MINUTES
CAPITAL IMPROVEMENT AND PUBLIC SAFETY
SALES TAX OVERSIGHT COMMITTEE
REGULAR MEETING
November 16, 2022
3:30 P.M.

Call to order:
The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, November 16, 2022. Present were committee members, Jamie Booker-Noman, Ken Copeland, Trevor Frerer, Lori Haun, Fred Osborn, and Todd Patterson. Absent: Stan Heater, Charles McGrew, and Gregg Wilkerson. Motion by Fred Osborn second by Todd Patterson to excuse those absent. Motion passed. City Staff present were Leslie Haase, Finance Director; Paul Bloomberg, Parks Director; Rob Beachner, Capital Improvement Project Manager; Steven Martinez, Engineer; Lynden Lawson, Assistant Public Works Director of Operations; Sloan Rowland, Police Chief and Gerald Ezell; Fire Chief.

Approval of minutes: Motion by Ken Copeland second by Fred Osborn to approve the August 17, 2022, minutes. Motion passed.

Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax: Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

Phase I has been completed.

Report #3: Phase II: Park's stormwater: There are no more collections, collections at the end of this fiscal year are going into phase III, next quarter we will have phase III reports for you. This quarter on the parks side we spent $271,154, we paid the TIF Developers $52, 127, we still have just over $1.4 million in projects. On the stormwater side we spent $1,546,310 on projects, we paid the TIF Developers $61,356 and have just over $2,155,000 worth of projects.

Report #4: Parks Projects: Three projects completed this quarter: Annual maintenance, Athletic Complex improvements and The Ewert skate park lights. The only remaining projects are McClelland to Town Green via Tin Cup Trail and Low Water Bridge to Grand Falls Trail.

Report #4: Storm Water Projects: Projects completed this quarter: Minor system improvements, ditch & detention pond maintenance and catch basin & closed system maintenance. Also culvert improvements, Lone Elm & Murphy Blvd. The three projects remaining are ditch & culvert improvements, Connecticut between 32nd & 35th, ditch & culvert improvements, Connecticut between 35th & 37th and channel improvements, Canterbury ditch 3rd to 7th.

¼ Cent Parks/Storm water Summary: Detail that goes along with Parks side of the project. The blue highlights show the projects that are remaining. Everything is complete except for the two trails.

Report #6: Parks:
Tin Cup Trail (phase 1): Public Works is working on this project; Steven Martinez provided the progress on this trail.

Low Water Bridge to Grand Falls Trail: Public Works is working on this project; Steven Martinez provided the progress on this trail.

Athletic Complex Improvements (playground): Playground is in good structural condition. We have received the replacement parts and are on the installation schedule for later this fall.
Replacement parts: 3 slides, 2 platforms and 1 railing
New amenities: 2 spring rockers

Storm water Report:
Report 5: Steven Martinez presented the storm water report; totals are as follows:

Stormwater Maintenance Spending: Personnel 50%, operations 63%, projects 60%, over all we are at 55%.

Major storm water project status:
Project Name:

Lone Elm and Murphy Blvd: Project substantially complete.

Ditch & Culvert Improvements: Connecticut between 32nd & 35th and 35th & 37th **:** This project has been integrated into the Connecticut widening project with Right-of-Way acquisition having been completed and utility relocation ongoing. Project to advertise in winter

Canterbury Ditch: 3rd to 7th, construction agreement with D&E Plumbing and Heating Inc. Anticipated start date for construction is January 9th, 2023, after the year-end holidays to minimize impact of local businesses.

4th & School: This project has been broken into two phases. Phase 1 is completed; Phase II construction substantially complete, working on close out documents. MNA Railroad to upgrade railroad crossing on 3rd and 4th street on a separate project.

2nd & Oliver/McCoy: Storm sewer improvements to alleviate nuisance flooding at the intersection of 3rd and Oliver. Construction complete. Project was complete utilizing the City's on-call infrastructure contract with Goins Enterprise as approved by council May 3rd, 2021.

Emergency Stormwater Projects:
10th & Main Ditch & Culvert Improvement/Replacement: Construction complete. "Midtown District" plaque installed into sidewalk to conform with future streetscape project. Staff working on project close out.

Report #7, 8, 9 & 10:
Capital Improvement Sales Tax: Finance Director Leslie Haase presented:
Financials: Report #7, Phase I: No collections coming in on this we just have some project costs of $63,480, we still have $433,910 left in projects.

