NOTICE OF REQUEST FOR PROPOSAL

REQUEST FOR PROPOSAL NO. 2026-RFP-02

GOLF COURSE CART BARN PHASE 1

RFP Due Date: 10:00 A.M., Monday, December 22, 2025

Location: City of Joplin
Parks Department
3301 West 1st Street
Joplin, MO 64801

Staff: Austin Shipman
Email: ashipmen@joplinmo.org

Phone: 417-483-7984

Proposals will be received by the Parks Department at the specified location until the time and date cited above. Only proposals received by the correct time and date will be recorded.

Proposals must be submitted in an envelope with the Request for Proposals number and the Vendor's name and address clearly indicated on the envelope. All proposals must be completed in ink or typewritten and submitted by the time and date above.

Consultants are strongly encouraged to carefully read the entire Request for Proposals.

11/21/2025
Issue Date

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bids until ***10:00 a.m., Monday, December 22,2025,*** at the *Joplin Athletic Complex* located at *3301 West 1st Street*, Joplin, Missouri 64801 to PURCHASE the following:

GOLF COURSE CART BARN PHASE 1

Specifications and bid forms are available from Austin Shipman **417-625-4750 EXT 1506** or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Finance Director
Leslie Haase, CPA, CMA

Publication Date: November 21, 2025

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

GOLF COURSE CART BARN PHASE 1

All bids shall have firm-fixed F.O.B. Joplin, Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within five (5) working days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not to exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:
1. Verification of Bid Specifications (with variances noted)

MARK BID ENVELOPES: "**GOLF COURSE CART BARN PHASE 1**
- BID #2026-RFP-02, 10:00 A.M., Monday, December 22, 2025"

Questions concerning the specifications and bidding procedures should be directed to Austin Shipman (417) 417-483-7984-CITY OF JOPLIN, MISSOURI

Scope of Work

The City of Joplin, Missouri is issuing this Request for Proposals (RFP) to provide construction services at Schifferdecker Golf Course (506 South Schifferdecker Ave. Joplin, Mo 64801). The construction will occur at an existing outbuilding, "Cart Barn". The state of the current floor is a combination of gravel and broken old asphalt, request is being made for the current floor to be removed and replaced with concrete. Requests are also being made for either a partial flooring addition or a full flooring addition. A special request will be made for the start-to-finish time frame of this project to be 7-10 continuous days. A mandatory project overview meeting will be held on December 10, 2025, at 10:00 AM at the Schifferdecker Golf Course Club House. The City of Joplin, Missouri will accept sealed bid proposals until 10:00a.m., Monday, December 22, 2025, at the Joplin Athletic Complex.

GOLF COURSE CART BARN PHASE 1

A mandatory project overview meeting will be held on December 10, 2025, at 10:00 AM at the Schifferdecker Golf Course Club House. The City of Joplin, Missouri will accept sealed bid proposals until 10:00a.m., Monday, December 22, 2025at the Joplin Athletic Complex. 3301 W. 1ST Joplin, MO 64801

Work expectations will entail but are not limited to:

- Removal of old flooring materials
- Site preparation and grading for new flooring
- Forming and reinforcement (rebar) as needed
- Pouring and finishing of concrete
- Surface finish as requested (Smooth)
- Any necessary control joints or relief cuts
- Cleanup and disposal of any waste

Optional: (will pertain to the scope of flooring additions)

- Evaluation of site
- Excavation
- Retaining wall design and installation
- Building foundation

SPECIFICATIONS

SPECIFICATION DETAIL

1. Mandatory project overview meeting. December 10, 2025, at 10:00

3. Installation Plan: Design layout, construction budget, timeline and present to Austin Shipman

4. Contractor shall be responsible for the cost of all necessary city and any applicable state permits, sales taxes, and insurance.

5. Contractor must be licensed, bonded, and insured with the City of Joplin.

6. Contractor must have 10 years verifiable experience and must submit references.

7. Final Review: Inspect final project with Austin Shipman, develop and complete final checklist.

Bid Form: 2026-RFP-02; Park Lighting Installation

Quantity	Description	Unit Price	Total
2,080 Sqft	Existing Floor Replacement (4" 3,000-4,000Psi)	_____	_____
1,440 Sqft	Full Addition (4" 3,000-4,0000Psi)	_____	_____
1,080 Sqft	Partial Addition (4" 3,000-4,000Psi)	_____	_____
1 Existing Labor		_____	_____
1 Materials Existing Flooring		_____	_____
1 Labor Full Addition		_____	_____
1 Materials Full Addition		_____	_____
1 Labor Partial Addition		_____	_____
1 Materials Partial Addition		_____	_____
1 Cleanup and Disposal		_____	_____

COMPANY: _____

ADDRESS: _____

TELEPHONE:_____

SIGNATURE:_____

MINORITY: _____FEMALE:_____

MARK BID ENVELOPES: "**GOLF COURSE CART BARN PHASE 1 - *BID #2026-RFP-02, 10:00 A.M., Monday, December 22, 2025"***

Park Addresses:
ATHLETIC COMPLEX
3301 W 1ST ST.
Joplin, MO 64801

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____.
I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____
Affiant