BID PACKAGE

#2023-01

HEALTH VEHICLE BID

for

(1) MOBILE MEDICAL SERVICES VEHICLE

HEALTH DEPARTMENT
321 East Fourth
JOPLIN, MO 64801

(417) 623-6122

REQUEST FOR BID S

The City of Joplin, Missouri will accept sealed bids until 10:30 A.M., Tuesday January 3, 2023, at the Health Department offices located at 321 East Fourth Street, Joplin, Missouri, 64801 for the following:

(1) MOBILE MEDICAL SERVICES VEHICLE

Specifications and bid forms are available from Ryan Talken, Director at 417-623-6122. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and solicit again at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Ryan Talken,
Public Health Director
Publication Date: ***Wednesday, December 14, 2022***

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INSTRUCTIONS FOR BID S

The City of Joplin, Missouri bids to PURCHASE the following:

(1) MOBILE MEDICAL SERVICES VEHICLE

All Bids shall have firm-fixed F.O.B. Joplin; Missouri, 64801 price and shall be honored for a minimum of ninety (90) days following the bid opening.

Vehicle should be delivered completed and fully built to the agreed upon specifications to the City of Joplin Health Department, located at 321 East Fourth Street, Joplin, Missouri 64801 no later than March 31, 2024.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this proposal document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform, as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be included with the bid. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within ten (10) days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

MARK PROPOSAL ENVELOPES: "#**2023-01, HEALTH VEHICLE BID, 10:30 A.M. Tuesday, Jan 03, 2023"**

Questions concerning the specifications and bidding procedures should be directed to Ryan Talken, Health Director at 417-623-6122, or mailed to Joplin Health Department, 321 East Fourth Street, Joplin, MO, 64801.

MEDICAL SERVICES VEHICLE
TYPE VEHICLE SPECIFICATIONS

The intent of these general specifications are to establish the minimum performance standards for a mobile medical vehicle suitable for administering Covid-19 vaccinations and testing and will be manufactured, structured and assembled by using best quality materials, components and workmanship in accordance with sound engineering principles and manufacturing practices to provide safe and reliable highway and city transportation for the administration of medical services.

The basic vehicle, both chassis and body, must be a current year factory production.

Unless otherwise stated in the specifications, all equipment and options that are normally provided as standard by the OEM shall be provided by the Vendor whether or not included in the specifications. If any specification requirement has been updated by the OEM manufacturer, Vendor or third-party equipment provider the Vendor shall identify the updated equipment and request approval under "approved equal" requirements.

All manufacturing modifications, equipment, devices, materials, warranties, miscellaneous items, etc. which the manufacturer customarily and routinely applies to the vehicle shall be included. No advantage shall be taken by the manufacturer in the omission of any part or detail, which goes to make the vehicle complete and ready for service, even though such parts or detail are not mentioned in these specifications. All equipment provided must meet or exceed State and Federal requirements applicable to the equipment. All parts not specifically mentioned which are necessary in order to provide a complete vehicle, shall, at a minimum, conform in strength, quality of material and workmanship to what is provided by the automotive industry generally.

Where a name brand or other requirement is identified in the specification that is perceived by the industry to limit available competition, the Vendor may request that an "approved equal" be provided. Requests for "approved equal" shall be made to the City of Joplin prior to bid submittal in adequate time for the agency to review the request and respond within the timeframe set out for questions in the bid documents. Request for "approved equal" shall be supported by documentation, verified test results and any available information relating to product life and maintenance and repair costs in addition to documentation that product complies with all federal, state, local and industry requirements.

The City of Joplin reserves the right to conduct in-plant inspections.

1. Chassis types - Such as the following: Ford Transit, Mercedes Sprinter or similar.
2. Overall Vehicle Length shall <u>not exceed 23 feet</u>.
3. Include schematic of floor plan and vehicle dimensions. Include interior finish schedules, cabinetry or storage, seating, counter tops.
4. Indicate down payment terms in bid documents.
5. Indicate build time to delivery in bid document from the time a contract is signed.
6. NOTE build must be completed and delivered by no later than March 31, 2024.

7. Bidder must be willing to accept in the event that vehicle is not 100% completed and delivered by March 31, 2024, that any down payment money will be promptly re-imbursed and the contract is void.
8. Indicate delivery cost as line item in bid to the City of Joplin, Missouri 321 East Fourth Street, Joplin Missouri 64801.
9. An exterior graphics package customizable to the City of Joplin Health Department logo is highly preferred. Indicate if this an option and include as a line item in bid.
10. The vehicle will have a minimum of one seat suitable for a patient to safely sit while receiving medical services such as vaccinations located in the patient care area of the vehicle. Acceptable seating options would include options such as permanently secured bench style seating, blood draw / phlebotomy style chair. Indicate type and location of seating.
11. Body Interior Construction - The inner construction must be made of smooth and easily cleanable surfaces in patient care area. Indicate floor, wall, and ceiling material type.
12. Interior height shall be minimum of 70".
13. An exterior awning shall be provided. A power awning is preferred indicate size and type (manual or power) of exterior awning in bid.
14. Indicate number and type (manual or electric) of stabilizing jacks.
15. Back up camera shall be included.
16. Handwash sink preferred. Indicate type such as built in or portable and holding tank capacities
17. Indicate type, number and location of electronic and electrical ports including USB, Cat 6 and 110 electrical outlets.
18. A minimum of one medical grade refrigerator shall be included. Appliance shall be AC/DC compressor operated. Indicate the brand and size of unit.
19. A freezer for the storage of vaccine is preferred. This may be incorporated into the refrigeration unit. Indicate if freezer is included, brand and size.
20. Indicate generator size, type (alternator driven or external unit) and location.
21. Include electrical cord for use when connected to shore power.
22. Vehicle must have a shore power option that powers the unit including refrigeration, lighting and HVAC when connected.
23. Vehicle shall have both interior cabin and cargo area lighting. Lighting intensity shall be suitable to provide medical services in nighttime or lowlight conditions.
24. Vehicle shall have exterior lighting illuminating the entrance and exits including the area under the exterior awning. Light intensity shall be suitable to provide medical services in nighttime or lowlight conditions.
25. Indicate number of auxiliary batteries included.
26. Body Exterior, Construction - The materials used and the assembly method of the roof, side panels, and floor will be the manufacturer's standard construction, uniformly connected, lapped and sealed providing a weather and dust proof body. Drip rails shall be installed above all doors to prevent water leakage into the vehicle.
27. Headliner - Shall be full length for driver and passenger area. This headliner shall have longitudinal and cross member supports where needed to prevent flexing and

