CITY OF JOPLIN
COUNCIL AGENDA ITEM

ITEM
Council Bill 2025-145 Agreement and Work Authorization with SFS Architecture, Inc. for Architectural Design and Site Evaluation Services and for the Joplin Firearms/Range Facility

MEETING DATE
November 3, 2025

ORIGINATING DEPT
Public Works-Engineering/Police Department

ATTACHMENTS
Council Bill 2025-145; Agreement and Work Authorization; Scoring Summary; Location Map

REVIEWED BY
Director of Public Works, Daniel Johnson; Chief of Police, Richard Pearson; Finance Director, Leslie Haase; City Attorney, Peter Edwards; Assistant City Manager, Tony Robyn; City Manager, Nicholas Edwards

SUMMARY
This Council Bill authorizes the City Manager or his designee to approve an Agreement and Work Authorization with SFS Architecture, Inc. for Architectural Design and Site Assessment Services for the Joplin Firearms/Range Facility in the not to exceed amount of One Hundred Forty-Three Thousand Six Hundred and 00/100 dollars ($143,600.00)

BACKGROUND
The City of Joplin has an existing Firing Range located at 5500 S. McClelland Boulevard (in McClelland Park, on the North side of S. McClelland Boulevard). The need for a building located at this location has been identified for onsite instruction and training, equipment storage purposes, and includes restroom facilities for Joplin Police Department personnel. An assessment and safety evaluation of the site is needed as well. An estimated amount of $100,000.00 for design services was included in the fiscal year 2025 budget. However, the fiscal year 2026 budget is being amended with this item, since it will not be approved until after the new fiscal year begins. The public safety sales tax budget is being amended in the amount of $143,600.00.

In accordance with the City of Joplin's procurement policies, a Request for Qualifications for Architectural Services was advertised in the Joplin Globe on May 10, 2025, with submittals due to the City by May 3, 2025. Qualification submittals were received from nine architectural firms, which were reviewed and scored by teams comprised of both City Police Department and Public Works personnel. Based on the scoring, SFS Architecture, Inc., was determined to be the best qualified to provide the services requested. A scoping meeting was held with SFS to determine the scope of work to be included in the design agreement. The fees submitted by SFS Architecture, Inc. have been reviewed by City staff and found to be within industry standards.

FUNDING SOURCE
This item includes a fiscal year 2026 budget amendment to the Public Safety Sales Tax Fund in the amount of $143,600.00

RECOMMENDATION

Staff recommend approval of this Council Bill on first reading.