MINUTES
CAPITAL IMPROVEMENT AND PUBLIC SAFETY
SALES TAX OVERSIGHT COMMITTEE
REGULAR MEETING
November 20, 2024
3:30 P.M.

Call to order:
The Capital Improvement and Public Safety Sales Tax Oversight Committee met in regular session on Wednesday, November 20, 2024. Present were committee members, Jamie Booker-Norman, Ken Copeland, Trevor Frerer, Lee Ann Lueber, Nathan Mordica, Fred Osborn and Todd Patterson. Absent: Gregg Wilkerson. Motion by Ken Copeland second by Todd Patterson to excuse Gregg Wilkerson. Motion passed. City Staff present AJ Whistler, Assistant Finance Director; Paul Bloomberg, Parks Director, Dan Johnson, Public Works Director; Jeremy Haggerman, Assistant Public Works Director, Kaleb Roberts, Stormwater Engineer; Rob Beachner, Capital Improvement Project Manager; Assistant Police Chief, Brian Lewis and Gerald Ezell, Fire Chief.

Approval of minutes: Motion by Fred Osborn, second by Ken Copeland to approve August 21, 2024, minutes. Motion passed.

AJ stated that we would review reports starting with Public Safety due to some staff having prior obligations.

Review sales tax collections and projects: Reports #3 and 4: Parks and Storm Water Sales Tax: Assistant Finance Director AJ Whistler distributed reports outlining the revenues and expenditures for the parks and storm water sales tax.

Phase I has been completed.

Report #3: Phase II: On the parks side actual costs year to date $163,579.60 on the stormwater side $1,805,143.91.

Report #3: Phase III: Actual sales tax received for FY 2024 on the parks side $2,467,987.33 on stormwater side $2,019,262.37. Actual costs year to date on parks side $2,088,004.95 on stormwater side $2,154,728.97. On the parks side paid the TIF developer $10,029.06 on stormwater side $8,205.58. On the parks side there was one project completed this quarter: Electrical at Mercy Park. There were some questions form the board concerning the actual cost of this project, AJ stated that he would check into that to see if it was accurate, Paul stated he believed that it was just not coded correctly.

Report #4: Parks Projects: AJ stated this report shows the Parks projects, the two remaining projects are the Tin Cup Trail and the Grand Falls trail. We did not complete any this quarter.

Report#4: Storm Water Projects: AJ stated that there are only two projects left which are the ditch and culvert improvements, Connecticut between 32nd all the way to 37th.

¼ Cent Parks/Storm water Summary: Detail that goes along with Parks side of the project. The blue highlights show the projects that are remaining.

Parks Report:
Report 6: Paul Bloomberg presented this report.

Tin Cup Trail: Public Works is working on this project and will provide an update.

Low Water Bridge to Grand Falls Trail: Public Works is working on this project and will provide an update.

Athletic Complex Improvements(playground): The upgrades to this playground are completed.

Proposition Action: We have received both Park Ranger trucks and all upgrades have been completed.

Ewert Pak Splash Park w/Ice Ribbon: As you are aware we selected Branco Enterprises to be the construction manager for this CMAR project. Currently working with Branco, Olsson, city team, and stakeholder committee on updated cost estimating budget. A presentation is scheduled for the December 16th City Council meeting.

Overlay/Resurface Sports Courts: This project will not occur until the 2025 budget year.

Dover Outdoor Recreation Area Bicycle Park (DORA):

Installation of Security Lighting & Cameras in 10 Parks: Lights have been installed at Mercy Park. Security cameras specs have been chosen for the Ewert Park Splash Park project which will be used for the other nine parks. Working on light replacement for each park and once this is completed, we will issue a bid proposal. Looking at January 2025.

Electrical Improvement at Mercy Park: This project has been completed.

Park Beautification Park Entryway Sign (5 parks): This has been completed.

Trail Wayfinding: We were notified that our application was moving onto the second round of the Recreation Traits Program Grant. We have been working with Sign Designs on a trail sign package.

Storm water Report:
Report 9: Dan Johnson presented the storm water report; totals are as follows:

Stormwater Maintenance Spending: Personnel 99.95%, operations 117.23%, projects 99.74%, over all we are at 100.32%.

