City of Joplin , Missouri

Bid Package

2016-RFP-22

Restroom Improvements to the Joplin Museum Complex

JOPLIN PARKS MAINTENANCE DEPARTMENT
3010 WEST 1ST STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until 10:00 a.m., Thursday, January 06, 2017 at the Joplin Maintenance Department located at 3301 West 1st Street, Joplin, Missouri, 64801 to PURCHASE the following:

Restroom Improvements to the Joplin Museum Complex

Specifications and bid forms are available from Steve Curry, Parks Maintenance Supervisor by calling: 417 625 4750. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA Finance
Director

Publication Date: ***Wed, December 21, 2016***

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Joplin, Missouri, will accept sealed bids at the Joplin Parks and Recreation Department 3301 W. First Street Joplin Missouri until 10:00 A.M. Thursday, January 05, 2017 for making the following restroom improvements at the Joplin Museum Complex located in Schifferdecker Park, in the City of Joplin, Missouri.

This project includes the following: furnish labor, equipment and material to make improvements to the Joplin Museum Complex north restroom.

Specifications and bid forms will be available at the Parks Office. Bids must be received before 10:00 a.m. on Joplin Parks and Recreation 3301 W. 1st Street. Bids will be opened at 10:00 a.m. on Thursday, January 05, 2017.

The contractor shall before entering on the work of said contract be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to reject any or all bids.

This is a prevailing wage project. Wage rates for this project shall be in accordance with the most current wage rate determination made by the Industrial Commission of Missouri on file in the Department of Public Works. Contractor will use the Division of Labor Standards Form LS-57 to report all wages.

Missouri Law, 292.675 RSMO, requires the awarded contractor and its subcontractor(s) to provide a ten-hour occupational safety and health administration (OSHA) construction safety program (or a similar program approved by the Missouri Department of Labor and industrial relations as a qualified substitute) for their on-site employees (Laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). The awarded contractors and its subcontractor(s) shall require all such employees to complete this ten-hour program, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties for non-compliance include contractor forfeiture to the City of Joplin in the amount of
$2,500, plus $100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

The successful bidder will have to sign an agreement that they are enrolled and participating in a Federal Work Authorization Program (“FWAP”) that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo§285.525.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

Contractor shall, before entering on the work of said contract, be licensed as a

contractor of the City of Joplin, Missouri. The City reserves the right to evaluate all bids, to reject any bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

GENERAL INSTRUCTIONS

The Joplin Museum Complex is taking bids on the following

improvements:

North Women's Restroom-

Convert existing north womens restroom into uni-sex ADA compliant restroom.
Remove entry door, cut masonry and install a 36" entry door that opens into the hall.
Door and frame and finish shall match existing door.
Door closure, lock and hardware shall be ADA compliant.
Remove and do not replace existing stall.
Replace toilet with ADA compliant fixture and flush valve.
Replace sink with ADA compliant sink and faucet.
Prepare and paint walls 2 coats.
Paint ceiling grid and replace ceiling tiles.
Install a surface mount, enclosed 4-bulb, 4 foot, fluorescent light fixture.
Remove existing VCT floor tile and install new VCT.
Replace vinyl base.
Paint ceiling vents.
Provide 3 wall- mount signs indicating ADA restroom location
Install 2- stainless steel grab bars by toilet.
Install motion switch to ceiling light.
Move mirror and paper towel dispenser as needed and install toilet paper holder.

Disposal of all construction debris from the job site and cleanup of all areas where work has been performed is required. Job site will be clean and customer ready.

All bids shall have a firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State and City taxes.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time has elapsed will not be considered.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified in writing in the form of an authorized purchase order. Verbal acknowledgements will not be considered as official

Notification and will not obligate the City in any way.

GENERAL CONDITIONS

By executing the contract, the Contractor represents that they have visited the site, familiarized themselves with all conditions under which the work is to be performed and correlated their observations with the requirements of the contract.

The Contractor shall be responsible for any permits and licenses necessary for the execution of the work.

The Contactor shall at all times enforce proper conduct among their employees and shall not employ on the project any unfit person or any work person not skilled in the task assigned to them.

The Contractor shall have ninety (60) days upon issuance of the purchase order by the City to complete the project. In the event of inclement weather or any other unforeseen circumstances, extensions shall be granted; otherwise a one hundred (100) dollar per day penalty is deducted from the contract amount if the contract is not completed in the specified time.

The Contractor shall at all time s keep the premises free from accumulation of waste materials or rubbish caused by their operations. On completion of the work, Contractor shall remove all waste materials and trash from the job site, as well as tools, equipment and surplus materials.

MARK BID ENVELOPES "BID #2016-RFP-22, Restroom Improvements to the Joplin Museum, Thursday, January 05, 2017

BID RESPONSE FORM

North Women's Restroom $_____

Company Name:
_____

Address: _____

Address:
_____

City, State, Zip Code:
_____

Representative:
_____

Contact Information:

_____

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or
agents or subcontractors have the legal right to work in the United States, as defined in 8
U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is____(name)_____ and I am the_____
_____(Title) _. I
_____of_____(Company Name) hereby

represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in

connection with the contract services provided to the City.