Minutes of the December 12, 2023
Regular Meeting of the Capital Improvement
Sales Tax Committee

CALL TO ORDER
The regular meeting of the December 12, 2023, Capital Improvement Sales Tax Committee was called to order by City Manager Nick Edwards.

Roll Call: Present: Sallie Beard, Kyle Denham, Doug Doll, Steve Gaarder, Chad Greer, Shawn Hull, Charlie McGrew, Benjamin Rosenberg, Richard Schurman, Zach Spiering, Greg Wilkerson, Brian Cowles, Ben Leavens, City Manager Nick Edwards, Asst. City Manager Tony Robyn, Lynn Onstot, Finance Director Leslie Haase, Public Works Director Dan Johnson, Rob Beachner, Whitney Pachlhofer, Jack Schaller, Clayton Cristy, Debby Wooden. Absent: Amanda Calderon-Kidston, Kevin Jackson, Drew Kimble, Cole Landis, Bob Loudermilk, Jimmer Pinjuv, Melissa Rodgers, Patty Vavra.

NEW BUSINESS

Committee Introductions: City Manager Nick Edwards kicked off the meeting and discussed committee charge and the expectations for public meetings and committee members introduced themselves.

Staff Introductions: City staff introduced themselves.

Overview of Capital Improvement Sales Tax Process: Finance Director Leslie Haase reviewed the Capital Improvement Sales Tax book regarding the history of the sales tax, the renewal process, and how the projects would be ranked by the committee using the project master list and scoring matrix.

Overview of Projects: Public Works Director Dan Johnson reviewed the presentation and overview of projects with the committee. Committee asked questions to staff regarding the projects and discussed the presentation amongst themselves. Leslie discussed how the matrixes were to be scored. The deadline set for scoring from committee members as Friday, December 15.

Set Next Meeting Date/Time: Subsequent meetings to be held each Tuesday at 4:00 pm until committee charge has been met.

With no further business, the committee adjourned at 6:13.

Submitted,

Whitney Pachlhofer, Secretary