CITY
OF
JOPLIN, MISSOURI

BID PACKAGE

#2015-05

for

ANIMAL TRANSPORT UNIT

JOPLIN HEALTH DEPARTMENT
321 E. 4th Street
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until 10:00 A.M., Monday, January 5th, 2015 at the Joplin Health Department located at 321 E. 4th Street, Joplin, Missouri, 64801 to PURCHASE the following:

Animal Transport Unit

Specifications and bid forms are available from Dan Pekarek, Public Health Director, by calling 417-623-6122 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Jones, CPA
Finance Director

Publication Date: Tuesday, December 9th, 2014

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to **PURCHASE** the following:

Animal Transport Unit

All bids shall have firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.
Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: "BID 2015-05; Animal Transport Unit 10:00 A.M., January 5, 2015"

Questions concerning the specifications and bidding procedures should be directed to Dan Pekarek, Joplin Health Department at 321 E. 4th St, Joplin, MO, 64801 or by phoning 417-623-6122.

Joplin Health Department
BID SPECIFICATIONS
ANIMAL TRANSPORT UNIT

As a part of these specifications, the supplier shall deliver to the City of Joplin one (1) Animal Transport Unit.

The equipment to be furnished under these specifications shall be the manufacturer's current year and model, shall comply with the manufacturer's standard specifications for the model being bid, and shall comply with the specifications listed below.

The unit shall be a current model, new and unused, under standard production by the manufacturer, and of which parts are stocked at one or more locations. All parts utilized on the unit shall be new and unused. The model of Animal Transport Unit as bid shall have been in regular production for a period of at least two (2) years. A users list with telephone numbers shall be included with bid.

The bidder agrees, if their proposal is accepted, to guarantee the design, material, and workmanship of the unit bid according to the standard factory warranty, or for one year from date of acceptance, whichever is greater. A copy of the warranty shall accompany the bid. Warranty coverage shall include costs of transporting the unit to and from dealer's shop.

Complete specifications and literature on the unit bid shall accompany the bid. Any exceptions to these specifications shall be indicated on the bid or on a separate attachment to the bid, labeled as such.

Any "or equal" or "equivalent" items for brand specified components shall be listed with the bid package. Complete description and literature on the "or equal" components shall be supplied for consideration by Joplin City Health Department. The burden of proof regarding "or equal" items will be upon the vendor.

PRINTED MANUALS: One operator's manual shall be supplied with each unit. A set of manuals shall be delivered with the Animal Transport Unit. Sets shall consist of the following: safety manual, shop manual, parts manual, wiring diagram, and operator's manual. The manuals shall fully and clearly cover all components of the unit, including motors, drive systems, safety features, and attachments. Failure to provide manuals may result in retention of 5% of total bid amount.

Each bidder shall complete the "RESPONSE LINE" with "COMPLY" or "NON-COMPLY'. All deviations must be fully explained on additional sheets of paper and made part of this bid. Please label each response with the appropriate section and line number.

The Animal Transport Unit will be delivered completely assembled, serviced, and ready to operate and install, to the Joplin Public Works Center, 1301 West 2nd Street, Joplin, Missouri.

Any specification contained in this bid package can be substituted with approved equals. The City of Joplin has final approval in this matter.

Base Bid Specifications:

Comply Y/N

1. Animal Carrier shall include a Hardware Kit for installation on a 2014 Ford F-250 Standard Cab ¾ ton cab/chassis including with a 137-inch wheelbase (56 inch cab to axle measurement). _____

2. Installation kit shall include:

   A. Front and rear mounting hardware _____

   B. Fuel filler kit _____

3. Carrier shall have 6 (six) animal compartments providing complete animal separation. At least one compartment includes a pass-thru unit (side to side) with a divider door, with unit capable of transporting a large dog trap 27" H X 20" W X 60" L. _____

4. One storage compartment separate from 6 animal compartments. _____

5. Secondary (safety) doors on all 6 animal compartments. _____

6. Internal lighting on all 6 animal compartments. _____

7. High capacity exhaust fan to supply fresh air to each animal compartment. Specify CFM. _____

8. Each animal compartment shall be equipped with a clean-out drain hole. _____

9. Animal compartments shall be constructed to be easily cleanable such as having rounded corners and no sharp edges or cracks which would allow dirt accumulation. _____

10. Each animal compartment shall be equipped with easily cleanable (i.e. PVC, rubber) removable floor grates or mats. _____

11. A loading ramp for loading large animals shall be included. _____

12. Each animal compartment door shall be equipped with fresh air vents. _____

13. Carrier will be equipped with the following DOT lighting: Comply Y/N

    A. Combination tail lights/brake lights/turn signals _____

    B. Back-Up Lights _____

14. All electrical wiring will exit the front of the carrier in a harness, with six (6) feet of excess wiring provided for connection to chassis system _____

15. Carrier shall comply with all State and Federal regulations. _____

16. Carrier to install on cab/chassis with existing manufacturers bumper (no carrier bumper needed). _____

17. Unit may be fiberglass or metal construction. If metal, exterior skin must be stainless steel. _____

18. Minimum1 Year Parts and Labor Warranty. _____

19. No exposed wood in construction. _____

20. The Animal Transport Unit will be delivered to the Joplin Public Works Center, 1301 West 2nd Street, Joplin, Missouri, completely assembled and ready to install. _____

Optional Item Bid Specification (Indicate Cost per item): Cost

1. Skirt Package (no storage). _____
2. Insulation Package. _____
3. Emergency lighting e.g. strobe. _____
4. Emergency lighting traffic directional light bar. _____
5. Side and back exterior directional work lights. _____
6. Truck cab electronics control box. _____
7. Back up alarm. _____
8. Cab mounted thermometer. _____

CITY OF JOPLIN

BID FORM

DESCRIPTION: Animal Transport Unit

Manufacturer:_____

Model:_____Year:_____

BID PRICE/DELIVERED $_____

F.O.B. JOPLIN, MISSOURI

DELIVERY TIME AFTER RECEIPT OF ORDER:_____DAYS

COMPANY_____

ADDRESS_____

_____

SIGNATURE_____

TELEPHONE_____

EMAIL_____

MBE_____WBE_____

MARK BID ENVELOPE: "Bid 2015-05; Animal Transport Unit, 10:00 A.M., Monday, January, 5th, 2015."

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____
Affiant