JOPLIN
SPORTS AUTHORITY

Minutes of the open session of the Joplin Sports Authority Board of Directors held at 1:30 p.m. at the Missouri Southern North End Zone Facility, 3950 Newman Road, Joplin, Missouri, 64801, December 12, 2018.

CALL TO ORDER
President Phil Metz called the meeting to order at 1:42 p.m.
Present: Phil Metz, Roger Doman, Wendi Douglas, Taylor Brown, Forrest Reed, Patrick Tuttle, Cathy Welsh, Melissa Rodgers, James Weber, Shawn Klosterman, Matt Hiatt, Heather Arnold, Jim Frazier, Jared Bruggeman.
Absent: Christopher Beyer, Mark Turpen, Paul Bloomberg.
Staff & Guests: Steve Taylor, Brittnie Harter, Shaun Buck, Martha Pope, James Kinder.

Agenda Items
Review of previous meeting minutes
Roger Doman made a motion to approve the November 14, 2018 board minutes as presented, seconded by Melissa Rodgers, motion carried on a 12-0 vote.
Treasurers Report for November 2018 (Presented by Steve Taylor)
A motion was made by James Weber to accept the November 2018 Treasurers Report, seconded by Roger Doman, motion carried on a 12-0 vote.

Event Discussion
National
I. NCAA Division II Cross Country Regional, November 17, 2018 — Missouri Southern Athletic Director Jared Bruggeman said it was a well-run event. He appreciated the support from the community, the weather cooperated, plenty of workers and received positive feedback from the participating coaches and athletes. Mr. Bruggeman said it was also good for MSSU since the men won the regional championship. Room tracking reports indicated 320 room nights generated by the event.
State
II. MCSAA Winter Championships, February 12-14, 2019 — JSA Director Craig Hull said work is underway on the event logistics for the 2019 MCSAA Winter Championship. A host venue is set for the cheerleading, Memorial Hall, however, more courts are needed for the basketball tournament. JSA has secured courts at Joplin North, South and East Middle Schools. Other courts in Carl Junction, OCC and MSSU are still in consideration.
Local
I. Kaminsky Classic, January 3-5, 2019 — Joplin High School Athletic Director Matt Hiatt said the bracket would be finalized and released this week. JSA has made arrangements for the visiting teams including William Chrisman, Francis Howell and Jefferson City. St. Louis Christian is the fourth out of the area team. Nevada, Webb City, Carl Junction and Joplin are the local teams.
II. Club MVP Volleyball, Multiple Events — Mr. Hull said for the second year, JSA is working with Sarah Wall and Austin Gripka and Club MV Volleyball on a series of volleyball tournaments. The first tournament is the New Years Eve Block Party December 29-30, the second is the Big Kahuna Tournament January 19-20 and the third is the Battle in the Junction March 2-3. Last year, each tournament had over 40 teams and generated over 120 room nights combined. JSA assists with securing special room rates and facilities when necessary. So far, the New Years Eve Block Party has 40 teams registered at this time.
III. MCDA Jam for the Jackets, February 9-10, 2019 — Mr. Hull said Midwest Cheer and Dance is set to return the second weekend of February to Galena High School. He spoke with Kim Schaub at MCDA recently and she said over 250 entries have been received at this time and she will keep JSA updated on entries as we get closer to the event.

VI. NAIA Early Season Baseball — Mr. Hull said the third weekend of February will have 16 teams, the fourth weekend has 10. Presently, the third weekend JSA will use Joe Becker Stadium, Wendell Redden Stadium and Joplin High School. A fourth stadium is needed. The fourth weekend of February, Joe Becker, Wendell Redden and Joplin High School are all being used.

Old Business
A) JSA Facility Committee — No report at this time.

New Business
A) FY2018 Audit — Steve Taylor said Ben Miller finished the audit this week and the board should expect the audit draft at the January Board Meeting. Mr. Taylor said there are no major issues and Ben will be present at the next board meeting to discuss the audit with the board.
B) FY2019 Calendar of Events — Mr. Hull discussed the 2019 Calendar of Events with the board.

Any Other Business

Patrick Tuttle said he had researched other City of Joplin board and committees and found not all of them meet each month. He asked the board if JSA really needs to meet each month and would it be an asset to the staff to have certain months off? A discussion followed and no decision was made at this time.

Next board meeting will be held at the Residence Inn by Marriott, Joplin, Missouri 64804 on January 9, 2018 at 2:30 pm.

Adjournment

A motion to adjourn was made by James Weber, seconded by Roger Doman, motion carried on a 12-0 vote. Meeting adjourned at 2:25 p.m.

