-134 Ordinance, Exhibit "A" Baker Tilly Contract; Summary of Scores

REVIEWED BY
Director of Public Works, Daniel Johnson; Director of Finance, Leslie Haase; City Attorney, Peter Edwards; Assistant City Manager, Tony Robyn; City Manager, Nicholas Edwards

SUMMARY
This Council Bill approves a contract with Baker Tilly US to complete a Public Works Management and Operations Assessment.

BACKGROUND
Council has requested the city annually review departments to ensure our management and operational policies and procedures are reviewed and benchmarked to ensure the city is incorporating best practices and providing quality services to our citizens.

Both respondents have done work for the city previously in analyzing city services and capacities, and in making recommendations on policy and procedure. Baker Tilly scored higher and had a more comprehensive analysis and timeline to compete.

Summary of Bid Process:
The following two bids were received in response to the Public Works Management and Operations Assessment RFP:

- Matrix Consulting
- Baker Tilly US L.L.P.

A city staff team was assembled to assess the bids as set forth in the RFP. The team was Michelle Ducre, Human Resources Director, Ryan Talken, Health Department Director, Tony Robyn, Assistant City Manager. The bids were assessed as follows:

25% Methodology - that the vendor will use to conduct work outlined in RFP and evidence of ability to perform the work described herein.

25% Experience – previous experience performing related projects of complex nature, including, but not limited to, similar size and type of organization.

10% References – will be based on references submitted as part of RFP but can include clients not submitted.

30% Cost of proposal – must contain a cost for the requested scope of work in a "not to exceed"

amount.

10% Staff - capability and availability of professional staff to serve the City of Joplin in a competent and timely manner.

Each staff member independently evaluated the bid responses and scored them based on the above criteria. A summary of the scores is attached for your review. From the total scores, staff believe Baker Tilly had a more comprehensive approach and understanding of the depth of assessment, and the timeline required. Baker Tilly's bid response was $140,000 and will take an estimated six months.

FUNDING SOURCE

This is included in the FY 2024 Budget in the City Council Fund

RECOMMENDATION

Staff recommend approval of this Council Bill on first reading.