CITY
OF
JOPLIN, MISSOURI

BID PACKAGE

#2019-06

For

Schifferdecker Golf Course
Clubhouse Roof Repair

CITY OF JOPLIN – City Hall
602 S. Main
Joplin, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until **10:00 a.m. Thursday , March 28, 2019** at City Hall located at **3301 W 1st St, Joplin, MO 64801** to provide services for the following:

Schifferdecker Clubhouse Roof repair

Specifications and bid forms are available from Daryn Buholt, Head Golf Professional or by calling (417) 627-8879. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA
Finance Director

Publication Date: February 28, 2019

NOTICE TO CONTRACTORS

Notice is hereby given that the City of Joplin, Missouri, will accept sealed bids at Athletic Complex 3301 W. 1st St. Joplin, Mo 64801. Until 10:00 A.M, March 28, 2019 for making the following improvements:

Schifferdecker Clubhouse Roof repair

This project includes the following: furnish labor, equipment and materials.

The contractor shall be licensed in the City of Joplin Missouri before entering the work of said contract. The City reserves the right to reject any or all bids.

Missouri Law, 292.675 RSMO, requires the awarded contractor and its subcontractor(s) to provide a ten-hour occupational safety and health administration (OSHA) construction safety program (or a similar program approved by the Missouri Department of Labor and industrial relations as a qualified substitute) for their on-site employees (Laborers, workmen, drivers, equipment operators, and craftsmen) who have not previously completed such a program and are directly engaged in actual construction of the improvement (or working at a nearby or adjacent facility used for construction of the improvement). The awarded contractors and its subcontractor(s) shall require all such employees to complete this ten-hour program, pursuant to 292.675 RSMO, unless they hold documentation on their prior completion of said program. Penalties for non-compliance include contractor forfeiture to the City of Joplin in the amount of $2,500, plus $100 per contractor and subcontractor employee for each calendar day such employee is employed beyond the elapsed time period for required program completion under 292.675 RSMO.

The successful bidder will have to sign an agreement that they are enrolled and participating in a Federal Work Authorization Program (“FWAP”) that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo§285.525.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

GENERAL INSTRUCTIONS

All bids shall have a firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State and City taxes.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time has elapsed will not be considered.

Preference will be given to local vendors or contractors who produce,

manufacture, or market goods and/or services within the defined radius as described below; if the quality and price are comparable with all other goods and/or services offered to the City and all other factors to be considered in the bid award process are equal. A vendor or contractor is considered to be local if their principal place of business is located within a radius of twenty-five (25) miles from Joplin City Hall, with the majority of its primary business operations, including but not limited to, production, operation, purchasing, billing, marketing, management, administration and ownership, occurring within said radius. "Local" shall not include the following:

a) Those businesses with only a local post office box; or
b) Those businesses with a sales presence in said radius; or
c) Home based businesses that merely take orders for products shipped from out-of-town to their customers.

Once the bids are reviewed and evaluated, the successful vendor will be notified in writing in the form of an authorized purchase order. Verbal acknowledgements will not be considered as official notification and will not obligate the City in any way.

Minimum information to be submitted with each bid shall consist of the following:
1 Bid Form (all lines completed)

MARK BID ENVELOPES; "BID #2019-06, Schifferdecker Clubhouse Roof repair

Thursday, March 28, 2019"

PART 1 - GENERAL

A. Scope of work includes the following for roof renovation.

-Remove existing shingles and haul for disposal

-Inspect and repair flat areas of roofing (standing water issue)

-Inspect the existing decking repair as needed

-Install new composition shingles approx. 3,300 sqft (heritage style with 30 yr warranty or equivalent)

-Install ridge and edge cap and flashing.

-Break metal to cover cornice

-Install 12 turtle style roof vents.

B. Replace all upper gable sidings for water proofing.

-Install waterproof membrane wrap, install vertical aluminum siding on upper gables

-Wrap fascia and soffit

-Remove chimney and replace with decking.

1.2 QUALITY ASSURANCE FOR CONTRACTOR

A. Installer Qualifications: A qualified firm that is approved, authorized, or licensed by City of Joplin and roofing system manufacturer to install manufacturer's product and that is eligible to receive manufacturer's warranty.

B. Installer must have minimum $1,000,000 General Liability Insurance and name City of Joplin as additional insured.

C. Review and finalize construction schedule and verify availability of materials, Installer's personnel, equipment, and facilities needed to make progress and avoid delays.

