# REQUEST FOR PROPOSAL PACKAGE

## #2022-RFP-15

For

## RE-ROOFING LOBBY, History Wing
## JOPLIN MUSEUM COMPLEX

JOPLIN PARKS & RECREATION DEPARTMENT
3301 W 1ST STREET
JOPLIN, MO 64801
(417) 625-4750

# REQUEST FOR PROPOSALS

Notice is hereby given that the Director of Parks and Recreation of the City of Joplin, Missouri will accept sealed proposals until **10:00 A.M., Friday, July 15, 2022** . at the JOPLIN ATHLETICS COMPLEX located at 3301 W 1ST Street, Joplin, Missouri, 64801 for the following:

## RE-ROOFING History Wing
## JOPLIN MUSEUM COMPLEX WITHIN SCHIFFERDECKER PARK

All inquiries about this project are to be done through the Parks Division. Contact Jason "Jake" Cowen 417-529-2288 or jcowen@joplinmo.org or by writing to the address indicated above. Any proposals received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all proposals, to reject any or all proposals and solicit again at a later date. The City may waive any irregularities in the proposal or negotiate variances from specifications and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of proposals and issuance of awards.

The City encourages minority and female owned businesses to submit proposals on all City purchases.

The wage rates applicable to this project have been predetermined as required by law and are set forth in the construction specifications and are to be considered as a part of this Notice to Contractors.

Payment for this project will be made to the contractor after final inspection and approval by the Director of Parks and Recreation.

Bidder must be licensed as a contractor in the City of Joplin. The finance director reserves the right to reject any or all bids.

Leslie Haase, CPA
Finance Director
Publication Date: **Thursday, June 16, 2022**

## Scope of Work

To perform all tasks necessary for the re-roofing of the History Wing of the Joplin Museum Complex roof in the City of Joplin, Missouri. This shall include all labor, material and equipment needed for demolition and reconstruction.

This project involves the removal of existing roof materials to the tapered insulation and installation of new roof system as per specifications.

All work shall be done in a professional manner and all areas shall be made complete and useful. Roofing Contractor is responsible for coordinating work and to see that all work is complete.

Roofing Contractor shall be responsible for the cost of all building permits, sales taxes, and builders risk insurance.

Roofing Contractor shall have 30 calendar days for completion of this project after Notice to Proceed, with a $100.00 per day deduction for each working day over finish date. Rain days excluded.

## Special Provisions

**Project:** Roof replacement at the Joplin Museum Complex in Schifferdecker Park, City of Joplin, Missouri.

1. Roofing Contractor must be licensed, bonded and insured with the City of Joplin.
2. Wage rates for this project shall be in accordance with wage rate determination made by the Industrial Commission of Missouri on file in the Public Works Department.
3. Contractors are cautioned that unbalanced bids can be rejected.
4. The City will issue a work order after the signing of the contract.
5. Contractors are responsible for obtaining their own measurements and core samples.
6. A group tour will be held at **10:00AM, Tuesday, June 28, 2022**

Before submitting a bid, each bidder shall have the opportunity to thoroughly examine the Project. Failure to inspect the Sites will in no way relieve the successful contractor from the necessity of furnishing any materials or performing any labor necessary for the satisfactory completion of the work.

If unable to attend, contact Jason “Jake” Cowen 417-529-2288 to schedule a walkthrough.

## General Description and Specifications

The following specifications are the minimum and any methods or materials that exceed these in quality will be acceptable. All items intended for acceptance as equivalents must be submitted and approved before they may be substituted.

1. Remove the perimeter cap.

2. Remove existing roofing and leave existing tapered insulation. Replace any insulation damaged during removal.

3. Clean drains and repair as needed.

4. This includes installing a drain in the northwest section of the roof.

5. Install new cover board JM secure rock or equal. Fully adhere 60 mil. TPO on new cover board and parapet walls. Install both areas to achieve a 15-year NDL warranty. Remove all debris from job site. Roof must be watertight at the end of each day.

6. Install new roof system on all areas as noted on drawing. Measurements are approximate and the contractor is responsible for all final measurements.

7. Install new flashing as required and new perimeter metal cap.

8. Contractor must provide written 15 years- no dollar limit manufacturer's warranty on materials and workmanship. Contractor must be a certified and approved installer for the manufacturer and provide 10 years of verifiable references in the Joplin area.

9. Note that all work shall comply with all local and national building codes Roofing Contractor is responsible for disposal of all debris in accordance with Local, State and Federal requirements.


94.29
70.86
6,727 sq ft
70.6
95.1

# PERMITS AND RESPONSIBILITIES

The Contractor shall be responsible for obtaining all necessary licenses and permits.

# INSTRUCTIONS FOR PROPOSALS

The City of Joplin, Missouri proposes to CONTRACT the following:

## RE-ROOFING LOBBY, OFFICE AND HALLWAY
## JOPLIN MUSEUM COMPLEX WITHIN THE SCHIFFERDECKER PARK

All Proposals shall have firm-fixed F.O.B. Joplin; Missouri price and shall be honored for a minimum of ninety (90) days following the proposal opening. All proposals shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this proposal document to generally describe the item(s) desired in sufficient detail as to secure proposals on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the proposal form. All blanks on the attached specifications shall be filled in completely and accurately. Any proposal not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the proposal opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items proposed.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the proposal from the local business does not exceed the lowest proposal by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the proposal does not exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the proposals are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

MARK PROPOSAL ENVELOPES: **"2022-RFP-15, MUSEUM RE-ROOF, 10:00 A.M., Friday, July 15, 2022 ."**
Questions concerning the specifications and bidding procedures should be directed to Jason "Jake" Cowen, Parks Maintenance Superintendent, Joplin Parks and Recreation Dept at 3301 W 1st Street, Joplin, MO, 64801 or by calling 417-529-2288.

# Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

## AFFIDAVIT OF COMPLIANCE
## (Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

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Affiant

## Pricing – Joplin Museum Complex Roof Project

Total lump sum for roof replacement: $_____

In Words _____

_____
Company Name

_____
Address

_____
City/State/Zip

_____
Telephone

_____
Date

_____
Authorized Signature

_____
Printed Name & Title of Signatory