CITY

OF

JOPLIN, MISSOURI

BID PACKAGE

#2022-RFP-05

For

GAS-POWERED GOLF CARTS

JOPLIN PARKS DEPARTMENT
3301 WEST 1st STREET
JOPLIN, MO 64801

(417) 627-8879 (VOICE)
(417) 625-4756 (FAX)

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bids until **10:00 A.M., Monday, Janu ary 10, 2022** at the Athletic Complex, located at 3301 West 1st Street, Joplin, Missouri, 64801 to PURCHASE or LEASE the following:

GAS-POWERED GOLF CARTS

Specifications and bid forms are available from Daryn Buholt 627-8879, or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA, CMA
Finance Director

Publication Date: Thursday, Dec 9, 2021

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to **PURCHASE or LEASE** the following:

GAS-POWERED GOLF CARTS

All bids shall have firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK SEALED ENVELOPES: "2022-RFP-05 Golf Carts; 10:00 AM, Monday, January 10, 2022"

CITY OF JOPLIN

SPECIFICATIONS
FOR
GAS-POWERED GOLF CART

1. GENERAL

As a part of these specifications, the supplier shall deliver a said number of gas-powered golf carts to the City of Joplin based on either (1) the price per cart with trade in allowance for the purchase of the carts or (2) the best long-term financial impact for leasing the carts.

The golf carts to be furnished under these specifications shall be the manufacturer's current year and model and shall comply with standard specifications for the model offered and those listed below.

The golf carts will be delivered completely assembled, serviced, and ready to operate, to the Parks Department, 3301 West 1st Street, Joplin, Missouri. Paperwork and manuals shall be delivered with cart.

The model of cart as bid shall have been in regular production for a period of at least two (2) years. A users list with telephone numbers shall be included with bid.

GOLF CART SPECIFICATIONS (PLEASE CHECK ALL THAT APPLY OR INDICATE ANY OTHER SIMILAR OPTION)

1. Four-wheel gasoline powered golf cart _____
2. ENGINE: Air-cooled, single cylinder _____
3. Automotive type key start _____
4. Oil level warning light _____
5. Speed Governed _____
6. Transmission: forward and reverse _____
7. BRAKES: Self-adjusting, Drum type _____
8. Steering with automotive type steering wheel _____
9. Front suspension: Leaf springs with hydraulic shocks _____
11. Wrap around front and rear bumpers _____
12. Back up alarm _____

13. Tires: 18 x 8.5 x 8, 4-ply rating _____

14. Bag Rack: Stand up type _____

15. Ball and score card holder _____

16. Sun top _____

17. Sweater basket mounted behind seat _____

18. MANUALS: Service and parts, two sets _____

19. COLOR: To be selected at time of order _____

20. WARRANTY: 5 years, parts and labor _____

21. Trade in value for EZGO TXTs 2014 model _____

22. Sand bottles _____

23. Informational holder _____

24. Hubcaps _____

25. Windshield _____

Unit shall be fully serviced and ready to operate at time of delivery. If you have any questions please contact Daryn Buholt, Joplin Parks Department, (417) 627-8879.

MARK SEALED ENVELOPES: "2022-RFP-05 Golf Carts; 10:00 AM, Monday, January 10, 2022"

CITY OF JOPLIN

The City of Joplin is requesting a bid for a said amount of gas-powered golf carts.

BID FORM - **Purchase** Gas-Powered Carts

DESCRIPTION: GOLF CART

Manufacturer_____

Model: _____Year:_____

BID PRICE/DELIVERED $_____

LESS TRADE-IN*

Gas Golf Carts / Cart $_____

(30 Club Cars/30 Yamahas-Number will be based on number of carts purchased)

Net $_____

F.O.B. JOPLIN, MISSOURI

DELIVERY TIME AFTER RECEIPT OF ORDER:_____DAYS

COMPANY_____

ADDRESS_____

_____

SIGNATURE_____ TELEPHONE_____

MARK SEALED ENVELOPES: "2022-RFP-05 Golf Carts; 10:00 AM, Monday, January 10, 2022"

CITY OF JOPLIN

The City of Joplin is requesting a bid for a said amount of gas-powered golf carts.

BID FORM - **LEASE** Gas-Powered Carts

Lease option should clearly include all pertinent lease information such as price, interest charges, maintenance responsibilities, warranty information, and end-of-life information.

DESCRIPTION: GOLF CART

Manufacturer_____

Model: _____Year:_____

BID PRICE/DELIVERED $_____

LESS TRADE-IN*

Gas Golf Carts / Cart $_____

(30 Club Cars/30 Yamahas-Number will be based on number of carts leased)

Net $_____

F.O.B. JOPLIN, MISSOURI

DELIVERY TIME AFTER RECEIPT OF ORDER:_____DAYS

COMPANY_____

ADDRESS_____

_____

SIGNATURE_____ TELEPHONE_____