JOPLIN
SPORTS AUTHORITY

Minutes of the open session of the Joplin Sports Authority Board of Directors held at 2:30 p.m. at Club 1201, Joplin, Missouri, 64804, December 11, 2019.

CALL TO ORDER
President Roger Doman called the meeting to order at 2:47 p.m.
Present: Roger Doman, Forrest Reed, James Weber, Taylor Brown, Phil Metz, Cathy Welsh, Matt Hiatt, Patrick Tuttle, Wendi Douglas, Heather Arnold, Melissa Rodgers, Jim Frazier.
Absent: Christopher Beyer, Jared Bruggeman, Paul Bloomberg.
Staff & Guests: Craig Hull, Steve Taylor, Brittnie Harter, Shaun Buck, Martha Pope, Cori Reid.

Agenda Items
Review of previous meeting minutes
Phil Metz made a motion to approve the November 13, 2019 board minutes as presented, seconded by Wendi Douglas, motion carried on an 10-0 vote.
Phil Metz made a motion to approve the November 20, 2019 board minutes with corrections, seconded by Melissa Rodgers, motion carried on an 10-0 vote.
Treasurers Report for November 2019 (Presented by Steve Taylor)
A motion was made by Phil Metz to accept the November 2019 Treasurers Report, seconded by Forrest Reed, motion carried on an 10-0 vote.

Event Discussion
National
I. NCAA Division II Cross Country Regional, November 9, 2019 — JSA Director Craig Hull said 261 room nights were tracked from the event. Mr. Hull said he had recently met with Jared Bruggeman to discuss NCAA bids for the 2022-2026 school years. With 2022 being a festival year, the plan is to bid on cross country national championships for 2023, 2024 and 2025 and regionals for 2022, 2023, 2024 and 2025. Mr. Hull said golf regionals were also discussed.
State
I.MCSAA Fall Championships, October 24-26, 2019 — Mr. Hull said 624 room nights were tracked from the event.
II. MCSAA Winter Championships, February 13-15, 2020 — Mr. Hull said MCSAA has added five new member schools this school year and more teams could be participating at the tournament in February. Cheerleading will be held at Memorial Hall, basketball courts will be secured once the final number of teams coming is determined.
Local
I. Kaminksy Classic, January 9-11, 2020 — Matt Hiatt said they have seven teams — Joplin, Carl Junction, Webb City and Nevada locally, Francis Howell, William Chrisman and Jefferson City from outside the area and will probably have a junior varsity team complete the field this year as St. Louis Christian backed out. He expects the pairings to be released later this week.
II. Club MVP Volleyball, Multiple Events — Mr. Hull said JSA will working with Sarah Wall and Austin Gripka with Club MVP Volleyball again for three volleyball tournaments. The first will take place Dec. 28-29, New Years Block Party with 50 teams entered. The Big Kahuna Tournament January 18-19 has 77 teams entered now and the Battle in the Junction February 29-March 1 has 68. Mr. Hull said registration is still open for each tournament and numbers could grow.
III. MCDA Jam for the Jackets, February 8-9, 2020 — Mr. Hull said MCDA returns for its 8th year in Joplin and the third straight year at Galena High School. Mr. Hull said he does not have registration numbers yet, but will provide updates at the next board meeting.

IV. L.J. Jenkins World Finals Bull Riding, February 21-22, 2020 — Mr. Hull said the event will return for another year at Memorial Hall. A site visit will take place prior to the event and VIP ticket sales are underway.

Old Business

A) Bylaws Review Committee — Vice chair and Bylaws Review Committee Chairman Forrest Reed asked the board if there were any more recommendations or possible changes of the bylaws. The board agreed with Mr. Reed the changes are ready to be submitted to Joplin City Council for approval.

