JOPLIN CITY COUNCIL
INFORMAL MEETING NOTES
DECEMBER 20, 2021

Mayor Stanley called the December 20, 2021 Joplin City Council informal meeting to order at 5:30 p.m.

In attendance were Council Members: Charles Copple, Keenan Cortez, Doug Lawson, Anthony Monteleone, Diane Reid Adams, Gary Shaw, Mayor Ryan Stanley, and Christina Williams. Absent: Phil Stinnett. Also, in attendance were City Manager Nick Edwards and City Attorney Peter Edwards.

Sales Tax Update

Finance Director Leslie Haase reported the December sales tax report showed an increase of 6% compared to the December 2022 report. For the first 2 months of the first quarter of FY2022, revenues increased nearly 7.25%. According to the CPI report for November indicates much of the increase in sales is due to cost increases. The first Use Tax report will be available in March 2022.

Building permit software and online ability update

Finance Director Leslie Haase gave an update on the online building permits transition.

- Outstanding items update
  a. Cleanup of old data
  b. Continued system setup
  c. Land management/GIS updates on addressess
  d. Busines license component

- Completed/Accomplished/To be Accomplished:
  a. Email notification to inspectors/plan reviewers
  b. Uniform applications across departments in PDF fillable format
  c. Uniform certificate of occupancy
  d. Sign permits
  e. Special events/road closure permits
  f. Fire operational permits
  g. Historical designation and lead contaminationn layer from GIS to Land Management

  To be completed:
- a. Building Permit training guides (for seamless transition)
  b. Workflow process
  c. Electronic document attachment to BP
  d. Front counter checklist

- Next Steps
  a. Complete system setup and design
  b. Items from "to be completed" list
  c. Dedicated staff training for inspectors and plan reviewers
  d. Follow up staff training in staff environment
  e. Use system for several months
  f. Online piece

- End Result
  a. Product that will help builders, contractors, citizens and staff
  b. Effective and efficient overall permitting process
  c. Clean-up old data
  d. System operations set-up
  e. Land management/GIS addressing systems
  f. Buinesss license component/process

The meeting was adjourned at 5:43 p.m.

Barbara Gollhofer, MPCC, City Clerk