CITY OF JOPLIN, MISSOURI

BID PACKAGE

#2026-RFP-05

for

JOPLIN HEALTH DEPARTMENT OFFICE FLOORING

JOPLIN HEALTH DEPARTMENT
321 E 4TH STREET
JOPLIN, MO 64801

NOTICE TO BIDDERS

The City of Joplin, Missouri will accept sealed bid proposals until Thursday, January 15, 2026, at 10:00 a.m. at the Joplin Health Department located at 321 E 4th St, Joplin, Missouri, 64801 to PURCHASE the following:

JOPLIN HEALTH DEPARTMENT OFFICE FLOORING

Specifications and bid forms are available from Devin Blankenship, Joplin Health Department, by calling 417-623-6122 or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

The City reserves the right to evaluate all bids, to reject any or all bids and re-bid at a later date. The City may waive any irregularities in the bid or negotiate variances from specifications, and make awards that are in the best interests of the City. The City will have final decision in all matters regarding acceptance of bids and issuance of awards.

The City encourages minority and female owned businesses to submit bids on all City purchases.

Leslie Haase, CPA
Finance Director

Publication Date: ***December 12, 2025***

SCOPE OF WORK

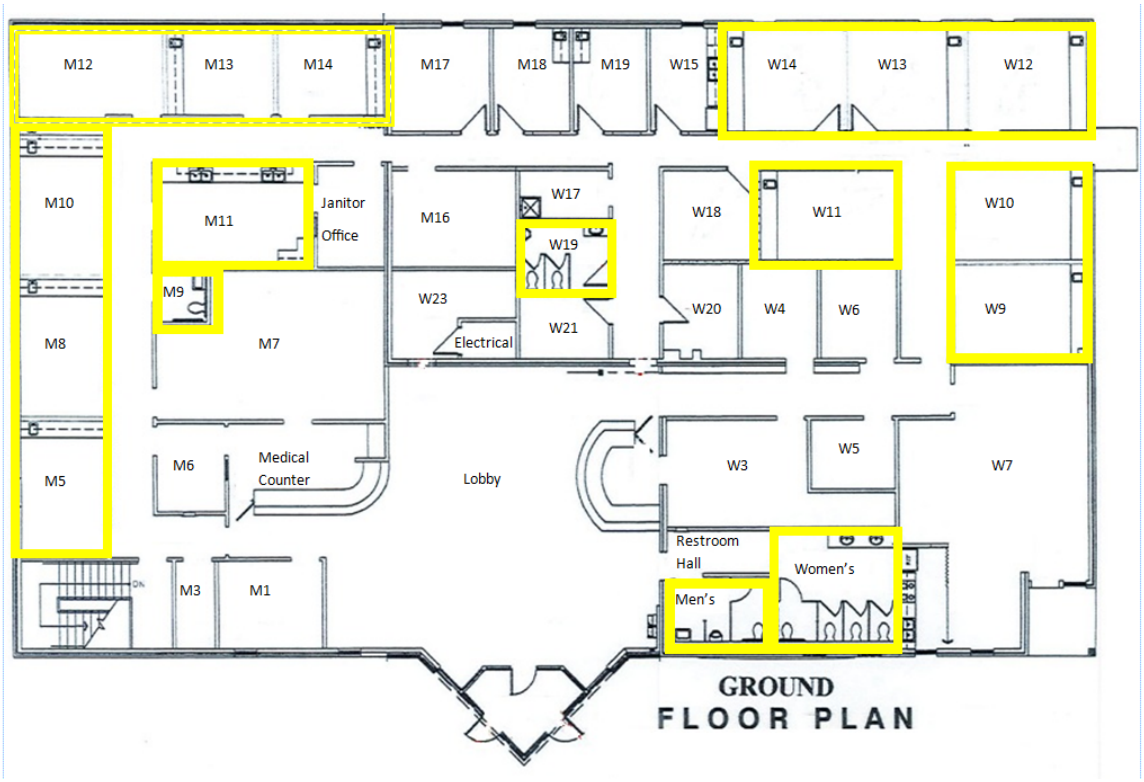
The City of Joplin, Missouri proposes to PURCHASE the following:

JOPLIN HEALTH DEPARTMENT OFFICE FLOORING

The City of Joplin, Missouri is issuing this Request for Proposals (RFP) for the purchase and installation of luxury vinyl plank or tile flooring in designated areas of the **Joplin Health Department**.

