# CITY

# OF

# JOPLIN, MISSOURI

## BID PACKAGE

## 2016-02

for

## *Fireworks Display for Joplin's Independence Day Celebration For July 4th, 2016*

JOPLIN ATHLETIC COMPLEX
JOPLIN PARKS AND RECREATION DEPARTMENT
3301 WEST 1ST STREET
JOPLIN, MO 64801

## NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until 2:00 P.M., Tuesday, April 26th, 2016 at Joplin Athletic Complex, 3301 West 1st Street, Joplin, Missouri, 64801 to PURCHASE the following:

**Fireworks Display at the Joplin Athletic Complex**
**Joplin's Independence Day Celebration**
**July 4th, 2016**

Specifications and bid forms are available from Paul Bloomberg, Assistant Director by calling 417-625-4750 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA
Finance Director

*Publication Date: Monday, April 11th*

## INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

**Fireworks Display at the Joplin Athletic Complex**
**Joplin's Independence Day Celebration**
**July 4th, 2016**

All bids shall have firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.
Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: "BID 2016-02 July 4th Fireworks Display 2:00 P.M. April 26th, 2016"Questions concerning the specifications and bidding procedures should be directed to Paul Bloomberg, Joplin Athletic Complex, 3301 West 1st Street Joplin, MO, 64801 or by calling 417-625-4750.***The Fireworks will be shot from West of the Gene Bassman Softball Complex located at the Joplin Athletic Complex.

Specifications:
Fireworks Display bidder must have and include the following:
*20-25 minute display beginning approximately at 9:40 p.m. **July 4**;
*Provide a copy of current General Liability insurance policy in the amount of $1 million, with a $4 million umbrella with bid response and on the day of the display;
*Provide a copy of current Hazardous Materials Safety Permit from FMCSA with bid response and on the day of the display;
*Provide a copy of current Hazardous Materials Certificate of Registration from PHMSA with bid response and on the day of the display;
*Provide a copy of a current Valid BATFE License with the bid response and on the day of the display;
*Provide a copy of a current Missouri Fireworks Distributors License with the bid response and on the day of the display;

*Provide a list of the licensed shooters who will be setting up and firing the show with a copy of a current and valid Missouri Shooters License with the bid response and on the day of the display;
*Provide a copy of a current Worker's Compensation for Shooter(s) with the bid response and on the day of the display;
*Coordinate with the City of Joplin Fire Marshall to ensure permits complete and up to date and provide a contact name and number of the individual responsible for the set up and firing of the display;
*Company and shooter must perform the fireworks display safely and in accordance with applicable Federal, State and Local laws and NFPA 1123 Code of Fireworks Display;
*After the display, the company must check the display area for any "duds" or other material that did not ignite. Any such material must be properly disposed of by the company per applicable Federal, State, or Local laws and NFPA 1123 Code of Fireworks Display;
*In the event of a weather related delay, the display will commence the following evening at 9:40 p.m.;
*Below is an estimate of the shell size and quantity wanted for show:

| | |
|---|---|
| 3" Shell | 200 |
| 4" Shell | 300 |
| 5" Shell | 300 |
| 6" Shell | 200 |
| 8" Shell | 10 |

*All shells must be commercial quality;
***SHOW MUST BE COMPLETELY ELECTRONCIALLY FIRED;**
*Show must be choreographed to music;
*Bidder must have audio capability to control show from start to finish;
*Bidder must provide complete sound system for show;
*Must provide by no later than 12:00 p.m. on July 1, a complete site map which includes fireworks layout, safety, and exclusionary zones and fall out area for the display and be available for any last minute meetings or questions;
*Multiple effects with the maximum available shot counts for the bid price;
*Grand finale for the end of the display;
*Coordinate meeting at 7:00 p.m. on day of display with city representative to check product count against bid count;
*Available for an organizational meeting in May or June;
*Grand total of over 1000 shots in display.

The City reserves the right to award the bid to the **lowest *and* best bidder**. All requirements listed in bid specifications for permits, licenses, certificates, and insurance may be provided 30 days after signing contract rather than at the time of the bid response. However, if this is the option taken, a statement must be signed indicating each item will be obtained by a date no later than 30 days after the signing of the contract.

CITY OF JOPLIN

# BID FORM

Description:

**Fireworks Display at the Joplin Athletic Complex**
**Joplin's Independence Day Celebration**
**July 4th, 2016**

BID PRICE $_____

COMPANY_____

ADDRESS_____

_____

SIGNATURE_____

TELEPHONE_____

***MARK BID ENVELOPES:***
"***BID 2016-02 July 4th Fireworks Display 2:00 P.M. April 26th, 2016***"

## Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the

entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

**AFFIDAVIT OF COMPLIANCE**
**(Missouri Unauthorized Alien Workers Act)**

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

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Affiant