Report #8: Capital Improvement Sales Tax Fund Phase I: Existing traffic signal upgrades which is 4th & Murphy, Rob will be giving update on this.

Report #9: Capital Improvement Sales Tax Fund Phase II: Sales tax collections for this fiscal year $6,496,355, interest of $4,161.43, we sold Real property for $121,750, local government participating grant for $276,727. We have spent $3,815,792 this year, paid the TIF developers $158,876 and we still have over $33.5 million to spend on this tax.

Report#10: Capital Improvement II Projects: No projects completed this quarter.

C.I.S.T II-(2015-2025) Project Status:
Completed Projects: Maiden Lane R/R crossing, 20th & Murphy realignment, Intersections of 32nd and Connecticut, 32nd and Main and 32nd and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

CIP Master Plan: RFQ for engineering services was advertised on January 29th to develop a CIP Master Plan, with qualification submittals due on February 17th. Responses will be reviewed and scored by selection committee prior to meeting with selected consultant to discuss scope and negotiate contract. Consultant's scope will include providing the city with a comprehensive list of proposed projects for possible inclusion in the next Capital Improvements Program. Received one response to the RFQ from Olsson. Agreement has been approved by City Council and executed by the city. Kickoff meeting was held in early August. City staff is working on providing information to Olsson from existing studies.

Facilities Master Plan: Request for Qualifications (RFQ) for architectural services was advertised on February 5th to develop a City of Joplin Facilities Master Plan, with qualification submittals due on February 23rd. Received one response to the RFQ from the team of SFS Architecture and Corner Greer and Associates. Response was reviewed and scored by selection committee prior to meeting with consultant to discuss scope and negotiate contract. Agreement with SFS Architecture has been approved by City Council and executed by the city. Consultant will assess City owned and maintained facilities and will also provide recommendations for required maintenance staffing and annual maintenance budget for the facilities as well. Interviews with City departments have been conducted by SFS and Corner Greer staff for the Justice Center Facility and City Hall. Gordian was on site the week of July 18th to perform an assessment of the City's facilities. SFS is working on providing the city with multiple different options for the future of the Justice Center Facility, with estimated costs included. Options will be presented to department heads and stakeholders soon. City staff attended 2 days of Facilities Asset Management Software training provided by Gordian.

Current projects:
4th & Murphy Intersection/Signal Improvements: Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22. 80% design plans have been received and reviewed with comments provided to consultant. Amendment to work authorization with Olsson is going before City Council on November 21st to add beautifications elements to the project.

Roadway - 32nd Street -Schifferdecker to Country Club Road: Improve from 2 lanes to 3 lanes. Phase 1.1, from Schifferdecker to the Westberry entrance is substantially complete and has been opened to traffic. Phase 1.3, from Crane Drive to Arbor Road is nearly complete. Contractor plans to start phase 2.2 the week of November 21st. This phase will close 32nd St. from near Central City Road to the West side of Crane Road.

Roadway- 32nd Street- Country Club to Central City Road: Improve from 2 lanes to 3 lanes. Phase 1.1, from Schifferdecker to the Westberry entrance is substantially complete and has been opened to traffic. Phase 1.3, from Crane Drive to Arbor Road is nearly complete. Contractor plans to start phase 2.2 the week of November 21st. This phase will close 32nd St. from near Central City Road to the West side of Crane Road.

Neighborhood Transportation Improvement:

Annie Baxter- Project was completed to improve ADA accessibility by replacing sidewalks, curb & gutter, and ADA Ramps in the 1800 block of Annie Baxter Avenue. Work was completed by City forces along with the City's on call infrastructure contractor.

Street surface repair:

Pennsylvania railroad crossing met with MNA: City Street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10th & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossings will receive additional upgrades in 2022. MNA has recently completed repairs to crossings at 9th and Florida, 9th and Connecticut, and multiple locations along 10th Street west of Wall Avenue. North crossing at 10th & Pennsylvania has been removed and paved back by MNA. MNA anticipated performing additional crossing repairs later this year.

Intersection Improvements:

Connecticut & 32nd Street to I-44 Overpass: Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23. ROW acquisition has been completed and discussions with utility companies for relocations are on-going. Utility relocation work is on-going. Plan to bid out project soon.

Connecticut Avenue from I-44 Overpass to 44th Street: Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

44th St. from Range Line to Connecticut: Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Finalizing project closeout.

Rangeline to MO 249: Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Constultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1"of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and approved. Appraisals and ROW negations for phase 1 are on-going. Scoping meeting held with Olsson to discuss options for phases 2 and 3. 60% plans for phase 2 have been received and approved. Olsson is working on writing legal descriptions for phase 2. 30% plans for Phase 3 have been received and are currently being reviewed.

