City of Joplin **City Council Agenda Item**

REQUESTED COUNCIL MEETING DATE: December 21, 2015
ITEM: Council Bill 2015- 630 approving an Agreement for Third Party Administrator services by and between the City of Joplin and Corporate Claims Management Inc. to handle claims on behalf of the City of Joplin.

ORIGINATING DEPARTMENT: Human Resources and Risk Management

ATTACHMENTS: Council Bill 2015- 630, TPA Agreement, Bid review spreadsheet,

DEPARTMENT HEAD:	DAVE ALLGOOD	**DATE:**
CITY MANAGER:	Sam Anselm	**DATE:**
CITY ATTORNEY:	Peter Edwards	**DATE:**
FINANCE DIRECTOR:	Leslie Haase	**DATE:**

SUMMARY:
This Council Bill approves a Third Party Administrator between the City and Corporate Claims Management Inc. for claims handling services for workers compensation claims, property, automobile and liability claims.

DISCUSSION:
Corporate Claims Management, (CCMI) a third party administrator (TPA) was hired by the City several years ago to handle the Workers Compensation claims for the City. Gallaher Bassett was hired around the same time to handle auto, liability and property claims for the City. Both of those agreements expire 12/31/15. In a step to consolidate the TPA services for the city to, reduce cost to the city and enhance the TPA services, the City issued an RFP to consolidate these TPA services to one provider. A bid request (RFP) was issued on August 1, 2015 with a due date of September 1, 2015. The City received 10 bid responses.

The TPA will provide claim services on behalf of the City for work comp, auto, liability and property claims beginning January 1, 2016 and will assume handling any open pending claims at the same time.

The bid responses were rated on: methodology, experience, references, cost of services and staffing capability. Each of the responses were evaluated and the responses were narrowed to two finalist where each was interviewed separately by Human Resources and Risk Management staff. Rating scale used was 0-100. CCMI received the highest score of 91.

RECOMMENDATION:

The City Manager and Staff has reviewed and approves CCMI as the TPA for the City of Joplin effective on January 1, 2016 on an emergency basis.