CITY

OF

JOPLIN, MISSOURI

BID PACKAGE

2017-09

For

Memorial Hall
HVAC Replacement

JOPLIN PARKS DEPARTMENT
3301 W. FIRST STREET
JOPLIN, MO 64801
(417) 625-4750

Notice to Contractors

Notice is hereby given that the Maintenance Supervisor of Parks and Recreation of the City of Joplin, will accept sealed bids for replacing 4 HVAC units at Memorial Hall, 212 West 8th Street in the City of Joplin.

Memorial Hall HVAC Replacement

A general description of the project is on file at the office of Steve Curry, Maintenance Supervisor at the Parks and Recreation, 3301 West 1st, Joplin, MO 64801. Bids will be opened at 10:00 AM, Thursday, March 30th, 2017

Specifications and bid forms will be available at the Parks Office. Bids must be received before 10:00 a.m. on Thursday, March 30th, 2017, at the Joplin Parks and Recreation 3301 W. 1st Street.

The contractor shall before entering on the work of said contract be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to reject any or all bids.

This is a prevailing wage project. Wage rates for this project shall be in accordance with the most current wage rate determination made by the Industrial Commission of Missouri on file in the Department of Public Works. Contractor will use the Division of Labor Standards Form LS-57 to report all wages.

Missouri Law, 292.675 RSMO, requires the awarded contractor and its subcontractor(s) to provide a ten-hour occupational safety and health administration (OSHA) construction safety program (or a similar program approved by the Missouri Department of Labor and industrial relations as a qualified substitute) for their on-site employees (Laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). The awarded contractors and its subcontractor(s) shall require all such employees to complete this ten-hour program, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties for non-compliance include contractor forfeiture to the City of Joplin in the amount of $2,500, plus $100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

The successful bidder will have to sign an agreement that they are enrolled and participating in a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo§285.525.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

Contractor shall, before entering on the work of said contract, be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to evaluate all bids, to reject any bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Payment for this project will be made to the contractor after final inspection and approval by The Director of Parks and Recreation.

The contractor will be required to have an approved Affirmative Action Program. Attention of bidders is particularly called to the requirement that an Affirmative Action Program must be adopted and approved by the Affirmative Action Committee of the City of Joplin before contracts can be executed.

Leslie Haase
Finance Director

Publication Date: 03/01/2017

Scope of Work

To perform all tasks necessary for the replacement of (4) of the Memorial Hall rooftop HVAC units located at 212 West 8th Street in the City of Joplin, Mo.
This shall include all labor, material and equipment needed for replacement.
This project involves the replacement of existing units and related components.
All work shall be done in a professional manner and all areas shall be made complete and useful.
Contractor is responsible for coordinating work and to see that all work is complete.
Contractor shall be responsible for the cost of all building permits, sales taxes and workmans compensation insurance.
Contractor shall have 60 calendar days for completion of this project after Notice to Proceed ,with a $100.00 per day deduction for each working day over finish date.
Contractor shall schedule all work with the Parks Director as required to allow use of the building for previously scheduled events.

Special Provisions

Project: Memorial Hall HVAC replacement in the City of Joplin, Missouri.

1. Contractor must be licensed, bonded and insured with the City of Joplin.

2. Wage rates for this project shall be in accordance with wage rate determination made by the Industrial Commission of Missouri on file in the Public Works Department.

3. Contractors are cautioned that unbalanced bids can be rejected.

4. The City will issue a work order after the signing of the contract.

5. Contractors are responsible for obtaining their own pre-bid inspections.

6. Contractor must have 10 years verifiable experience and must provide references.

7. **A mandatory pre-bid meeting will be held at 10:00 AM, Wednesday, March 15th, 2017, at Memorial Hall, 212 W 8th St., Joplin, MO Bids will not be accepted if pre-bid meeting was not attended.**

General Description and Specifications

The following specifications are minimum and any methods or materials that exceed these in quality will be acceptable. All items intended for acceptance as equivalents must be submitted and approved before they may be substituted.

Exceptions / Clarifications

1. Specified work shall comply with all local codes.

2. Pricing Assumptions;

    a. Project is tax exempt.
    b. Work shall be completed during normal business hours and Contractor shall schedule all work with the Parks Director as required to allow use of the building for previously scheduled events.
    c. Permits, fees and inspections are the contractors responsibility.
    d. Adequate building power is available for the new equipment.

3. Owner shall provide;

    a. Adequate access and storage for material adjacent to work areas.

Scope of Work

1 Remove and replace rooftop units #3, #4, #9, #11. Units shall be clearly marked by City staff for removal.

2. Units shall come with factory hail guards, smoke detectors and manual fresh air dampers. Automated air dampers will be a bid alternate on the bid sheet. 410 A refrigerant required.
   New units shall replace:
   Unit #3 - 7.5 ton with 32kw heat strips.
   Unit #4 - 7.5 ton with 32 kw heat strips.
   Unit #9 – 10 ton with 32 kw heat strips.
   Unit #11 – 10 ton with 32 kw heat strips.
   Units shall come with factory hail guards, smoke detectors and manual fresh air dampers. Automated air dampers will be a bid alternate on the bid sheet. 410 A refrigerant required.
3. It is the contractors responsibility to examine existing conditions and develop a

site plan for installation. Crane must be set in a way to avoid damage to sidewalks or property.

4. Alter curbing as needed for new units.
5. All sensors, electrical devices and connections are the contractors responsibility.
6. Written warranty- 5 years all parts, 1 year labor.

All inquiries about this project are to be done through the Parks Department. Contact Steve Curry at 417-625 4750. E-mail: scurry@joplinmo.org

Bid Sheet – Memorial Hall HVAC Replacement (4 Units)

Total $ _____

Alternate #1- Automated Fresh Air Dampers (4)

Total $ _____

Contractor _____

By _____

Address_____

MARK BID ENVELOPES: "2017-09; Memorial Hall HVAC Replacement- 10AM, Thursday, March 30th, 2017"

A mandatory pre-bid meeting will be held at 10:00 AM, Wednesday, March 15th, 2017 at the Memorial Hall, 212 w 8th Street, Joplin, MO. Bids will not be accepted if pre-bid meeting was not attended.

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____
Affiant