D. The contractor will forfeit a penalty to the contracting public body of $2500 plus $100 for each employee employed by the contractor or subcontractor for each calendar day, or portion thereof such employee is employed without the required training. (See section 292.675, RSMO, enclosed in the laws section.)

E. E - Verify: Contractors bidding on a contract for services in excess of $5,000 to provide a sworn affidavit and supporting documentation that affirms the contractor's participation in a federal work authorization program, such as E-Verify, and that the bidder will not employ illegal workers for the project. A contractor is only required to provide this affidavit to the City annually.

F. It is the intent of the City of Joplin to contract the project directly to a certified or approved roofing manufacturer's installer not to a third party General Contractor who is not a Certified Installer. Primary contractor shall do a minimum of 80% of the required work to complete the project.

G. Manufacturer's Technical Representative Qualifications: A manufacturer's employee who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project. Manufacturer will provide weekly progress reports and a close out manual at the end of the project.

1.1 PERFORMANCE REQUIREMENTS

A. Copy of Manufacturer’s Warranty as described in Manufacturer’s Warranty Section 1.4.

1.0 .0 .1 QUALITY ASSURANCE FOR MANUFACTURER

A. Manufacturer Qualifications: Approved manufacturer with UL listed roofing systems comparable to those specified for this Project, with minimum five years' experience in manufacture of comparable products in successful use in similar applications, and able to furnish warranty with provisions matching specified requirements.

1. Substitutions following award of contract are not allowed.

B. Roofing Inspector Qualifications: An employee of manufacturer not engaged in the sale of products and experienced in the installation and maintenance of the specified roofing system, qualified to perform roofing observation and inspection specified in Field Quality Control Article, to determine Installer's compliance with the requirements of this Project, and approved by the manufacturer to issue warranty certification.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products.

1.0 .0 .2 DELIVERY, STORAGE, AND HANDLING

A. Deliver roofing materials to Project site in original containers with seals unbroken and labeled with manufacturer's name, product brand name and type, date of manufacture .

PROJECT CONDITIONS

B. Weather Limitations: Proceed with installation only when existing and forecasted weather conditions permit roofing system to be installed according to manufacturer's written instructions and warranty requirements.

C. Daily Protection: Coordinate installation of roofing so insulation and other components of roofing system not permanently exposed are not subjected to precipitation or left uncovered at the end of the workday or when rain is forecast.

1. Provide tie-offs at end of each day's work to cover exposed roofing and insulation with a course of roofing sheet securely in place with joints and edges sealed.

2. Complete terminations and base flashings and provide temporary seals to prevent water from entering completed sections of roofing.

1.0 .0 .3 WARRANTY

A. Warranty, General: Project will come with a 2 year warranty on parts and labor.

GENERAL CONDITIONS

By executing the contract, the Contractor represents that they have visited the site, familiarized themselves with all conditions under which the work is to be performed and correlated their observations with the requirements of the contract.

The Contractor shall be responsible for any permits and licenses necessary for the execution of the work.

The Contactor shall at all times enforce proper conduct among their employees and shall not employ on the project any unfit person or any work person not skilled in the task assigned to them.

The Contractor will be held responsible for determining if weather conditions on any given day will permit successful completion of work started on the day. Where removal of existing roof is required, the Contractor will remove no more roof area than can be replaced on the same day, carrying new work to a point where it is in water tight conditions. Building interiors must be kept dry at all times.

The Contractor shall have ninety (90) days upon issuance of the purchase order by the City to complete the project. In the event of inclement weather or any other unforeseen circumstances, extensions shall be granted; otherwise a one hundred (100) dollar per day penalty is deducted from the contract amount if the contract is not completed in the specified time.

The Contractor shall at all time keep the premises free from accumulation of waste materials or rubbish caused by their operations. On completion of the work, Contractor shall remove all waste materials and trash from the job site, as well as tools, equipment and surplus materials.

Any details or practices not covered by the specifications or other contract documents shall be in full compliance with current NRCA roofing and waterproofing manual, good roofing practices and with acceptable fire insurance requirements and/or local building codes. Sheet metal work will follow as a minimum guideline SMACNA Details.

City Of Joplin

Bid Form

Description: **Schifferdecker Clubhouse Roof Repair**

BASE BID PRICE

$_____

COMPANY_____

ADDRESS_____

_____

SIGNATURE_____

TELEPHONE_____

MARK BID ENVELOPES; "BID #2019-06, Schifferdecker Clubhouse Roof Repair
Thursday, March 28, 2019".

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

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Affiant