B) FY2019 Audit — Finance Director Steve Taylor said Ben Miller has been working on the audit since staff returned from Thanksgiving holiday. Mr. Taylor said Mr. Miller will be finished up next week. The draft will also be ready by next week and turned into Leslie by December 31. Mr. Miller will be at the next board meeting.

C) Letter of Support/JSA — Mr. Doman said he had nothing new to report on the letter.

New Business

A) Bank Account Signatures — Mr. Hull said the board needed to approve signatures for all three of its bank accounts including two new accounts at Peoples Bank of Seneca and Arvest Bank.

A motion was made by Wendi Douglas to drop U.S. Bank and move the checking account to Peoples Bank of Seneca approving Jim Frazier, Roger Doman, Forrest Reed and Matt Hiatt as approved signatures on the account, seconded by Melissa Rodgers, motion carried on an 10-0 vote.

A motion was made by Patrick Tuttle to drop U.S. Bank and move credit card account to Arvest Bank with Jim Frazier, Roger Doman, Forrest Reed and Matt Hiatt as approved signatures on the account, seconded by Phil Metz, motion carried on a 10-0 vote.

A motion was made by Wendi Douglas to drop Phil Metz as approved account signer and add Forrest Reed as a check signer at Southwest Missouri Bank checking account, seconded by Phil Metz, motion carried on a 10-0 vote.

Any Other Business

Mr. Hull said thank you to Missouri Southern Athletic Department, Cori Reid, Jaime Burnham, Tom Rutledge and Brian Roark who all attended and assisted during the recent site visit by Rod Lovett, director of championships for the NJCAA who was in Joplin on Dec. 6 to look at venues for a possible NJCAA National Cross Country Championships and NJCAA Division II Men's or Women's Soccer Championships. Mr. Hull said he appreciated the support and partnership received and the site visit went extremely well.

Adjournment

A motion was made by Phil Metz to go into close session, seconded by Forrest Reed, motion carried on an 11-0 vote.

Craig Hull
Director

Roger Doman
Board Chairman

Joplin Sports Authority, Inc.

PROFIT AND LOSS

December 2019

	TOTAL
Income	
Non-operating Revenues	
Lodging Tax Allocation	60,014.48
Total Non-operating Revenues	**60,014.48**
Total Income	**$60,014.48**
GROSS PROFIT	**$60,014.48**
Expenses	
Event Expenses	
Event Labor and Supplies	324.00
Facility Lease/Rental	750.00
Food & Beverage	2,560.18
JSA Sponsorships	750.00
Total Event Expenses	**4,384.18**
Operations	
Accounting Fees	7,135.00
Auto and Gator Insurance	2,562.00
Convention & Tradeshows	1,691.84
Dues & Memberships	4,725.00
Health Insurance	3,334.53
Insurance - Liability, D and O	
Commercial Insurance	7,163.00
Liability, D and O	2,417.00
Total Insurance - Liability, D and O	**9,580.00**
Local Sales Meeting	92.66
Office Supplies	1,088.79
Other Recognition Services	1,577.09
Postage, Mailing Service	120.00
Printing and Copying	140.41
Rent	942.00
Repairs & Maintenance	70.50
Supplies	174.94
Telephone	
Cell Phone Stipend	90.00
Total Telephone	**90.00**
Travel	
Fuel Reimbursement	611.11
Mileage	69.76
Travel	1,190.72
Total Travel	**1,871.59**
Utilities	27.32
Website Maintenance	15.97
Total Operations	**35,239.64**
Payroll Expenses	

	TOTAL
401K	846.31
Administration Fees/Payroll	1,627.70
Full-Time	13,678.26
Part-Time	3,157.72
Payroll Taxes	1,293.99
Total Payroll Expenses	**20,603.98**
Total Expenses	**$60,227.80**
NET OPERATING INCOME	**$ -213.32**
NET INCOME	**$ -213.32**

Joplin Sports Authority, Inc.