Craig Hull
Director

Phil Metz
Board Chairman

Joplin Sports Authority, Inc.

PROFIT AND LOSS

December 2018

	TOTAL
Income	
Lodging Tax Allocation	23,479.48
Total Income	**$23,479.48**
GROSS PROFIT	**$23,479.48**
Expenses	
Auto and Gator Insurance	766.00
Event Expenses	
Event Labor and Supplies	228.00
Food & Beverage	591.83
Travel	800.00
Total Event Expenses	**1,619.83**
Operations	
Accounting Fees	30.00
Health Insurance	726.60
Insurance - Liability, D and O	1,771.00
Commercial Insurance	7,319.00
Total Insurance - Liability, D and O	**9,090.00**
Office Supplies	111.59
Other Recognition Services	50.62
Telephone	
Cell Phone Stipend	90.00
Total Telephone	**90.00**
Total Operations	**10,098.81**
Payroll Expenses	
401K	865.89
Administration Fees/Payroll	1,200.11
Full-Time	13,457.60
Part-Time	3,770.86
Payroll Taxes	1,324.81
Total Payroll Expenses	**20,619.27**
Supplies	168.25
Total Expenses	**$33,272.16**
NET OPERATING INCOME	**$ -9,792.68**
NET INCOME	**$ -9,792.68**

Joplin Sports Authority, Inc.

PROFIT AND LOSS

November - December, 2018

	TOTAL
Income	
Lodging Tax Allocation	59,691.55
Total Income	**$59,691.55**
GROSS PROFIT	**$59,691.55**
Expenses	
Auto and Gator Insurance	766.00
Event Expenses	
Event Labor and Supplies	258.71
Facility Lease/Rental	2,560.00
Food & Beverage	1,305.90
JSA Sponsorships	800.00
Travel	800.00
Total Event Expenses	**5,724.61**
Operations	
Accounting Fees	360.00
Business Registration Fees	56.00
Health Insurance	4,761.28
Insurance - Liability, D and O	1,771.00
Commercial Insurance	7,319.00
Total Insurance - Liability, D and O	**9,090.00**
Local Sales Meeting	249.36
Office Supplies	284.30
Other Recognition Services	50.62
Printing and Copying	524.25
Repairs & Maintenance	247.12
Telephone	
Cell Phone Stipend	180.00
Total Telephone	**180.00**
Travel and Entertainment	
Fuel Reimbursement	332.01
Mileage	50.69
Total Travel and Entertainment	**382.70**
Utilities	1,042.50
Website Maintenance	2.99
Total Operations	**17,231.12**
Payroll Expenses	
401K	1,515.86
Administration Fees/Payroll	2,201.84
Full-Time	24,856.52
Part-Time	6,674.60
Payroll Taxes	2,417.66
Total Payroll Expenses	**37,666.48**
Supplies	168.25

	TOTAL
Total Expenses	**$61,556.46**
NET OPERATING INCOME	**$ -1,864.91**
NET INCOME	**$ -1,864.91**

Joplin Sports Authority, Inc.

BALANCE SHEET

As of December 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking - US Bank	74,163.89
Credit Card Account	5,661.73
SMB Checking	18,633.27
Total Bank Accounts	**$98,458.89**
Accounts Receivable	
Accounts Receivable	-3,934.80
Total Accounts Receivable	**$ -3,934.80**
Other Current Assets	
Contributions Receivable	32,891.05
Petty Cash	150.00
Prepaid Insurance	1,449.25
Total Other Current Assets	**$34,490.30**
Total Current Assets	**$129,014.39**
Fixed Assets	
Accumulated Depreciation	-34,905.00
Furniture and Equipment	107,149.46
Total Fixed Assets	**$72,244.46**
TOTAL ASSETS	**$201,258.85**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	6,155.47
Total Accounts Payable	**$6,155.47**
Other Current Liabilities	
Accrued Sick Leave	813.68
Accrued Vacation	2,086.08
GENERAL CLEARING ACCOUNT	-6,155.47
Payroll Liabilities	4,204.24
401K Match	7.57
Total Payroll Liabilities	**4,211.81**
Total Other Current Liabilities	**$956.10**
Total Current Liabilities	**$7,111.57**
Total Liabilities	**$7,111.57**
Equity	
Unrestricted Net Assets	196,012.19
Net Income	-1,864.91
Total Equity	**$194,147.28**

	TOTAL
TOTAL LIABILITIES AND EQUITY	**$201,258.85**