Ditch Maintenance Totals- 616,817 feet of ditch maintenance, 74 catch basins were cleaned and 1,694 miles of street sweeping.

Phase III Stormwater program:
Active Parks & Stormwater Capital Improvement Projects
ARPA Stormwater Grant Project: Nine sites where stormwater infrastructure will be improved: This grant funds 3 out of 6 previously "unfunded" projects. Grant $5 million with local funding $3,676,000. Funds must be obligated by December 31, 2024, and spent by December 31, 2026. Construction contracts must be finalized before 12/31/24; bidding phase to begin in the Fall of 2024. Design and right-of-way in 2024 and construction from 2024-2026.

a. Texas Ave.-11th -15th - A
b. 26th Street Twin Culverts - B
c. 5th & Porter -A
d. 17th & Annie Baxter Ave. -Dropped
e. Valley Street and Division - A
f. 9th Street & St. Louis Ave - A
g. 12th & Wall Ave - B
h. Massachusetts & Murphy Blvd -B
i. Ten Pin Lane - A

Status: Group A is expected to receive a Notice to Proceed within the month of November, contingent upon City approval of schedule. Group B went to Council on November 18th, 2024.

Sunnyvale Improvements & I-44 culvert Phase I: The existing storm water collection system in Sunnyvale is undersized and conveys stormwater down streets. Design has been started with OWN, conceptual plans are in development.

Old Willow Branch Phase I: The old Willow Branch storm water collection system varies in age with some parts over 100 years old. The system was improved with a new parallel storm sewer that improved capacity in 2004. This project will evaluate the old system and determine the best way to rehabilitate, reroute, or replace the old system. This project includes funds for a small construction project to implement the most critically needed reconstruction. New schedule in development for council presentation on September 18th.

Phase II Stormwater program:
Active Parks & Stormwater Capital Improvement Projects
Ditch & Culvert Improvements, Connecticut between 32nd & 35th : Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut. This project has been integrated into the Connecticut widening project. Construction is substantially complete as of 11/15/24.

Ditch & Culvert Improvements, Connecticut between 35th & 37th : Replacement of open ditch with an enclosed storm sewer system on the east side of Connecticut. This project has been integrated into the Connecticut widening project.

Report #7, 8, 9 & 10:
Capital Improvement Sales Tax: Assistant Finance Director AJ Whistler presented:
Financials: Report #7, Phase I: Not a lot of activity here, we did have some current expenditures of $1,622.

Report #8: Capital Improvement Sales Tax Fund Phase I: Existing traffic signal upgrades is the only remaining project.

Report #9: Capital Improvement Sales Tax Fund Phase II: Actual sales tax received in FY 2024 was $6,730,874.68, actual project costs to date for this current year $4,746,109.15, paid the TIF developer $27,351.95.

Report#10: Capital Improvement II Projects: We did not complete any projects this quarter, but still have ongoing projects.

C.I.S.T II-(2015-2025) Project Status:
Completed Projects: Maiden Lane R/R crossing, 20th & Murphy realignment, Intersections of 32nd and Connecticut, 32nd and Main and 32nd and Indiana-MODOT projects, these are complete and open to traffic, as well as I-44 Overpass and two bridges (Jackson Ave and Zora bridge over Turkey Creek).

Current projects:
4th & Murphy Intersection/Signal Improvements: Project to review existing intersection design and traffic signals. Project has been awarded to Sprouls Construction. Construction is on-going, with project completion scheduled for this winter.

Neighborhood Transportation Improvement:
East Town sidewalks: CIST funds were used in conjunction with CDBG funds for this project to replace sidewalks and curb and gutter on selected streets in East Town area. Project was awarded to and constructed by Emery Sapp and Sons.

Street surface repair:
Annual Mill & Overlay-2024 due to water line work and service line replacements in the planned 2024 Mill and Overlay area, the bidding of this project has been postponed and this work will be combined with the 2025 Mill and Overlay project.

Intersection Improvements:
Connecticut & 32nd Street to I-44 Overpass: Improve from 2 lanes to 5 lanes. Asphalt paving and pavement markings are complete. Contractor is finishing up final items including street lighting, signing, fencing, and seeding.

