City
of
Joplin, Missouri

Bid Package

#2015-09

Improvements to the Joplin Museum

JOPLIN PARKS MAINTENANCE
DEPARTMENT
3010 WEST 1ST STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until 10:00 a.m., Thursday, February 12, 2015 at the Joplin Maintenance Department located at 3010 West 1st Street, Joplin, Missouri, 64801 to PURCHASE the following:

Improvements to the Joplin Museum

Specifications and bid forms are available from Brad Belk, Museum Curator by calling (417) 623-1180 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA Finance
Director

Publication Date: ***Wednesday, January 28, 2015***

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Joplin, Missouri, will accept sealed bids at the Joplin Parks and Recreation Department 3010 W. First Street Joplin Missouri until 10:00 A.M. Thursday, February, 12 2015, for making the following improvements at the Joplin Museum Complex located in Schifferdecker Park, in the City of Joplin,Missouri.

This project includes the following: furnish labor, equipment and material to make improvements to the Joplin Museum Complex entrance lobby and main restrooms.

Specifications and bid forms will be available at the Parks Office. Bids must be received before 10:00 a.m. on Joplin Parks and Recreation 3010 W. 1st Street. Bids will be opened at 10:00 a.m. on Thursday, February 12, 2015.

The contractor shall before entering on the work of said contract be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to reject any or all bids.

This is a prevailing wage project. Wage rates for this project shall be in accordance with the most current wage rate determination made by the Industrial Commission of Missouri on file in the Department of Public Works. Contractor will use the Division of Labor Standards Form LS-57 to report all wages.

Missouri Law, 292.675 RSMO, requires the awarded contractor and its subcontractor(s) to provide a ten-hour occupational safety and health administration (OSHA) construction safety program (or a similar program approved by the Missouri Department of Labor and industrial relations as a qualified substitute) for their on-site employees (Laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). The awarded contractors and its subcontractor(s) shall require all such employees to complete this ten-hour program, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties for non-compliance include contractor forfeiture to the City of Joplin in the amount of
$2,500, plus $100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

The successful bidder will have to sign an agreement that they are enrolled and participating in a Federal Work Authorization Program (“FWAP”) that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo§285.525.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

Contractor shall, before entering on the work of said contract, be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to evaluate all bids, to reject any bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the

best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

GENERAL INSTRUCTIONS

The Joplin Museum Complex is taking bids on the following

improvements:

Note: All renovations must meet current ADA guidelines

(Entrance Lobby -

Remove ten drop in ceiling light fixtures and re- install the best two.
Remove / replace drop in ceiling tiles, leave existing metal grid and narrow strip of tile with concrete texture next to the gunite wall. Paint all ceiling grid 2 coats.
Remove / replace 6 ceiling registers Remove / replace 4 push / pull handles on the entry doors with ADA compliant hardware.
Prepare and two-coat paint painted wall areas, metal on inside of exterior walls, painted doors, door jambs and molding trim.

Men's Restroom-

Remove / replace 2 vanity faucets (Delta Brand or equivalent, standard, not automatic)
Remove/replace 2 flush valves (new sensor operated) Remove and replace sink stops and drain assemblies Remove/replace receptacle and cover.
Remove / replace mirrors
Remove/replace paper towel holder with sensor operated unit.
Overlay existing VCT with new VCT and replace rubber cove base.
Sand, prime, paint restroom stall partitions and install a 24"x36

x1/16” stainless steel plate on stall
wall next to urinal .
Prepare and two-coat paint
restroom walls.
Supply and install new cultured marble vanity tops with molded
in sinks.
Paint restroom ceiling two coats.
Paint metal restroom entry door
jamb. Install new ADA stall partition
locks.
Replace entrance door knob with push n’ pull
plates. Install new wall vent cover.

Women’s Restroom -

Remove & replace 2 vanity faucets (Delta Brand or
equivalent, standard, not automatic)
Remove & replace 1 flush valve (new sensor
operated) Remove & replace sink stops and drain
assemblies
Remove & replace receptacle and cover
Remove & replace mirrors
Remove & replace paper towel holder with sensor
operated unit. Remove & replace rubber cover base
Sand, prime and paint restroom stall partitions and two-coat paint
restroom walls. Paint restroom ceiling
Paint metal bathroom door entry door
jamb. Install new stall locks
Replace entrance knob with push n’ pull
plates
Install new personal hygiene disposal
unit.

Disposal of all construction debris from the job site and cleanup of all areas where work has been performed is required. Job site will be clean and customer ready.

North Women’s Restroom

Remove entry door, cut masonry and install a 36” entry door that opens into the hall. Door closure and hardware shall be ADA compliant.

All bids shall have a firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State and City taxes.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time has elapsed will not be considered.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified in writing in the form of an authorized purchase order. Verbal acknowledgements will not be considered as official
notification and will not obligate the City in any way.

Minimum information to be submitted with each bid shall consist of
the following: 1 Bid Form

MARK BID ENVELOPES "BID #2015-09, Improvements to the Joplin Museum, February 12, 2015"

GENERAL CONDITIONS

By executing the contract, the Contractor represents that they have visited the site, familiarized themselves with all conditions under which the work is to be performed and correlated their observations with the requirements of the contract.

The Contractor shall be responsible for any permits and licenses necessary for the execution of the work.

The Contactor shall at all times enforce proper conduct among their employees and shall not employ on the project any unfit person or any work person not skilled in the task assigned to them.

The Contractor shall have ninety (90) days upon issuance of the purchase order by the City to complete the project. In the event of inclement weather or any other unforeseen circumstances, extensions shall be granted; otherwise a one hundred (100) dollar per day penalty is deducted from the contract amount if the contract is not

completed in the specified time.

The Contractor shall at all time keep the premises free from accumulation of waste materials or rubbish caused by their operations. On completion of the work, Contractor shall remove all waste materials and trash from the job site, as well as tools, equipment and surplus materials.

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is____(name)_____and I am the_____ _____(Title) _. I _____of_____(Company Name) hereby

represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

Affiant