CITY
OF
JOPLIN, MISSOURI

BID PACKAGE

#2015-18

For

City Hall South Wall E xterior Maintenance

JOPLIN MAINTENANCE DEPARTMENT
602 S MAIN STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until 10:00 a.m., August 28, 2015 at the Joplin Maintenance Department located at 602 South Main Street, Joplin, Missouri, 64801 to PURCHASE the following:

City Hall South Wall Exterior Maintenance

Specifications and bid forms are available from Jeff Tennis, Maintenance Supervisor by calling (417) 624-0820 x 299 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA
Finance Director

Publication Date: September 9, 2015

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Joplin, Missouri, will accept sealed bids at

City Hall 602 S. Main Street until 10:00 A.M. September 24, 2015 for making the following improvements at City Hall located at 602 S. Main Street, in the City of Joplin, Missouri.

City Hall South Wall Exterior Maintenance

This project includes the following: furnish labor, equipment and material to accomplish the work.

Specifications and bid forms are available from Jeff Tennis, maintenance supervisor by calling (417) 624-0820 x299 or by writing to the above listed address. Bids must be received before 10:00 a.m. on September 24, 2015 at City Hall 602 S. Main Street. Bids will be opened at 10:00 a.m. on September 24, 2015 at the Joplin City Hall, 602 S. Main Street in the Basement Conference Room.

The contractor shall before entering on the work of said contract be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to reject any or all bids.

This is a prevailing wage project. Wage rates for this project shall be in accordance with the most current wage rate determination made by the Industrial Commission of Missouri on file in the Department of Public Works. Contractor will use the Division of Labor Standards Form LS-57 to report all wages.

Missouri Law, 292.675 RSMO, requires the awarded contractor and its subcontractor(s) to provide a ten-hour occupational safety and health administration (OSHA) construction safety program (or a similar program approved by the Missouri Department of Labor and industrial relations as a qualified substitute) for their on-site employees (Laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). The awarded contractors and its subcontractor(s) shall require all such employees to complete this ten-hour program, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties for non-compliance include contractor forfeiture to the City of Joplin in the amount of $2,500, plus $100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

The successful bidder will have to sign an agreement that they are enrolled and participating in a Federal Work Authorization Program (“FWAP”) that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo§285.525.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

A bid bond or certified check for five percent of the total bid amount must accompany each bid. The successful bidder will be required to furnish a performance bond in the amount of his bid and shall before entering on the work of said contract be

licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to evaluate all bids, to reject any bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

GENERAL INSTRUCTIONS

All bids shall have a firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State and City taxes.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time has elapsed will not be considered.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified in writing in the form of an authorized purchase order. Verbal acknowledgements will not be considered as official notification and will not obligate the City in any way.

Minimum information to be submitted with each bid shall consist of the following:

1 Bid Form (all lines completed)
2 Bid bond

MARK BID ENVELOPES "BID 2015-18; City Hall South Wall Exterior Maintenance 10:00 A.M. September 24, 2015"

GENERAL CONDITIONS

By executing the contract, the Contractor represents that they have visited the site, familiarized themselves with all conditions under which the work is to be performed and correlated their observations with the requirements of the contract.

The Contractor shall be responsible for any permits and licenses necessary for the execution of the work.

The Contactor shall at all times enforce proper conduct among their employees and shall not employ on the project any unfit person or any work person not skilled in the task assigned to them.
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The Contractor shall have ninety (90) days upon issuance of the purchase order and receipt of a performance bond by the City to complete the project. In the event of inclement weather or any other unforeseen circumstances, extensions shall be granted; otherwise a one hundred (100) dollar per day penalty is deducted from the contract amount if the contract is not completed in the specified time.

The Contractor shall at all time keep the premises free from accumulation of waste materials or rubbish caused by their operations. On completion of the work, Contractor shall remove all waste materials and trash from the job site, as well as tools, equipment and surplus materials.

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Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

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Affiant

GENERAL SCOPE OF WORK:

Remove/Replace all sealant around windows, louvers and wall caps located on the south wall. Seal all gaps in mortar joints around windows, louvers and wall caps to prevent the entry of water.

A) Sealant used will match type and color of sealant removed. Gaps in mortar joints will be sealed with an elastomeric, single component, gun-grade polyurethane caulking.
B) The City of Joplin shall provide suitable access and storage for the contractor's equipment, personnel and material as well as water and electrical power for the proposed work.
C) The contractor shall provide all necessary roof and structure protection as well as all necessary tools, frame/swing scaffolding, ladders, rigging etc. to complete the work.