MINUTES
CAPITAL IMPROVEMENT AND PUBLIC SAFETY
SALES TAX OVERSIGHT COMMITTEE
REGULAR MEETING
November 17, 2021
3:30 P.M.

Call to order:
The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, November 17, 2021. Present were committee members, Jamie Booker-Noman, Ken Copeland, Lori Haun, Fred Osborn and Charles McGrew. Absent: Josh Bard, Les Cypret, Stan Heater, and Gregg Wilkerson. Motion by Charles McGrew, second by Fred Osborn to excuse those absent. Motion passed. City Staff present were Leslie Haase, Finance Director; Paul Bloomberg, Parks Director; Rob Beachner, Capital Improvement Project Manager; Steven Martinez, Engineer; Dan Johnson, Assistant Public Works Director; Sloan Rowland, Police Chief; and Mark Cannon, Interim Fire Chief.

Chairman Lori Haun introduced new board member Ken Copeland.

Approval of minutes: Motion by Fred Osborn, second by Charles McGrew to approve the August 18, 2021, minutes. Motion passed.

Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax: Finance Director Leslie Haase distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

Phase I has been completed.

Report #3: Phase II: Park's stormwater; for this fiscal year in the Parks department, we have brought in $1,747,761. In CARES grant $9,114. On the expenditures side we have spent $526,610, paid out the TIF developer $52,202, still have just over $1.4 million left in projects. On the Stormwater side we collected $2,515,070 in sales tax, in the DNR grant $33,946. On the expenditures side we spent $1,961,233, paid the TIF developer $75,120, and have almost $5.7 million left in projects.

Report #4: Parks Projects: No Parks projects completed this quarter.

Report #4: Storm Water Projects: No Storm Water projects completed this quarter.

¼ Cent Parks/Storm water Summary: Detail that goes along with Parks side of the project. The blue highlights show the projects that need to be completed, the grey are the projects that have been completed.

Report #6: Parks:
Parks Director Paul Bloomberg presented the Parks Update.

Trail Amenities (Trail Markers): Will be taken care of in the upcoming Parks and Storm Water tax.

Trail Maintenance(ATV & Attachments): This project is completed.

Athletic Complex Improvements (Playground): The playground is in good structural condition. Just need to update pieces to the playground and add a new amenity.

Ewert Park Improvements (Landscaping): This project is completed.

Landreth Park Improvements (Playground): This project is completed.

McClelland Park Improvements: (Disc Golf & Landscaping: This project is completed.

Humphrey Park Improvements: (Landscaping) This project is completed.

Leonard Park Improvements: (Landscaping) This project is completed.

Garvin Park Improvements(Landscaping): This project is completed.

Tin Cup Trail (phase 1): Public Works is working on this project and will provide update.

Low Water Bridge to Grand Falls Trail: Public Works is working on this project and will provide update.

Storm water Report:
Report 5: Dan Johnson reported we are in quarter 4 and have done very well on the budget; totals are as follows:

Stormwater Maintenance Spending: Personnel 61%, operations 35%, projects 77%, over all we are at 65%.

Major storm water project status:
Project Name:

Lone Elm and Murphy Blvd: This project is currently under design by the City's consultant Allgeier Martin and Associates. 90% plans completed. Right-of-way acquisition completed. Utility relocation nearing completion. Project to be advertised early December. Construction anticipated to begin late winter.

Ditch & Culvert Improvements: Connecticut between 32nd & 35th, as well as 35th & 37th have been integrated into the Connecticut widening project with the right-of-way acquisition underway and ongoing, and construction planned to start in 2022. Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut.

Canterbury Ditch: 3rd to 7th, this project is currently under design by the City's consultant, Olsson. 60% design plans completed. 90% plans to be completed end of December. Utility relocation and Right-of-way acquisition underway. Project anticipated to be bid mid-winter.

