CITY
OF
JOPLIN, MISSOURI

BID PACKAGE

2016-RFP-21

FOR

ZER0 TURN MOWER S (2) ATHLETIC COMPLEX

JOPLIN Athletic Complex DEPARTMENT
3301 W. FIRST STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until 2:00 P.M., Thursday, January 12th, 2017 at the Joplin Athletic Complex Department located at 3301 W. 1st Street, Joplin, Missouri, 64801 to PURCHASE the following:

ZERO TURN MOWERS (2) Athletic Complex

Specifications and bid forms are available from Greg Bertoncino, Athletic Dept., by calling 417-625-4750 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Jones, CPA
Finance Director

Publication Date: ***Monday, December 12th, 2016***.

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

ZERO TURN MOWER S (2) Athletic Complex .

All bids shall have firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order. Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: "***BID 2016-RFP-21 ZERO TURN MOWERS (2) Athletic Complex 2:00 P.M., Thursday, January 12th, 2017***"
Questions concerning the specifications and bidding procedures should be directed to Greg Bertoncino, Joplin Athletic Complex Department at 3301 W. 1st St, Joplin, MO, 64801 or by phoning 417-625-4750.

CITY OF JOPLIN
SPECIFICATION FOR
ZERO-TURN MOWERS

The equipment to be furnished under these specifications shall be the manufacturer's current year and model, shall comply with the manufacturers standard specifications for the model being bid, and shall comply with the specifications listed below. **Equivalent bids will be considered and specifications showing that alternate manufacturers are equivalent must be provided in the bid packet. :**

1. ZERO TURN MOWER(S) SCAG 61 inch mid deck

2. ENGINE: 25 HP Diesel Kubota Engine

3. Shaft driven

4. Suspension Seat

5. R.O.P.S. protection with Canopy

6. TIRES: Front, No flat
   Rear, Standard Turf (no bar/cleat)

7. MANUALS: 1 operators
   Shop repair and parts

8. WARRANTY: Full factory-Minimum 24 months (2yr)

9. REPLACEMENT FILTERS:

Air filters	1 each
Fuel filters	1 each
Hydraulic filters	1 each

10. Accessories:
    a. Operator Controlled Discharge Chute

Unit shall be fully serviced and ready to operate at time of delivery. Paper work and manuals shall be delivered with mower.

Contact Greg Bertoncino, Joplin Athletic Department, 417 –625-4750

BID FORM

DESCRIPTION: Zero Turn Mowers (2) Athletic Complex

Manufacturer: _____

Model: _____Year:_____

Trade-In Allowance_____
(2) 997 John Deere mid mount 60in
2008 and 2009 model yr.

BID PRICE/DELIVERED $_____

F.O.B. JOPLIN, MISSOURI

DELIVERY TIME AFTER RECEIPT OF ORDER: _____DAYS

COMPANY_____

ADDRESS _____

SIGNATURE _____

TELEPHONE _____

MARK BID ENVELOPE: "**Bid 2016-RFP-21, Zero Turn Mowers (2) Athletic Complex Dept., 2:00p.m., January 12th, 2017"**