MINUTES OF MEETING
JOPLIN AIRPORT BOARD MEETING
October 11, 2018

The Airport Board met in the Second Floor Conference Room at the at the Joplin Regional Airport Commercial Terminal Building. The meeting was brought to order at 7:07 A.M.

Item 1: Roll Call and Approval of Minutes from the last meeting.

Board members in attendance included Bill Harding, Bob Loudermilk, Mel Walbridge, Tim Forker, Richard Russell and Kelli Starkweather. Mike Bentley was absent.
Staff in attendance included Melissa Hunter and Steve Stockam.

Approval of Minutes:

Mr. Russell moved to approve the minutes from September's meeting. Mr. Loudermilk seconded. All were in favor.

Item 2: Old Business

Mr. Stockam discussed recent grants we've received from the Federal Aviation Administration and MoDot. We held a special council meeting to approve a grant from the FAA. We are 1 of 5 airports in the central region to receive a grant from the Trump billion and one of two airports in Missouri. Additionally, we were the 10th highest grant that was issued. Mr. Stockam was invited to a Federal Aviation Administration ceremony in Washington D.C. He regrettably could not attend due to a recent surgery. Mr. Stockam stated that we have already drafted a submittal for the next round of funding for the runway which is due in two weeks. It will be an easier timeline with this round and, the FAA has already issued a go letter for the runway design. Mr. Loudermilk asked which other Missouri airport received funding. Mr. Stockam replied that it was a small General Aviation airport by St. Louis. He added that we were in the right place at the right time. The second round will be more competitive. Mr. Stockam sent a thank you letter to Roy Blunt and Billy Long since they wrote letters on our behalf. The current estimate for the runway project is 12 million dollars Mr. Stockam added. We also recently received a MoDot grant for Air service advertising in the amount of $75,000 that will be a 95/5 share. We are still trying to get a Chicago service and we will keep that money in our pocket and hope to use it to promote new service.

Mr. Stockam stated we plan to have a telecon with the engineer to close some grants before the end of the fiscal year.

Next Mr. Stockam showed the board a power point slide depicting the phases of Taxiway D construction closures as follows:

Phase 1: We will construct a taxiway outside the runway in early spring. There will be no closures for this phase. Mr. Stockam pointed out the 'S' on our current taxiway Delta and said we plan to make that a true parallel. This phase will impact 13/31, Echo and Kilo. It will include all the dirt work to straighten out the 'S' however, we will not close 18 or 13 for this phase to minimize the shutdown. It will impact Delta because of the men and equipment. Mr. Russell asked who won the bid. Mr. Stockam replied that it was Capital Paving.

Phase 2: Runway 13/31 will shut down and work will happen inside the safety area with paving to straighten out the 'S'. This will take one month to complete, and it will begin in mid-April. This phase will include all new LED lighting on Echo and Kilo. Mr. Forker asked if we will need to relocate CD Aviation planes. Mr. Stockam replied that there will still be access to get up there. We may have CD Aviation back taxi on a closed runway or tug around. He added that we will work with CD aviation to get them the access they need. On Kilo and Echo the pavement will still be usable since it is electrical repair only.

Phase 3: This is the largest phase and includes the closure of taxiway D. The only access will be through Foxtrot for the Commercial ramp. We will tear out everything down to the safety area.

Phase 4: This will include removing the connectors. This will be a phase 3 and 4 will be a 45-day closure during July and August.

This is a 180-day contract looking at the end of September for completion. Mr. Stockam added that we shouldn't have any unknowns.

We plan to prepare informational displays for the FBO's as well as coordinate with local hangar folks. Mr. Stockam added that he doesn't foresee any major issues. Mr. Forker asked if they plan to dump everything in front of the CD Aviation hangar this time. Mr. Stockam said there would be no millings from this project. They would all be taken off site. He added the main staging area will be on the North side of the Commercial Terminal. Mr. Stockam stated that we would let CD Aviation know when asphalt trucks will be running. He added that we may need a flagger to be placed at Dennis Weaver Drive as well. This project will begin in late January or early February. We may make a flyer to pass out during the badge exchange.

Mr. Walbridge asked if the new entrance road was on the schedule yet. Mr. Stockam replied that we are working on MoDot for a grant. We would like to establish a signal at Swede Lane but MoDot only wants to fund the design on the intersection. They have a program that may fund half of the signal however, we would need to come up with the other half. Mr. Stockam stated that it would be difficult to get the other portion of money needed at this time. He added that we may need to design and build the road and have it ready for a signal, but not install it at first. We have met the requests of MoDot for a traffic study at the location. Mr. Stockam feels it is important to have a signal.

Item 3: New Business

Mr. Stockam noted all the lights that are out on the entrance road. He stated the reason we have not had those repaired yet is because we are preparing to replace all the lamp heads to LED. We have received bids and held off until the end of the fiscal year to start so we could fund half of the project from this fiscal year and the other half from next fiscal year. We plan to start replacing the entrance road lights immediately, followed by the parking lot lights. Mr. Russell stated that it is dark where you turn onto the entrance road off 43. Mr. Stockam stated that one of those lights are out right now. He may investigate turning the lamp heads around to face the entrance road instead of the highway in that location.

Mrs. Starkweather added that the exit signs in the parking lot are small. Mr. Stockam stated that we added new bigger signs with the parking lot expansion but hesitates to make them larger for fear that they will be struck by a car. He suggested adding more signs and possibly painting exit arrows on the pavement. We also need to do additional painting in the

parking lot area. Mr. Loudermilk agreed stating that the had to drive around twice to find the exit last time he flew from JLN. Mr. Stockam added that the upgraded lighting may help too.

Mr. Stockam stated that we have recently updated our HVAC system. We plan to clean up some perimeter fencing but we have been short staffed. We lost a full time and part time employee recently. We have stopped working on the community room and we need to do some painting and clean up in this building as well. We may need to enlarge and pave the employee lot with continued growth.

Next Mr. Stockam addressed the TSA and Tower leases. Janitorial responsibility was given to a 3rd party which frees up staff a bit. The new fire truck will be here quicker than we thought. Modifications to the fire barn need be done ASAP. Airfield maintenance work will be everyday this summer. We will try to get some loose ends tied up before that. We will push to get the hangar restroom complete this winter.

Item 4: Other Business

Mrs. Starkweather asked if the jet bridge was fixed. Mr. Stockam stated that it is all fixed except for the canopy. There is a switch being changed out later today that allows it to move up and down. We will not move to repair the canopy until we get a third flight secured for its use.

Mr. Stockam told the board about the upcoming airport badge renewal that is beginning this fall. All airport badges expire at the end of the year. With nearly 500 badges, it will be a big job for Mrs. Hunter.

Mr. Harding asked if we have investigated putting in a cell phone lot. Mr. Stockam replied that it would be good to not have so many people sitting in front of the terminal building, and with the addition of Uber, the number seems to be increasing. He stated that if we put one in, it would probably be by the 'Y' just before the main lot.

The meeting was adjourned at 7:54 am.

Approved,

Melissa Hunter, Airport Clerk

Kelli Starkweather, Chairman of the Board