NOTICE OF REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO. 2025-RFP-17

Sand Volleyball Sand

RFP Due Date: 10:00 A.M., JUNE 13, 2025

Location: City of Joplin
Parks and Recreation Department
3301 West 1st Street
Joplin, MO 64801

Staff: Jereme Glenn, Lead Caretaker
Email: jgleenn@joplinmo.org

Phone: 417-625-4750 EXT: 1506

Proposals will be received by the Parks and Recreation Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.

Proposals must be submitted in an envelope with the Request for Proposal number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.

Companies are strongly encouraged to carefully read the entire Request for Proposals.

May 13, 2025
Issue Date

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bids until *10:00 a.m., Friday, June 13, 2025, at* **the *Joplin Athletic Complex* located at *3301 West 1st Street,* Joplin, Missouri 64801** to PURCHASE the following:

Scope of Project
Sand Volleyball Sand

The city of Joplin, Missouri is issuing this request for proposal (RFP) to provide **700** Tons of sand at a ratio minimum of, **.**15 mm up to a max 2.0 mm sand for volleyball courts. The sand will naturally be weathered, washed, rounded (not crushed), and free of organic materials. Sand will be delivered to **site** at 2409 Maiden Lane Joplin Missouri 64804 and at least 24 hr. notice prior to delivery. The awarding bid will be based on the total grand price.

Sand Volleyball Sand

- **700 TONS of sand for sand volleyball courts.**
- **Minimum .15 mm to Max 2.0 mm for Sand Volleyball courts.**
- **Washed.**
- **Naturally weathered**
- **Rounded NOT Crushed.**
- **Free of organic Materials**
- **Delivery To Site of Volleyball Courts 2409 Maiden Lane Joplin Missouri 64804**
- **24 Hr. Notice before delivery.**

Specifications and bid forms are available from **Jereme Glenn 417-625-4750 EXT 1506** or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The city may waive any irregularities in the bid or negotiate variances from specifications and make awards that are in the best interests of the city. The city will have final decisions regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Finance Director

Leslie Haase

May 13, 2025
Issue Date

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

Sand Volleyball Sand

All bids shall have firm-fixed F.O.B. Joplin, Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within five (5) working days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not to exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: **"Sand Volleyball Sand– BID #2025-RFP-17, 10:00 A.M., Friday, June 13, 2025."**

Questions concerning the specifications and bidding procedures should be directed to Jereme Glenn, Lead Caretaker (417)625-4750 EXT 1506 or Greg Bertoncino, Assistant Director 417-625-4750 EXT 1506 CITY OF JOPLIN, MISSOURI

CITY OF JOPLIN, MISSOURI
BID PROPOSAL RESPONSE FORM

SAND VOLEYBALL SAND

BID PRICE: $_____

Estimated Timeline following receipt of purchase order: _____ days

COMPANY NAME:_____

ADDRESS:_____

_____

Signature of Company Representative:_____

_____

Date:_____

Phone:_____

MARK BID ENVELOPES: **"Sand Volleyball Sand– BID #2025-RFP-17, 10:00 A.M., Friday, June 13, 2025."**

Park Addresses:

ATHLETIC COMPLEX
3301 W 1ST ST.
JOPLIN MO. 64801

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____

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Affiant