CITY
OF
JOPLIN, M 0

REQUEST FOR PROPOSAL PACKAGE

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OF
JOPLIN, MISSOURI

REQUEST FOR PROPOSAL PACKAGE

2016-RFP-05

For

Landreth Park Planting

JOPLIN PARKS & RECREATION DEPARTMENT
3010 W 1ST STREET
JOPLIN, MO 64801

(417) 624-6937

REQUEST FOR PROPOSALS

The City of Joplin, Missouri will accept sealed proposals until 10:00 A.M., Thursday, January 14th at the Joplin PARKS & RECREATION Department located at 3010 W 1ST Street, Joplin, Missouri, 64801 for the following:

Landreth Park Planting

Specifications are available from Mike McDaniel, Parks Dept. by calling 417-625-4750, email to mmcdanie@joplinmo.org or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all proposals, to reject any or all proposals and solicit again at a later date. The City may waive any irregularities in the proposal or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of proposals and issuance of awards.

The City encourages minority and female owned businesses to submit proposals on all City purchases.

Leslie Haase, CPA
Finance Director
Publication Date: **Wednesday, December 30, 2015**

General Description and Specifications

The city of Joplin is accepting bids for thirty (30) trees to be planted in Landreth Park. No substitutions will be accepted. The following trees are being sought (format is common name (botanical name) diameter of tree at breast height - quantity needed):

Pond Cypress (*Taxodium distichum var. imbricarium*) 1.5" - 4
Bur Oak (*Quercus macrocarpa*) 2.5" - 1
Northern Red Oak (*Quercus rubra*) 2" - 2
Shumard Oak (*Quercus shumardii*) 1.5" - 1
Water Oak (*Quercus nigra*) 2.5" - 8
Willow Oak (*Quercus phellos*) 3" - 7
White Oak (*Quercus alba*) 2.5" - 6
Dawn Redwood (*Metasequoia glyptostroboides*) 2.5" - 1

Caliper sizes can vary ½" (one-half inch) larger or smaller than the size listed. The planting of these trees will take place sometime between December 1, 2015 and May 1, 2016, however, soil temperature needs to be above forty (40) degrees for at least four weeks prior to planting.

This proposal shall delineate the goods and services of a qualified nursery to provide standard specimen grade trees.

Trees provided by the Nursery shall be either container stock or balled and burlapped (B&B) stock and will conform to ANSI specifications. All stock shall be healthy, vigorous, well-rooted and established in the container/root ball in which it is grown. Container-grown nursery stock shall have a well-established root system reaching the sides of the container to maintain a firm ball when the container is removed, but shall NOT have excessive root growth encircling the inside of the container. B&B trees shall have a root ball between 16" and 32" dia. Depth of B&B shall be deep enough to encompass enough of the fibrous root system as necessary from the full establishment of the plant. All plants shall have the trunk or stem of the plant within 10% of the center of the root ball. The nurseryman shall plant trees on an agreed upon time and date as shall be agreed to with Joplin Park and Recreation. The City of Joplin or its designee reserves the right to reject any or all trees if the quality does not meet the requirements of the designated inspector for the city.

PLANTING
Trees shall be planted in the following manner:
1. The planting hole shall be at least one (1) foot wider on all sides than the diameter of the root ball. Soft fill shall not be added to the bottom of the planting hole since the root ball will settle and result in deep planting. The first order roots shall be located before planting. The top portion of the first order roots shall be planted even with or slightly lower than the existing soil grade (1-2 inches). The exact planting height will be determined by the municipality to which the trees are being furnished.
2. If wire baskets are approved for use by the appointed city of Joplin representative, the top 1/3 of the wire basket shall be cut and discarded. Likewise, all burlap and rope shall be removed from the top 1/3 of the root ball prior to commencing backfilling.
3. The CONTRACTOR shall backfill with the excavated soil from the planting hole. Backfill soil shall not be amended and instead be used in its existing condition. No more than one (1) inch of backfill shall be placed on top of the root ball at planting.
4. The CONTRACTOR shall mulch newly-planted trees with a layer of wood chips having a thickness no less than two (2) inches and no greater than four (4) inches. Mulch shall not be piled up against the tree trunk, minimal three (3) inches away. Chips are available at no cost from the City of Joplin.
5. Trees shall be watered during planting to help insure survival and eliminate air pockets. No less than ten (10) gallons of water shall be applied for each tree.
6. Excess soil shall be removed and the general area shall be free of any debris which was generated from the planting process. The CONTRACTOR will be responsible for hauling away excess debris generated from planting process.

7. The CONTRACTOR shall complete all scheduled plantings, following all specifications, with minimal supervision by the appointed city representative. The CONTRACTOR's planting crew shall be comprised of experienced planters with at least one full season of planting experience.

Planting Program Requirements:
• Project will be in Joplin, Missouri, and use regionally and genetically appropriate native plant stock, matched to local site conditions, unless otherwise specified;
• Program must assure plantings' permanence to ensure maturation, replace dead and dying trees and plants under a one year warranty;
• Program will conform to the agreed upon site planting plan.

PREVAILING WAGE (STATE): This contract requires payment of the prevailing hourly rate of wages for each craft or type of work required to execute the contract as determined by the Missouri Department of Labor and Industrial Relations. For work performed anywhere on this project, the contractor and the contractor's subcontractors shall pay applicable wage rates. The applicable state wage rates for this contract are detailed in "Annual Wage Order No. 22 that is attached to this bidding document. The applicable federal wage rates for this contract are the effective Davis-Bacon federal wage rates posted the tenth day before the bid opening date and are attached herein.

Applicants should demonstrate:
• ability to work quickly, professionally, and communicate effectively with project participants
• use of proper arboriculture and planting practices for tree and plant storage, transport, planting, watering, and health assessment; tree planting shall conform to American National Standards Institute A300 (part 6) – 2012.
• sensitivity to park resources and care when operating on City property and repairing any and all damage caused by vehicles or equipment;
• well developed selection criteria for appropriate, healthy native species;
• proven staff capacity and expertise to ensure planting objectives and timeframes are achieved;

All bids will be due no later than Friday January 14, 2016 at 10:00 am. Submit bids to Mike McDaniel, City Arborist, Joplin Parks and Recreation 3010 W 1st St Joplin Mo 64801. For questions, call 417-625-4750 or email mmcdanie@joplinmo.org.

CITY OF JOPLIN

BID FORM

Description: Trees for Trail Planting

Number of Trees	Common Name	Price Each	Total
4	Pond Cypress (Taxodium distichum var. imbricarium) 1.5”		
1	Bur Oak (Quercus macrocarpa) 2.5”		
2	Northern Red Oak (Quercus rubra) 2”		
1	Shumard Oak (Quercus shumardii) 1.5”		
8	Water Oak (Quercus nigra) 2.5”		
7	Willow Oak (Quercus phellos) 3”		
6	White Oak (Quercus alba) 2.5”		
1	Dawn Redwood (Metasequoia glyptostroboides) 2.5”		
30 (total)	Planted Cost		

Company: _____

Address: _____

_____

_____

Telephone: _____

Signature: _____

Mark bid envelopes: Landreth Park Planting

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

_____

Affiant