PROFIT AND LOSS

November - December, 2019

	TOTAL
Income	
Non-operating Revenues	
Lodging Tax Allocation	92,840.75
Total Non-operating Revenues	**92,840.75**
Total Income	**$92,840.75**
GROSS PROFIT	**$92,840.75**
Expenses	
Event Expenses	
Event Labor and Supplies	324.00
Facility Lease/Rental	1,420.00
Food & Beverage	2,560.18
JSA Sponsorships	750.00
Total Event Expenses	**5,054.18**
Operations	
Accounting Fees	7,165.00
Auto and Gator Insurance	2,562.00
Bank Service Charges	2.85
Convention & Tradeshows	1,691.84
Dues & Memberships	5,520.00
Equipment	18,990.00
Health Insurance	3,334.53
Insurance - Liability, D and O	
Commercial Insurance	7,163.00
Liability, D and O	2,417.00
Total Insurance - Liability, D and O	**9,580.00**
Local Sales Meeting	92.66
Office Supplies	1,088.79
Other Recognition Services	1,861.09
Postage, Mailing Service	120.00
Printing and Copying	508.21
Rent	1,413.00
Repairs & Maintenance	70.50
Supplies	174.94
Telephone	
Cell Phone Stipend	180.00
Total Telephone	**180.00**
Travel	
Fuel Reimbursement	611.11
Mileage	121.38
Travel	1,190.72
Total Travel	**1,923.21**
Utilities	1,063.66
Website Maintenance	15.97

	TOTAL
Total Operations	**57,358.25**
Payroll Expenses	
401K	1,624.15
Administration Fees/Payroll	3,433.00
Full-Time	25,765.26
Overtime Wages	648.50
Part-Time	5,788.87
Payroll Taxes	2,276.10
Total Payroll Expenses	**39,535.88**
Total Expenses	**$191,948.31**
NET OPERATING INCOME	**$ -9,107.56**
NET INCOME	**$ -9,107.56**

Joplin Sports Authority, Inc.

BALANCE SHEET

As of December 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking - US Bank	7,902.69
Checking-People's Bank of Seneca	60,014.48
Credit Card Account	6,979.86
Petty Cash	150.00
SMB Checking	911.85
Total Bank Accounts	**$75,958.88**
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	**$0.00**
Other Current Assets	
AR - City of Joplin	0.00
AR - Employees	0.00
Contributions Receivable	66,030.85
Inventory	0.00
Prepaid Insurance	1,449.25
Prepaid Rent	0.00
Tax Refunds Receivable	0.00
Undeposited Funds	0.00
Total Other Current Assets	**$67,480.10**
Total Current Assets	**$143,438.98**
Fixed Assets	
Accumulated Depreciation	-57,807.00
Buildings	33,077.00
Furniture and Equipment	73,058.72
Vehicles	16,657.00
Total Fixed Assets	**$64,985.72**
Other Assets	
Security Deposits Asset	0.00
Total Other Assets	**$0.00**
TOTAL ASSETS	**$208,424.70**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,205.36
Total Accounts Payable	**$2,205.36**
Other Current Liabilities	
Accrued Expenses	6,991.69
Accrued Sick Leave	813.68

	TOTAL
Accrued Vacation	2,086.08
GENERAL CLEARING ACCOUNT	-457.91
Payroll Liabilities	4,204.24
401K Match	7.57
Met Life Dental	0.00
Total Payroll Liabilities	**4,211.81**
Total Other Current Liabilities	**$13,646.35**
Total Current Liabilities	**$15,858.71**
Long-Term Liabilities	
Canon Financial Services-Lease	0.00
Total Long-Term Liabilities	**$0.00**
Total Liabilities	**$15,858.71**
Equity	
Net investment in capital assets	59,892.00
Opening Balance Equity	0.00
Unrestricted Net Assets	141,789.55
Net Income	-9,107.56
Total Equity	**$192,573.99**
TOTAL LIABILITIES AND EQUITY	**$208,424.70**