4th & School: This project has been broken into two phases. Phase 1 is completed; Phase 2 is currently underway by City's contractor D&E Plumbing and Heating Inc. Culverts under 3rd, 4th, and 5th street in place. MNA Railroad to upgrade railroad crossing 3rd and 4th street with concrete panels on a separate project.

2nd & Oliver: Plans designed in house and are 90% complete. Currently in Right-of-Way phase with utility relocations to commence. Storm sewer improvements to alleviate nuisance flooding at the intersection of 3rd and Oliver. Utility relocation anticipated to conclude by March 2022. Construction to begin in March 2022.

Minor System Improvements:

Stormwater Management Masterplan Update: Conduct an update to the City's Stormwater Management Master Plan by Burns & McDonnell in 1998 and the supplemental masterplan by Allgeier Martin Associates in 2008. Work on Masterplan update by Olsson is substantially complete. GIS update has been completed and deliverable received.

On Call Tree Removal: On call tree removal service for the removal of trees deemed detrimental to city stormwater infrastructure (such as curb and gutter catch basins, etc.) Contract has been renewed for another year. Work continues an on-call basis with the removal of several trees utilizing this contract. Contract to be utilized for the removal of trees on Main Street identified for replacement.

Miscellaneous Minor System Improvements: A collection of small minor system improvement projects to be packaged together and bid out for construction. Improvements include flume and gutter crossing improvements at Sunnyvale, Gutter crossing improvement at 20th and Delaware, Ditch and culvert improvement at 23rd and Meadows, Bank stabilization at Ewert Park, and Bank Stabilization on Missouri Avenue. Project has been completed.

Zora and Ozark/Miller Stormwater Improvements: In-house design of minor system stormwater improvements to alleviate nuisance flooding cause by sump on Ozark. Construction complete.

10th & Chestnut Culvert Replacement: Project consists of replacement of approximately 226 linear feet of a failed RCB with a box of a familiar size. Plans also call for the replacement of 4 inlets connecting to the box along Chestnut as well as sidewalk and ADA ramp installation work. Construction has been completed.

10th & Main Ditch & Culvert Improvement/Replacement: Project consists of the replacement of a failing existing culvert on Main Street between 10th & 12th street, as well as ADA ramp on the southwest corner of 10th and Main. Construction agreement with Southwest Missouri Traffic Management Inc passed by council on August 2nd meeting. Contracts and bonds to be executed. Pre-construction meeting to be held in November. Construction to begin late January after railroad signal is complete.

Report #7, 8, 9 & 10: Capital Improvement Sales Tax:

Financials: Report #7, Phase I: For this year we have spent $71,260, we still have $484,340 left to spend. The revenue collection is done.

Report #8: Capital Improvement Sales Tax Fund Phase I: Existing traffic signal upgrades that are still slated to finish.

Report #9: Capital Improvement Sales Tax Fund Phase II: We have collected in sales tax this year $6,394,245. CARES Grant reimbursement of $1,336 and a Participating Government Grant of $276,727. Are expenditures to date $4,571,917. Paid the TIF developers $178,251. Still anticipating $37.5 million on phase II. As of now we are projecting a short fall.

Report#10: Capital Improvement II Projects: We have not completed any projects this quarter.

C.I.S.T II-(2015-2025) Project Status:
Completed Projects: Maiden Lane R/R crossing, 20th & Murphy realignment, Intersections of 32nd and Connecticut and 32nd and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

Main Street & Downtown Signal upgrade: New project to ultimately remove all existing copper wire interconnect circuits and replace with new fiber optic cable, connecting all downtown traffic signals. Project is in preliminary phase at this time, with future meetings being scheduled with Liberty Utilities and City personnel to develop plans for moving forward.

4th & Murphy Intersection/Signal Improvements: Project to review existing intersection design and traffic signals. Have entered into contract with Olsson to begin preliminary designs for new signals and possible intersection modifications. Survey has been completed, and 60% ROW plans are currently in development. Public meeting was held July 22. Expecting 30% plans in mid-December.

