NOTICE OF REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO. 2024-RFP-12

Joplin History & Mineral Museum
Exterior & Interior Painting

RFP Due Date: **10:00 A.M., Thursday, May 23, 2024**

Location: City of Joplin
Joplin Athletic Department
3301 West 1st Street
Joplin, MO 64801

Staff: Chris Wiseman, Joplin History & Mineral Museum
Email: **CWiseman@joplinmo.org**

Phone: 417-623-1180

Proposals will be received by the Parks Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.

Proposals must be submitted in an envelope with the Request for Qualifications number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.

Consultants are strongly encouraged to carefully read the entire Request for Proposal.
April 25, 2024
Issue Date

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bids until ***10:00 a.m., Thursday, May 23, 2024,*** at the ***Joplin Athletic Complex*** **located at** ***3301 West 1st Street,*** **Joplin, Missouri 64801** to PURCHASE the following:

Scope of Work

The City of Joplin, Missouri is issuing this Request for Proposals (RFP) to commercially paint the exterior soffits/pillars and sections of interior walls of the **Joplin History and Mineral Museum**. Contractor is to remove any loose or peeling existing coatings and apply primer to substates. Patch and prep as needed interior walls. Applying 2 coats of appropriate paint for exterior surfaces and interior surfaces. Brick and non-painted surfaces to be protected from paint drips or overspray.

Exterior Project Description:

1) **Soffits/Pillars**
    - **Surfaces to be cleaned/prepped prior to painting.**
    - **Loose or peeling existing coating will be removed and exposed substrates will be sealed with appropriate primer.**
    - **Apply 2 coats of premium quality paint.**
    - **Brick and non-painted surfaces to be protected from drips or overspray.**
    - **All holes or cracks between adjoining painted surfaces will be filled with caulking prior to painting.**
    - **All work is to be completed in a workman-like manner.**
    - **2 yr. warranty. Labor and materials if paint failure appears.**
    - **Color to be specified. Sherwin Williams or Pittsburg Plate Glass.**

Interior Project Description:

1) **Cox Hall:**
    - **Patch and prep as needed.**
    - **2 coats of premium quality pre-catalyzed epoxy paint.**
    - **All holes or adjoining painted surfaces will be filled with caulking prior to painting.**
    - **Non painted surfaces to be protected from drips or overspray.**
    - **All work is to be completed in a workman-like manner.**
    - **2 yr. warranty. Labor and materials if paint failure appears.**
    - **Color to be specified. Sherwin Williams or Pittsburg Plate Glass.**

2) **Hallway:**
    - **Patch and prep as needed.**
    - **2 coats of premium quality pre-catalyzed paint.**
    - **All holes or adjoining painted surfaces will be filled with caulking prior to painting.**
    - **Non painted surfaces to be protected from drips or overspray.**
    - **All work is to be completed in a workman-like manner.**
    - **2 yr. warranty. Labor and materials if paint failure appears.**
    - **Color to be specified. Sherwin Williams or Pittsburg Plate Glass.**

Exterior & Interior Painting

Specifications and bid forms are available from **Chris Wiseman @ 417-623-1180** or **Greg Bertoncino, Paul Bloomberg @ 417-625-4750** or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Finance Director

Leslie Haase

Publication Date: ***Thursday, April 25, 2024***

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

Museum Exterior & Interior Painting

All bids shall have firm-fixed F.O.B. Joplin, Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within five (5) working days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not to exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: "Museum Exterior & Interior Painting" - BID #2024-RFP-12, 10:00 A.M., Thursday, May 23, 2024"

Questions concerning the specifications and bidding procedures should be directed to Chris Wiseman, Curator 417-623-1180 or Greg Bertoncino, Asst. Director (417)-625-4750

SPECIFICATION DETAIL VARIANCE:

1. Contractor shall be responsible for the cost of all permits, sales taxes, and insurance.

2. Contractor must be licensed, bonded, and insured with the City of Joplin.

3. Wage rates for this project shall be in accordance with wage rate determination made by the Industrial Commission of Missouri on file in the Public Works Department.
All labor utilized in the project aforementioned improvements shall be paid a wage of no less than the prevailing wage rate of wages for work of similar character in this locality, as established and amended at any time by the Department of Labor and Industrial Relations of the State of Missouri. At any time, the contractor is found to not have paid prevailing wages, the contractor shall forfeit as a penalty to the city one hundred dollars for each underpaid worker employed, for each calendar day, or portion thereof such worker is paid less than the said stipulated rates for any work done under this contract.

4. Contractor must have 10 years verifiable experience and must submit references.

5. Contractor shall be responsible for prep work, clean up and all work to be completed in a workmanlike manner.

CITY OF JOPLIN, MISSOURI
BID PROPOSAL RESPONSE FORM

Museum Exterior & Interior Painting

(PLEASE ATTACH SPECIFICATIONS IN BID REQUEST IF ALTERNATE PRODUCTS ARE SUBMITTED AS EQUIVALENT)

Manufacturer:_____

Interior Bid Price $_____

Exterior Bid Price $_____

BID PRICE: Total $_____

Estimated Completion Time following receipt of purchase order: _____ days

COMPANY NAME:_____

ADDRESS:_____

_____

Signature of Company Representative:_____

_____

Date:_____

Phone:_____

MARK BID ENVELOPES: "Museum Exterior & Interior Painting" - BID #2024-RFP-12, 10:00 A.M., Thursday, May 23, 2024"

Park Addresses:
JOPLIN ATHLETIC COMPLEX
3301 W 1ST ST.
JOPLIN MO. 64801

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

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Affiant