JOPLIN POLICE DEPARTMENT	10-11 STANDARD OPERATING GUIDELINE
SUBJECT: Dignitary and VIP Protection	**REVIEW DATE: Annually - October**
EFFECTIVE DATE: January 13, 2011	**ACTION DATE:**
AMENDS/SUPERSEDES: October 1st, 2006	**AMEND DATE: January 13, 2011**
ACCREDITATION INDEX: 46.2.6	**APPROVED:** Richard A. Pearson **Chief of Police**

I. POLICY

It is the policy of the Joplin Police Department to provide, upon request, protection for dignitaries, VIPs, and other persons against whom a significant threat is perceived. Such protection also may involve assisting or receiving assistance from other agencies. Since each event presents a different set of circumstances, the procedures established in this policy are general in nature and are subject to those modifications necessary to meet the needs of the immediate event.

II. PURPOSE

To establish operational guidelines for dignitary and VIP protection.

III. PROCEDURE (46.2.6)

A. Authority and Responsibility (46.2.6)

The Chief of Police has the final authority for the Department plan covering a VIP/Dignitary security detail. The Patrol Commander will be the principal coordinator for all matters involving protective security. For each detail, the Investigations Bureau Commander will either appoint a detective, or assume the role. The Coordinator, in consultation with the Chief of Police and Investigations Bureau Commander, will determine all personnel needs.

B. Elements of Dignitary/VIP Protection

1. The Investigations Bureau Commander or his designee will, when applicable, coordinate the security detail with the United States Secret Service or similar agency. The Coordinator will also coordinate the detail with the Joplin Police Department S.W.A.T. Tactical Commander when doing so is deemed appropriate or necessary for the successful completion of the event.

2. During the organizational phase of the event, the Commander or coordinator will conduct a comprehensive study of the event planned to identify possible problems that could result. All known or perceived threats against the protected individual must be evaluated. The Department's personal resources and the availability of equipment must be determined and/or modified by manipulating the duty schedule, obtaining needed equipment from other Bureaus or agencies, etc.

C. Personnel Resource Considerations

1. Does the Patrol Bureau have enough officers scheduled to provide adequate protection during the event?

2. Is the cancellation of leave days necessary to obtain adequate availability of patrol officers; should officers be drawn from other shifts?

3. Will officers be needed from other Bureaus of the Department?

4. Will additional dispatchers be needed to handle the increased radio transmissions?

5. Are personnel from other City departments such as the Street Department needed?

D. Equipment Resource Considerations

1. The type of vehicles(s) needed for dignitary conveyance

2. Issuance of personal body armor to dignitary or other visiting personnel.

3. Assignment of a sufficient number of marked patrol vehicles and portable radios to the detail.

4. Coordination with S.W.A.T. for special weapons support.

E. Communications

The Coordinator will determine equipment needs for communications. Mobile radios capable of operating on joint agency channels may be used and/or a designated "special" channel. Operational plans will be provided to the communications center in advance, and communications personnel will be briefed of any anticipated duties.

F. Travel routes and alternatives

The Coordinator will plan primary and alternate travel routes. Prior to the arrival of the VIP / Dignitary, the travel route will be secured, and possible threat points will be identified. The travel plan will include an "escape route" and route to the appropriate medical facility. Drivers should be thoroughly familiar with the travel route prior to the scheduled escort.

G. Intelligence

In addition to the travel route, all locations accessible to the VIP / Dignitary should be searched in advance. Protective Security Personnel should be thoroughly familiar with the facilities that the VIP/ Dignitary will occupy. The Coordinator will research possible hostile persons or groups that may present a threat to the operation.

H. Advanced inspections of route and site facilities

1. The route will be checked immediately prior to passage by the dignitary's vehicle. If prudent, any vehicle of questionable origin or purpose will be removed from the route path by an approved Towing Company.

2. Consideration will be given to advanced building or site inspection. If bomb sweeps are deemed appropriate, a Police Canine trained to conduct bombsite sweeps will be contacted.

3. The Coordinator will have a detailed diagram prepared of any facilities that the dignitary/VIP may visit during the event. The diagrams will indicate fixed security posts, entry and exit routes, secured and unsecured areas, etc.

I. Coordination with Other Agencies

The department will coordinate operations with the United States Secret Service, Federal Bureau of Investigations, Missouri State Highway Patrol, and/or any other agency involved in the security detail. Protective Security Personnel will notify other department employees of pertinent information and any assigned duties. The Coordinator will also identify and coordinate with local medical facilities, emergency medical services etc., if necessary.

1. Mercy and Freeman Hospitals are designated as the primary emergency care facility for all detail related needs. If the protection detail involves a high-level political figure, Hospitals are to be advised of the times of the event and persons involved prior to the detail.

2. The Fire Chief and EMS Director will be notified of the time of the detail to assure availability of emergency medical service personnel. The Coordinator may request that an ambulance accompany the detail or be held out of routine service so as to be immediately available during the event.

3. If prior coordination with a medical evacuation helicopter is deemed appropriate, the Coordinator will contact Med Flight Medical Services. Tentative landing sites will be identified and provided to Med Flight, dependent upon the travel route and facilities being utilized during the event. The tentative helicopter landing sites will be shown on the route maps.

J. Identification

As determined by the Coordinator, personnel working the detail should wear law enforcement credentials, laminated passes or pins identifying them to other law enforcement personnel.

K. After Action Report

An after-action report will be submitted to the Chief of Police by the Assigned Commander or coordinator upon completion of the event.

L. Personal Security Operations

The Joplin Police Department S.W.A.T. Team will be responsible for conducting Personal Security Operations and will train yearly for such operations.

IV. COMPLIANCE

Violations of this policy, or portions thereof, may result in disciplinary action as described in the City of Joplin's Personnel Rules, or the Joplin Police Department's Rules and Regulations and General Orders. Members of the Joplin Police Department, while assigned to or assisting other agencies shall comply with this policy.

V. APPLICATION

This document constitutes department policy, is for internal use only, and does not enlarge an employee's civil or criminal liability in any way. It shall not be construed as the creation of a higher legal standard of safety or care in any evidentiary sense, with respect to third party claims insofar as the employee's legal duty as imposed by law. Violations of this policy, if proven, can only inform the basis of a complaint by this department, and then only in a non-judicial administrative setting.