Roadway - 32nd Street -Schifferdecker to Country Club Road: Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. Tiger grant application 2016 not selected. Public meeting was held May 23, 2019. Additional Public Meeting was held on October 15, 2020. Construction contract with Emery Sapp & Sons has been executed. Public meeting with the contractor was held on September 14th, and pre-construction conference was held on October 16th. Contractor has begun mobilizing materials, and plan to start tree clearing operations and sanitary sewer work in late November or early December. Street closures on 32nd street will commence in late December.

Roadway- 32nd Street- Country Club to Central City Road: Improve from 2 lanes to 3 lanes. Met with Property owners for input on project. Met with Property owners for input on Conceptual Plan. Consultant Conceptual Design Phase Complete. Met with Property owners for input on Preliminary plans. Public open house meeting for input on Preliminary Plans. Public meeting was held on May 23, 2019, and additional meeting was held on October 15,2020. Construction contract with Emery Sapp & Sons has been executed. Public meeting with the contractor was held on September 14th, and pre-construction conference was held on October 16th. Contractor has begun mobilizing materials, and plan to start tree clearing operations and sanitary sewer work in late November or early December. Street closures on 32nd street will commence in late December.

Neighborhood Transportation Improvement:
Pennsylvania railroad crossing met with MNA: City Street crew has made temporary asphalt patch. City staff met with MNA representatives to discuss maintenance schedule. Repairs for 10th & Pennsylvania, along with multiple other crossings are scheduled for the spring and summer of 2021. Some crossing will receive additional upgrades in 2022. Repairs at 10th & Murphy Ave., and 10th & Picher have been completed. North crossing at 10th & Pennsylvania is currently being removed by MNA. City is awaiting agreement from MNA regarding repairs to 10th & Pennsylvania south crossing.

Intersection Improvements:

Connecticut & 32nd Street to I-44 Overpass: Project will improve from 2 lanes to 5 lanes. Met with property owners for input on project. Selection process for an Engineering Consultant complete. Project is in R/W phase and a second public meeting was held for public comment on the design. Final R/W plans have been received and are currently being reviewed by City staff. Work authorization for final design with Bartlett and West has been executed. Additional public meeting held on 2/23 in the Council Chambers. Appraisals have been completed, and ROW negotiations and easement acquisition is nearly complete. Condemnation proceedings on 3 remaining properties has started. Utility relocations to start soon.

Connecticut Avenue from I-44 Overpass to 44th Street: Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood on the portion of the project south of Overpass. Project bid in March 2019 and was awarded to D&E Plumbing and Heating out of Nixa. Project is substantially complete and open to traffic. Minor punch list items are being completed and project closeout is underway.

44th St. from Range Line to Connecticut: Improve from 2 lanes to 5 lanes. Met with Property owners for input on Project. Met with Leawood. Project bid in March 2019 and was awarded to D&E Plumbing out of Nixa. Project is substantially complete and open to traffic. Minor punch list items are being completed and project closeout is underway.

Rangeline to MO 249: Split in 3 phases. Met with Property owners for input on Project. Consultant completed Conceptual Design Phase. Met with Property owners on Conceptual Design. Constultant has completed Preliminary Design phase. Met with Property owners on Preliminary Plans. Work authorization with Olsson for design of "Phase 1"of the project has been executed, and design work is underway. Phase 1 consists of intersection of Zora and Duquesne. Have met with property owners at the intersection of Zora & Duquesne. Conceptual plan for roundabout layout has been approved. ROW plans for phase 1 work have been received and approved. Legal descriptions for phase 1 ROW are being written, with appraisals and ROW negotiations to follow to commence soon. Scoping meeting held with Olsson to discuss options for phases 2 and 3. Preliminary plans for phases 2 and 3 are being developed.

6th & Virginia: Parking Garage modifications: consultant selection tentatively set for 2021. Responses to RFQ for consultant design services have been received, and consultant has been selected. Scoping meeting with consultant was held. Agreement with consultant has been executed, and initial structural analysis has been completed. Structural analysis has been completed, and consultant is preparing plans and recommendations.