6th & Virginia: Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant was held. Agreement with consultant has been executed, and initial structural analysis has been completed. Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned.

20th-Schifferdecker to Country Club Road: RFQ for Engineering Services was advertised by the City in September, with responses due by October 11th. Responses are being reviewed and scored. A scoping meeting to determine the scope of work to be included in the agreement will be scheduled with the successful engineering firm soon.

Review of Report #12: Public Safety Sales Tax:
Mrs. Haase started with Report 12: Sales tax receipts for the year $8,66,763, fire seminars $1,800, total revenue almost $8.7 million. On Street lights we spent $311,450, In the police department $4,160,151, in the fire department $3,314,985, public safety training center $290,926, paid out the TIF developers $215,617 for a total expenditure of almost $8.3 million. At this point and time, we had an increase in fund balance of $370,433 to bring our ending fund balance to just under $12.7 million.

Report#13: This report shows breakdown of expenditures: for 2022 we have authorized all the police positions, most of the fire positions and with station 7 underway in 2023 the remaining fire personnel has been authorized. In 2023 all the personnel will be authorized. There will be an update on streetlights; the plan is to do a presentation to council at the December 5th city council meeting. Capital expenditures: station 7 is underway and Fire Chief Ezell will provide update.

Police & Fire: Police Department update #14 presented by Police Chief Sloan Roland.
As of November 7, 2022, the department has 17 total openings, with 7 of those openings being public safety tax officer positions. We currently have 1 applicant in the background process who is a POST certified candidate.

Total Authorized	110
Current Openings	17
Officers in Field Training	1
Trainees in academy	6
New Hires	0
Administrative Leave	0
Military Deployments	2
Light Duty Officers	3
Total shortage	29
Current Available Officers	81

Police Public Safety Tax capital purchases planned for this budget year are as follows:

11 Replacement squad vehicles, including equipment
13 body cameras and accessories
New server for Body cam/car videos
29 ruggedized laptops for officers
20 docking stations for ruggedized laptops
Laptop storage cabinet
Audio visual HD system for Police interview/interrogations
Conversion of Police CAD and RMS to New software system in process now. GO live date estimated no later than July 2023.

Public Safety Training Center:
Advanced Computer Replacement (1)
2-in-1 Laptop replacement (4)
Laptop replacement (10)

Fire Report: #15 Presented by Fire Chief Gerald Ezell.
On June 6, 2022; Council Bill No. 2022-130 was approved authorizing R.E. Smith to construct Station 7, at a cost of $4,500,000. Project is now underway, with concrete poured and safe room is halfway constructed. Masonry work on the entire building should be completed by the end of the year if weather cooperates. The apparatus to operate out of Station 7 was ordered in January 2022. Council Bill No. 2021-613 was presented and approved authorizing a sales agreement with MacQueen Fire Equipment for a total cost of $791,289.00 with delivery date for January 2023. Engine 6 is under contract to be delivered from Pierce Manufacturing within the next 15-18 months. Currently all budgeted public safety sales tax positions are filled. We currently have eleven FTE positions open, which includes 6 additional positions to complete the staffing for station 7.

Pension Sales Tax: For the year we collected in sales tax $8,632,503, in use tax $421,087, we sent $7,555,232 to the pension plan, used almost $80,000 for the Gap cost, bought down the police rate for $1 million, so the buying down of Lagers is complete; we bought down fire last year, police this year. The only thing we have left at this point is the transitioning of Tier II employees to Lagers and the contributions to the pension plan. Balance sheet: at the end of this year, we have just over $2.1 million reserved for the Gap cost, most everyone will vest at the same time in 2025, so we just need to ensure we have enough money set aside by 2025 to cover those vesting employees. If we wind up with funds left over, it will immediately go to the pension plan.

Leslie stated that at the next meeting the board will start seeing reports on Use tax; to be looking for those reports at the next quarterly meeting.

Chairman Lori Haun will present the semi-annual report at the December 19 city council meeting.

Schedule next meeting of the oversight committee:
The next meeting of this committee will be held on Wednesday, February 15, 2023, at 3:30 p.m.

Adjournment:
Motion by Fred Osborn second by Ken Copeland to adjourn. Motion passed.
With there being no further business before the board meeting was adjourned at 4:09 p.m.

Lori Haun, Chairman

Roschelle Forsythe, Secretary