vibrations.

28. Insulation - The interior dash firewall, lower panels, doors, floor, sidewalls, roof headliner and etc. shall be insulated. Insulation shall be adequate to provide four season comfort with the use of hvac in the cabin and cargo areas of the vehicle.
29. A grab rail or handles shall be installed to the left or right of the side entrance door within easy reach of boarding passengers to discourage the use of a door opening device for support when boarding.
30. A stepwell light shall be provided and automatically operated by door control.
31. All doors shall be weather stripped to provide a water and airtight seal. The door edge seals will be the over-lapping type to provide maximum sealing ability. The door openings shall be structurally reinforced to have the same structural integrity as the body.
32. Security System – A security system is preferred to indicate whether the bid includes security alarm.
33. Air Conditioning, Heating, Defrosting and Cooling - Front and Rear
34. Heating and Defrosting - The heating system shall consist of front units to provide heat in the driver's, the entranceway and surrounding area. And provide for comfort in the rear compartment. The unit shall be powered by the vehicle engine, shore power or by a generator. Specify size in BTU's and power source of the heating unit.
35. Cooling - The system shall be powered by the vehicle engine, shore power or by a generator. The cooling system to provide comfort in the rear compartment shall be adequately sized to cool the medical services area and drivers cabin area of the vehicle. Specify size in BTU's and power source of air conditioning unit.
36. Chassis manufacturer's optional front air conditioning shall be included.
37. Chassis and Body - Requirements and Performance
    The chassis, fully loaded and equipped body, must provide proper weight distribution. The front and rear weights must not exceed the chassis manufacturer' gross axle weight rating.
38. Front Section, Exterior - Shall have manufacturer's standard grill; grill frame, lamp moldings, etc.
39. Front Section, Interior - Shall have all items regularly furnished as standard by the manufacturer.
40. Color- exterior shall be noted on bid, the preferred color is <u>white.</u>
41. Lights and Signals-all interior and exterior lights will be of LED design.
42. Exterior - High and low beam headlights, parking, tail, stop, backup, front and side marker lights or reflectors, license plate, hazard warning flashers and directional signals. Stop, tail, and turn lights will be LED design. OEM headlights without LED design are acceptable.
43. Interior - Instrument panel, front and rear overhead lights, and all doors.
44. All interior lights shall be adequately recessed so as to not be a hazard to occupants. Interior light fixtures shall be operable with or without engine running.
45. Instrument Panel and Instruments - Standard panel with gauge instrumentation for fuel, engine temperature, oil pressure, alternator, speedometer and odometer.
46. A minimum of an AM-FM radio system.
47. Engine – Indicate engine specifications

48. Transmission – Automatic
49. Steering – Power steering.
50. Tires will be mounted so air pressure can be easily checked on all tires.
51. Safety Equipment - New unit to have all the latest standard safety equipment required by laws and regulations.
52. Bidder will supply a vehicle that meets all Federal Motor Carrier safety Regulations.
53. Exceptions to specifications must be clearly noted and included with your bid for consideration.

The following shall be furnished and included with your bid:

All bidders shall describe and furnish a complete detailed listing of the vehicle, requested drawings and modifications of the equipment they propose to furnish.
A detailed drawing, showing interior floor plan, dimensions and seating arrangements shall be included.
A detailed drawing of vehicle exterior or photos of similar vehicle shall be included with bid.
Certification that vehicle meets all Federal Motor Carrier Safety Regulations.
A guarantee that the chassis manufacturer's warranty will be in effect at the time of delivery and acceptance. (36 months, 36,000 mile minimum)
A copy of the manufacturer’s bumper to bumper warranty as well as copies of all major components. (heating and cooling assemblies, engine, transmission, wheelchair lift and alternator) Warranty terms on these components to be a minimum of 2 years, or 24,000 miles.
Descriptive literature and detailed specifications for lift system if included in bid.
Description of air-conditioning, heating and defrosting system and BTU output.
Certification of adequacy of heating and cooling systems.

To be furnished with each vehicle at time of delivery
1. Copy of the operator's manual for the basic chassis and other systems.
2. Copy of the parts book and maintenance manual for add on equipment used in modification.
A SCHEMATIC OF ANY INSTALLED WIRING SHALL BE FURNISHED WITH EACH VEHICLE

Medical Services Vehicle BID FORM

DESCRIPTION:

Manufacturer: _____

Model: _____Year:_____

Fuel Type:_____

BID PRICE/DELIVERED PER VEHICLE

$_____

F.O.B. JOPLIN, MISSOURI

COMPLETION TIME AFTER RECEIPT OF ORDER: _____DAYS

COMPANY_____

ADDRESS_____

_____

SIGNATURE_____

TELEPHONE_____

EMAIL_____

MBE_____WBE_____

MARK BID ENVELOPE: **"BID #2023-01 HEALTH VEHICLE BID 10:30 A.M., TUESDAY, JANUARY 03, 2023"**