20th-Schifferdecker to Country Club Road: Right of Way. Consultant selection tentatively set for 2022.

20th-Schifferdecker to Country Club Road: 3 lanes. Consultant selection tentatively set for 2022.

Review of Report #12: Public Safety Sales Tax:
Mrs. Haase started with Report 12: For 2021 our sales tax collections $8,525,660. Police seminars at the training center have brought in $4,600, fire seminars $635, collected $15,050 on the CARES grant, for total revenue of $8,545,944. Streetlights we have spent $263,611, Police $2,752,181, Fire we have spent $2,149,813. On the training center we have spent $260,595, paid the TIF developers $241,913 for a total expenditure of $5,668,113. At this moment we would be increasing fund balance by just over $2.8 million.

Report#13: This is the original list: we have the 30 officers added, we have added the 15 firefighters for 1st additional station, 3 coverage firefighters, 3 at station 4, and the fire training captain. We continue to work on the streetlights. We will be beginning to install streetlights through Liberty, hopefully soon. We have the wireless access for public safety, the lease on the sub station and the training center. On the capital side the only thing we have left is the East side station. The architect has been awarded; hope to begin construction soon.

Police & Fire: Police Department update #14 presented by Sloan Rowland.
As of November 15, 2021, the department has 13 total openings, with four of those openings being public safety tax officer positions. We currently have 1 applicant in the background process who is a POST certified candidate. We are now doing officer applicant testing as applicants become available.

Total Authorized	110
Current Openings	13
Officers in Field Training	2
Trainees Fall Academy	7
Military Deployments	1
Light Duty Officers	2
Total shortage	25
Current Available Officers	85

Police Public Safety Tax capital purchases planned for this budget year are the following:

13 Replacement squad vehicles, including equipment. (ordered, estimated manufacture date is 1/31/22), 13 Replacement In-car video systems, 8 Replacement Radar units, 6 Body cameras and accessories, 2 replacement covert pole cameras, 3 replacement computers, conversion of police CAD and RMS to new software system, breaching door system, simulatior rifle insert and scenario based foam prop furniture.

Interim Fire Chief Mark Cannon – Report #15: presented the Fire Department update. Currently all budgeted Public Safety Tax positions are full, and all FTE positions are filled following a hiring event this past October. 9 additional positions will be added to the budget by the Fire department near the completion of station 7 construction. Station 7 was discussed at the September 20 council meeting, and a council bill was approved for Paragon Architect. The fees included a fixed fee of $295,000.00 with supplemental services estimated at $74,900. A facilities committee was formed to include members from the Fire department, Engineering Department, and Public Works who is currently working with Paragon during the design phase of the project. There have been 3 committee meetings held so far. Facilities committee meetings continue weekly throughout the design phase of the project. Engine 7 apparatus to operate out of station 7 is projected to be ordered in January 2022. A council bill is being drafted to approve a sales agreement with MacQueen Fire Equipment for a total cost not to exceed $791,289 with delivery proposed within 17 months of order placement.

Pension Sales Tax: Balance sheet: just over $1.7 million in cash, sales tax receivable of $1.2 million, ending fund balance of almost $3 million, reserve for the Gap cost $1.3 million, reserve for the LAGERS buydown $421,643 and the reserve for the Pension plan is the receivable amount of $1.2 million. Income statement: sales tax for the month we brought in $677,730, for the year almost $8.5 million. This month we contributed to the pension plan $510,293, for the year just over $6.5 million. Gap cost purchase at $62,607, LAGERS buy down on the fire side of $1 million.

Chairman Lori Haun will present the semi-annual report at the December 20th council meeting.

Schedule next meeting of the oversight committee:
The next meeting of this committee will be held on Wednesday, February 16, 2022, at 3:30 p.m.

Adjournment:
Motion by Charles McGrew, second by Fred Osborn to adjourn. Motion passed.
With there being no further business before the board meeting was adjourned at 4:34 p.m.

Lori Haun, Chairman

Roschelle Forsythe, Secretary