NOTICE OF REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO. 2025-RFP-16

Joplin Health Department
Interior Painting

RFP Due Date: 10:00 A.M., Thursday, June 12, 2025

Location: City of Joplin
Joplin Health Department
321 E. 4th Street
Joplin, MO 64801

Staff: Devin Blankenship, Joplin Health Department
Email: dblanken@joplinmo.org

Phone: 417-623-6122

Proposals will be received by the Health Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.

Proposals must be submitted in an envelope with the Request for Qualifications number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.

Applicants are strongly encouraged to carefully read the entire Request for Proposal.

Issue Date: May 13, 2025

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bids until 10:00 a.m., Thursday, June 12, 2025, at the Joplin Health Department located at 321 E. 4th St., Joplin, Missouri 64801 to PURCHASE the following:

Joplin Health Department Interior Painting

The RFP specifications and bid forms are available from Devin Blankenship or Ryan Talken @ 417-623-6122 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and rebid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications and make awards that are in the best interests of the City. The City will make final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA, CMA
Finance Director

*Publication Date: Tuesday**, May 13, 2025***

CITY OF JOPLIN, MISSOURI

Joplin Health Department Interior Painting

Scope of Work

The City of Joplin, Missouri is issuing this Request for Proposals (RFP) to commercially paint the interior walls of the **Joplin Health Department**. Patch and prep as needed interior walls. Applying 2 coats of appropriate paint for interior surfaces.

Project Description:

1) Upstairs:
    - Patch and prep as needed.
    - 2 coats of premium quality Sherwin Williams pre-catalyzed epoxy paint (color Navajo White).
    - All holes or adjoining painted surfaces will be filled with caulking prior to painting.
    - Non painted surfaces to be protected from drips or overspray.
    - All work is to be completed in a workman-like manner.
    - 2 yr. warranty. Labor and materials if paint failure appears.
    - 25 Stainless steel corner guards to be installed on corners of walls in hallways
    - Contractor to move furniture and furnishings as needed to complete work, returning moved items at completion of work
    - City staff will remove wall furnishings prior to painting activities
    - All walls to be painted with the following exclusions:
        - Brick surfaces
        - FRP surfaces
        - Areas outlined red in the site plan below:



2) Downstairs:

- Patch and prep as needed.
- 2 coats of premium quality pre-catalyzed epoxy paint.
- All holes or adjoining painted surfaces will be filled with caulking prior to painting.
- Non painted surfaces to be protected from drips or overspray.
- All work is to be completed in a workman-like manner.
- 2 yr. warranty. Labor and materials if paint failure appears.
- Color to be Navajo White. Sherwin Williams
- 14 Stainless steel corner guards to be installed on corners of walls in hallways
- Contractor to move furniture and furnishings as needed to complete work, returning moved items at completion of work
- City staff will remove wall furnishings prior to painting activities
- All walls to be painted with the following exclusions:
    - Brick surfaces
    - FRP surfaces
    - Areas outlined red in the site plan below:


HEALTH & WIC
B2
B5
B6
B7
B8
Women's
Conference
B9
Lobby
Men's
B10
B11
Admin
B12
B13
B14
B17
B16
BASEMENT FLOOR PLAN

INSTRUCTIONS TO BIDDERS

All bids shall have firm-fixed F.O.B. Joplin, Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within five (5) working days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not to exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: "Joplin Health Department Interior Painting" - BID #2025-RFP-16, 10:00 A.M., Thursday, June 12, 2025"

Questions concerning the specifications and bidding procedures should be directed to Devin Blankenship, or Ryan Talken, Director at 417-623-6122.

REQUIREMENTS

1. Contractor shall be responsible for the cost of all permits, sales taxes, and insurance.

2. Contractor must be licensed, bonded, and insured with the City of Joplin.

3. Wage rates for this project shall be in accordance with wage rate determination made by the Industrial Commission of Missouri on file in the Public Works Department.
All labor utilized in the project aforementioned improvements shall be paid a wage of no less than the prevailing wage rate of wages for work of similar character in this locality, as established and amended at any time by the Department of Labor and Industrial Relations of the State of Missouri. At any time, the contractor is found to not have paid prevailing wages, the contractor shall forfeit as a penalty to the city one hundred dollars for each underpaid worker employed, for each calendar day, or portion thereof such worker is paid less than the said stipulated rates for any work done under this contract.

4. Contractor must submit references.

5. Contractor shall be responsible for prep work, clean up and all work to be completed in a workmanlike manner.

6. Contract may conduct an onsite walkthrough of the facility on Wednesday May 28th 9:00 A.M. at The City of Joplin Health Department located at 321 East 4th, Street Joplin Missouri 64801 to gather any additional information necessary to generate a bid

7. Project is to be completed and invoiced by September 1, 2025.

8. All work times are to be coordinated with the Director of Health for the City of Joplin or his appointee. It is preferred that work be conducted outside normal business hours (Mon-Fri 8:00AM to 5:00PM).

PROPOSAL EVALUATION PROCESS

Proposals, which the City determines in its sole discretion, which are deemed responsive to this RFP, will be reviewed and evaluated by the City. The City reserves the right to request Consultants to make one or more presentations to the City at the City's offices at the Consultant's sole cost and expense, addressing Consultants' ability to achieve the scope of work of this RFP. Proposals will be evaluated, in part, according to whether the Consultant meets the minimum qualifications and submits a proposal complying with all the requirements of this RFP.

Evaluation of vendor proposals will be based on the following criteria:

20% Timeliness – The anticipated date of conducting work along with the project duration time.

10% Experience and References – will be based on references submitted as part of RFP but can include clients not submitted, along with years of experience in the field.

70% Cost of proposal – must contain a cost for the requested scope of work in a "not to exceed" amount.

CITY OF JOPLIN, MISSOURI
BID PROPOSAL RESPONSE FORM

Joplin Health Department Interior Painting

(PLEASE ATTACH SPECIFICATIONS IN BID REQUEST IF ALTERNATE PRODUCTS ARE SUBMITTED AS EQUIVALENT)

Anticipated Project Start Date_____

Upstairs Bid Price $_____

Downstairs Bid Price $_____

BID PRICE: Total $_____

Estimated Completion Time following receipt of purchase order: _____ days

COMPANY NAME:_____

ADDRESS:_____

_____

Name of Company Representative:_____

Signature of Company Representative:_____

Date:_____

Phone:_____

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Health Department Addresses:
JOPLIN HEALTH DEPARTMENT
321 E. 4TH ST.
JOPLIN MO. 64801

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____
Affiant