Rangeline to MO 249: The city received a $4 million Governor's Cost Share Grant in December. These grant funds will be used to help cover the construction costs for the Zora project. An update on the project was presented to Council in early February. Construction of Phase I, the roundabout at Zora/Duquesne started in early September. The contractor has completed most of the work North of the intersection and performed a complete closure of the intersection 11/11/24. Estimated project completion of the roundabout this winter.

6th & Virginia Parking Garage modifications: Structural analysis has been completed, plans for proposed repairs have been delivered to the city. Meetings with property owners have been held, with additional meetings planned. Working on construction easement documents. Final plans have been received for review. Working on acquiring construction easements needed for this project.

20th-Schifferdecker to Country Club Road: RFQ for Engineering Services was advertised by the City in September, with responses due by October 11th. Responses have been reviewed and scored. Have entered into a design agreement with AMA to design from Schifferdecker west to near the state line. Bid letting was held on 11/5/24, with Emery Sapp & Sons submitting the lowest bid. Award of construction contract to go before City Council on 11/18/24. Project will start in the Spring, with a completion date of September 2026.

Review of Report #12: Public Safety Sales Tax:
AJ started with Report 12: Total revenue received in FY 2024 was $8,976,300. Expenditures; total expenditures for PW streetlights $296,044, for Police $3,540,011, for Fire $5,135,284, for public safety training center $375,813. Expenditures related to TIF payments $36,469 and total expenditures for the year $9,383,621.

Report#13: The one-time capital expenditures have been completed, only expenditures remaining are the ongoing operational expenditures.

Police & Fire: Police Department update #14 presented by Assistant Police Chief Brian Lewis. As of November 13, 2024, the department has 8 total openings, with two openings being proposition action tax officer positions. We currently have 1 applicant that is in the hiring process.

Total Authorized	115
Current Openings	8
Officers in Field Training	2
Trainees - MSSU Spring Academy	5
New Hires	0
Administrative Leave	1
Military Deployments	0
Light Duty Officers	0
Total shortage	15
Current Available Officers	99

Police Tax capital purchases planned for 2025 budget year are as follows:

Public Safety Tax

- 29 replacement tasers (phase 2 of 5)
- Replacement body cam (5) pending

Proposition Action Tax

- 10 Automatic license plate reader cameras (fixed)- (phase 2 of 5)
- Forensic Examiner Cell Equipment (phase 2 of 3) purchased and received
- Evidence storage system (rolling shelves) pending RFP
- Portable and mobile radios (2) for two new officer positions-pending purchase
- Mobile data computers and docing stations (2) for two new officer positions-pending purchase

Fire Report: #15 Presented by Fire Chief Gerald Ezell.
All Public Safety Sales Tax positions are currently filled. Fire is currently 3 positions down and we are interviewing 15 individuals in the second week of December to fill those positions. We have three individuals with all certifications interviewing, so we could potentially have these three in position by mid-February. Safe Haven Baby Box at Fire Station 7 is finally in the testing phase and a Blessing Ceremony will be held, hopefully before the end of the year.

Pension Sales Tax: AJ stated looking at the Balance sheet as of October 31, 2024 total assets were $4,919,910 and an ending fund balance of $4,919,503. Looking at the Income Statement, the total sales tax received $8,965,172 and total Use tax received $1,060,683. For expenditures, we continue to fund the pension plan, total contributions for the year $9,534,875, did have a Gap cost and paid out to the TIF developer, for a total expenditure for the FY of $9,605,664.

Use Tax Collection Comparison: AJ stated that the total Use Tax received for FY 2024 $6,629,268; he mentioned that on the report it shows a list of one-time expenditures as well as on-going expenditures.

Schedule next meeting of the oversight committee:
The next meeting of this committee will be held on Wednesday, February 19, 2025, at 3:30 p.m.

Adjournment:
Motion by Ken Copeland second by Todd Patterson to adjourn. Motion passed.
With there being no further business before the board meeting was adjourned at 4:21 p.m.

Nathan Mordica, Chairman

Roschelle Forsythe

Roschelle Forsythe, Secretary