MINUTES
HISTORIC PRESERVATION
COMMISSION
REGULAR SESSION
SEPTEMBER 17, 2019

The Historic Preservation Commission of the City of Joplin met on Tuesday, September 1, 2019, at 5:00 P.M. in the Fifth Floor Conference Room at the Joplin City Hall at 602 South Main Street, Joplin, Missouri.

MEMBERS PRESENT: Jill Sullivan, Pete Ramsour, Emily Frankoski, Paula Callihan, William Fischer, and Robert Brueckner (A) (Mr. Brueckner came in at 5:09).

CITY STAFF PRESENT: Thomas Walters, Planner
Lindsay Dunn, Senior Clerk
Troy Bolander, Director
Patty Heagel, Assistant Director

Items 1. & 2. Meeting Called to order and Roll Call.
Ms. Sullivan opened the meeting and Ms. Dunn called the roll.

MR. RAMSOUR MOVED, SECONDED BY MS. CALLIHAN TO EXCUSE MS. HAUN. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)

Item 3. – Approval of the Minutes:
Ms. Sullivan asked if the Commission wanted to vote on the minutes all together since there is so many to vote on. Commission stated it would be better to vote on them individual.

MR. RAMSOUR MOVED, SECONDED BY MS. CALLIHAN TO APPROVE MARCH 19, 2019 MINUTES. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)

MS. FRANKOSKI MOVED, SECONDED BY DR. FISCHER TO APPROVE APRIL 18, 2019 MINUTES. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)

MS. CALLIHAN MOVED, SECONDED BY MR. BRUCKNER TO APPROVE MAY 21, 2019 MINUTES. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)

Ms. Sullivan stated that on page 2, 1st paragraph, 3rd line it should be budget not budge. On page 8 the last line it states 6% and it should be 60%. Dr. Fischer stated on page 11, 1st line, it should state Dr. Fischer, not Mr. Brueckner.

MS. CALLIHAN MOVED, SECONDED BY MS. FRANKOSKI TO APPROVE JULY MINUTES WITH CORRECTION. THE MOTION CARRIED, WITH MS. SULLIVAN,

MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)

Item 4. - Budget

Mr. Walters stated there were no changes to the budget since the last meeting. Expenditures have not changed.

Ms. Sullivan asked if anyone had any questions about the budget? They did not.

Item 5. – Public Hearing - None.

Item 6. – Discussions Items

a. CLG Funding – Mr. Walters

i. East Town, Phase II

Mr. Walters stated that there were not bids for this project. He did make some phone calls to individuals. All the certified consultants were busy with other projects. I have rewritten the bid and a few consultants stated they will be submitting and RFP this round. The new deadline is September 27, 2019 at 5:00pm. The bids will be opened the following week.

Ms. Sullivan asked what if we do not receive any bids this time?

Mr. Walters mentioned that we have the timeline of the grants. There are timelines with DNR that we can't move. Consultants did ask about the black and white photographs not needed to be submitted, that is a relatively new thing. I know people are interested in the proposal because they are calling me and asking about that because it is no longer a requirement of SHPO.

ii. 2020 pre-application and application

Mr. Walters stated that a pre-application for Memorial Hall was submitted. September 3, 2019 the Resolution went to council and final application due September 30, 2019.

iii. CLG Evaluation

The CLG evaluation will be in December, the day of our commission meeting. We normally don't have a meeting in December, but this year our meeting does not fall the same week as Christmas, so do plan on having a meeting. CLG Coordinator, Kelsie Mattson will be here at 3:30pm meeting with Ms. Sullivan and staff and has requested to attend the HPC meeting. Mr. Walters stated that he has done some preliminary reviewing on what this commission will be evaluated on. Potential new members of this commission are a bonus. Some of the things that are evaluated on are commissioner qualifications which the new commissioners will be enhancing the Commissions qualifications.

Ms. Sullivan stated that our evaluation in is December, when is the deadline is to have all resumes to Mr. Walters?

Mr. Walters stated that he should have them before the next date of the Policy, Procedures, and Promotion Subcommittee.

b. Policy, Procedures, and Promotion Subcommittee – Ms. Sullivan

i. Meet and amend/revise Bylaws before SHPO's visit

Ms. Haun is not here so we will not be discussing this item since she is the most knowledgeable about the fund.

Item 7 - Old Business

a. Cemeteries update – Mr. Walters

Mr. Walters stated he didn't have the legal descriptions as of today. Ms. Sullivan stated that they were waiting on the surveyors before everything can move on to Council. One option is to do it one cemetery at a time, personally, I think to do them all at once. Forest Park is what we are waiting on.

Mr. Ramsour wanted to know if they were going to be individual cases or all one case that was going before Planning and Zoning.

Mr. Bolander stated that you can present them as one case but vote on them individually.

b. Commissioner turnover – Ms. Sullivan

Ms. Sullivan stated that there are three (3) people that have applied, actually Chris is here and welcome. Hopefully, on October 7, 2019, the City Council will appoint Chris Furguson, Katie DeTtar, and William Mountz. Sadly, Pete Ramsour and Paula Callihan will be leaving us.

Item 8 – New Business

a. Resolution – 401 S Virginia, Sunshine Lamp District

Mr. Walters stated that the property owner would like to be in the District. The property will be eligible for future grants and helps with the tax credit process.

Ms. Sullivan wanted to know if it was in the planned district?

Mr. Walters stated that it is in the second phase. It is something we were wanting to bring into the District.

DR. FISCHER MOVED, SECONDED BY MR. RAMSOUR THAT RESOLUTION 2019-02, 401 S. VIRGINIA, SUNSHINE LAMP DISTRICT BE FORWARDED TO THE CITY COUNCIL WITH THE RECOMMENDATION FOR APPROVAL. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)

Item 9 - Announcements

Ms. Frankoski stated that she has handed out a brochure from Connect2Culture which has the events that are coming to Joplin, MO, the discounts that are offered, and what the organization is about.

Ms. Sullivan made the announcement that she is now officially a new board member on the Missouri Preservation Board. She also handed out a brochure from the Joplin Library with their events listed.

Mr. Walters asked about the publication for the Homes Tour?

Mr. Walters stated that it is in the current second phase of planned expansion. It is something we were wanting to bring into the District.

DR. FISCHER MOVED, SECONDED BY MR. RAMSOUR THAT RESOLUTION 2019-02, 401 S. VIRGINIA, SUNSHINE LAMP DISTRICT BE **FORWARDED TO THE PLANNING & ZONING COMMISSION WITH THE RECOMMENDATION FOR APPROVAL. THE MOTION CARRIED, WITH MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER VOTING "AYE" (6 IN FAVOR, 1 ABSENT)**

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Mr. Walters asked about the publication for the Homes Tour?

Ms. Callihan stated the print of the publication will be October 30, 2019 to print with the event on December 14, 2019.

Mr. Ramsour and Ms. Callihan thanked everyone for all the progress they were able to help accomplish!

Item 10. - Adjournment:

DR. FISCHER MOVED, SECONDED BY MR. RAMSOUR THAT THE MEETING BE ADJOURNED. THE MOTION CARRIED, MS. SULLIVAN, MR. RAMSOUR, MS. FRANKOSKI, DR. FISCHER, MS. CALLIHAN, AND MR. BRUECKNER ALL VOTING IN FAVOR.

Ms. Sullivan adjourned the meeting.

The meeting stood adjourned at 6:00 p.m.

Approved _____
Jill Sullivan, Chairman

Approved _____
Lindsay Dunn, Senior Clerk