CITY
OF
JOPLIN, MISSOURI

BID PACKAGE

2017-RFP-05

for

Fluid Applied Roof System

CITY OF JOPLIN - HEALTH DEPARTMENT
321 E. 4TH STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until **10:00 A.M. April 17th, 2017** at the City Health Department located at **321 E. 4th St, Joplin, MO , lower level (North) entrance** to PURCHASE the following:

Fluid Applied Roof Restorations to the Health Department Modified Bitumen Roofs

Specifications and bid forms are available at the Joplin City Health Department located at 321 E. 4th St. (lower level (North) entrance) or by calling Dan Pekarek, department director at (417) 623-6122. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA
Finance Director

Publication Date : March 31, 2017

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Joplin, Missouri, will accept sealed bids at

City Health Department at 321 E. 4th St., lower level (North) entrance, until 10:00 A.M Monday, April 17th, 2017 for making the following improvements:

Fluid Applied Roof Restoration to City Health Department

This project includes the following: furnish labor, equipment and material to make fluid applied roof restorations to the above listed facilities.

Specifications and bid forms will be available at the mandatory pre-bid meeting. Bids must be received before **10:00 A.M. April 17th, 2017** at 321 E. 4th St., Joplin, MO., lower level (North) entrance. Bids will be opened at **10:00 A.M. April 17th, 2017** at the Joplin City Health Dept, 321 E. 4th St. A **mandatory pre-bid meeting** will be held at **11:00 A.M. April 5th, 2017,** at the City Health Department 321 E. 4th St. Joplin, MO.

The contractor shall before entering on the work of said contract be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to reject any or all bids.

This is a prevailing wage project. Wage rates for this project shall be in accordance with the most current wage rate determination made by the Industrial Commission of Missouri on file in the Department of Public Works. Contractor will use the Division of Labor Standards Form LS-57 to report all wages.

Missouri Law, 292.675 RSMO, requires the awarded contractor and its subcontractor(s) to provide a ten-hour occupational safety and health administration (OSHA) construction safety program (or a similar program approved by the Missouri Department of Labor and industrial relations as a qualified substitute) for their on-site employees (Laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). The awarded contractors and its subcontractor(s) shall require all such employees to complete this ten-hour program, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties for non-compliance include contractor forfeiture to the City of Joplin in the amount of $2,500, plus $100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

The successful bidder will have to sign an agreement that they are enrolled and participating in a Federal Work Authorization Program (“FWAP”) that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo§285.525.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

A bid bond or certified check for five percent of the total bid amount must accompany each bid. The successful bidder will be required to furnish a performance bond in the amount of his bid and shall
before entering on the work of said contract be licensed as a contractor of the City of Joplin, Missouri. The City reserves the right to evaluate all bids, to reject any bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

GENERAL INSTRUCTIONS

All bids shall have a firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of up to ninety (90) days following the bid opening however, **this project must be completed by June 15, 2017.**

All bids shall be exclusive of Federal, State and City taxes.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time has elapsed will not be considered.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified in writing in the form of an authorized purchase order. Verbal acknowledgements will not be considered as official notification and will not obligate the City in any way.

Minimum information to be submitted with each bid shall consist of the following:

1 Bid Form (all lines completed)
2 Bid bond

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GENERAL CONDITIONS

By executing the contract, the Contractor represents that they have visited the site, familiarized themselves with all conditions under which the work is to be performed and correlated their observations with the requirements of the contract.

The Contractor shall be responsible for any permits and licenses necessary for the execution of the work.

The Contactor shall at all times enforce proper conduct among their employees and shall not employ on the project any unfit person or any work person not skilled in the task assigned to them.

The Contractor will be held responsible for determining if weather conditions on any given day will permit successful completion of work started on the day. Where removal of existing roof is required, the Contractor will remove no more roof area than can be replaced on the same day, carrying new work to a point where it is in water tight conditions. Building interiors must be kept dry at all times.

The Contractor **shall have until June 15, 2017** upon issuance of the purchase order and receipt of a performance bond by the City to complete the project. In the event of inclement weather or any other unforeseen circumstances, extensions shall be granted; otherwise a one hundred (100) dollar per day penalty is deducted from the contract amount if the contract is not completed in the specified time.

The Contractor shall at all time keep the premises free from accumulation of waste materials or rubbish caused by their operations. On completion of the work, Contractor shall remove all waste materials and trash from the job site, as well as tools, equipment and surplus materials.

Any details or practices not covered by the specifications or other contract documents shall be in full compliance with current NRCA roofing and waterproofing manual, good roofing practices and with acceptable fire insurance requirements and/or local building codes. Sheet metal work will follow as a minimum guideline SMACNA Details.

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

Affiant

CITY OF JOPLIN
BID FORM

DESCRIPTION: Fluid Applied Roof Restoration to City Health Department

Fluid Applied Roofing Manufacturer:

_____

_____

Model: _____

BASE BID (ROOF AREAS 1 AND 2): $_____

ALTERNATE BID (ROOF AREAS 3 AND 4): $_____

COMPANY: _____

ADDRESS: _____

_____

_____

TELEPHONE:_____

SIGNATURE:_____

MINORITY: _____FEMALE:_____

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