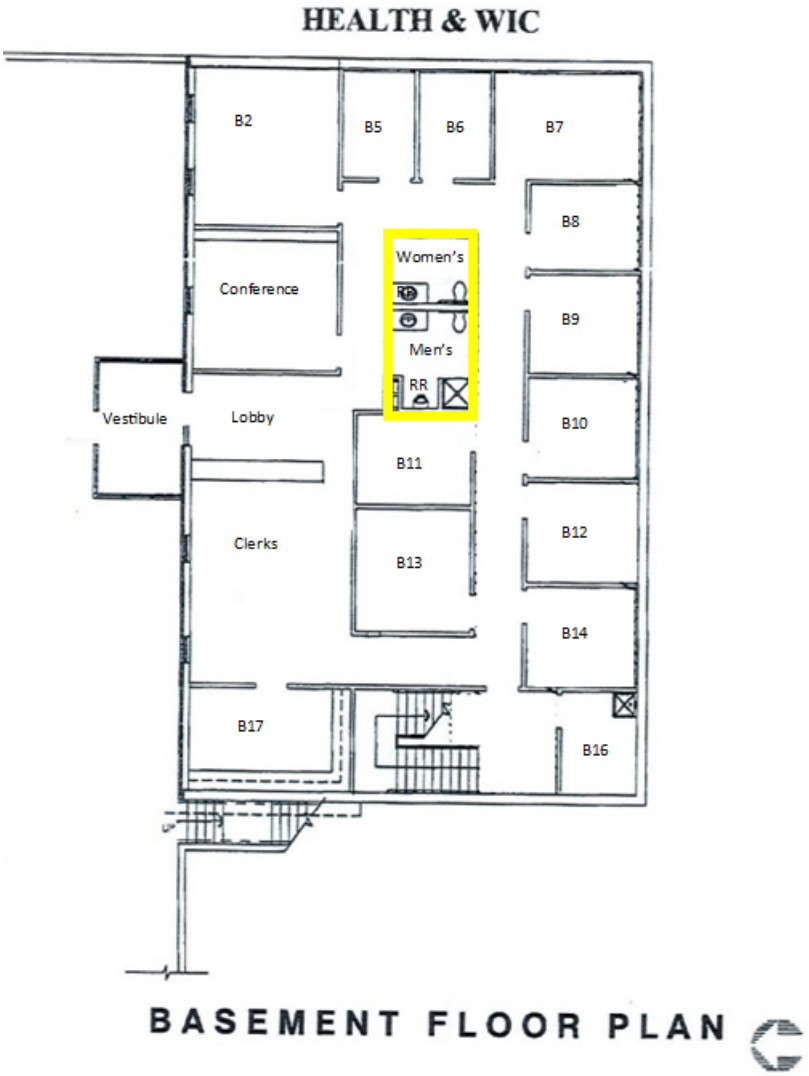
Project Description:

1) **Upstairs (Ground Floor):**
   - Removal and disposal of existing rolled floor surfaces
   - Preparation of floor surfaces for installation, including removal of cove bases and trim work
   - Installation of flooring to manufacturer's specifications
   - Contractor must provide product specifications of proposed flooring product, including color options, wear layer specifications, and warranty details. Proposed product must be luxury vinyl plank or tile flooring with a wear layer of at least 0.80 mm or 31.5 mil.
   - Reinstallation of any removed coving or trim so that floor/wall junctures are finished neatly
   - All work is to be completed in a workmanlike manner
   - Work is to be done in the following highlighted areas:



2) Downstairs:

- Removal and disposal of existing rolled floor surfaces
- Preparation of floor surfaces for installation, including removal of cove bases and trim work
- Installation of flooring to manufacturer's specifications
- Contractor must provide product specifications of proposed flooring product, including color options, wear layer specifications, and warranty details. Proposed product must be luxury vinyl plank or tile flooring with a wear layer of at least 0.80 mm or 31.5 mil.
- Reinstallation of any removed coving or trim so that floor/wall junctures are finished neatly
- All work is to be completed in a workmanlike manner
- Work is to be done in the following highlighted areas:



The approximate dimensions of the rooms included in the scope of work are as follows:

ACCOUNT	CURRENT ROOM #	ROOM	DIMENSIONS IN FEET	DIMENSIONS IN INCHES	SQUARE FEET
MEDICAL					
3503	M5	Nurse	10'2" x 16'	122 x 192	162.7
3504	M8	Nurse	10'2" x 16'	122 x 192	162.7
3504	M10	Nurse	10'2" x 16'	122 x 192	162.7
3504	M12	Medical Coordinator	12'5" x 17'	149 x 204	211
3503	M13	Medical Exam	12'7" x 10'	151 x 120	125.8
3504	M14	Medical Exam	12'7" x 10'	151 x 120	125.8
3504	M9	Sample Restroom	5'11" x 5'11"		35
3504	M11	Lab	18'7" x 12'	223 x 144	223
3501	W19	Employee Restroom	11' x 8'	132 x 96	88
WIC					
3502	W11	Nutritionist	16'4" x 10'6"	196 x 126	171.5
3502	W14	Nutritionist	14' x 12'	168 x 144	168
3502	W13	Nutritionist	14' x 12'	168 x 144	168
3502	W12	Nutritionist	14' x 12'	168 x 144	168
3502	W10	Nutritionist	10'11" x 15'9"	131 x 189	171.9
3502	W9	Nutritionist	10'11 x 15'9"	131 x 189	171.9
3501	Men's Public Restroom	Men's Public Restroom	12'8" x 5'	152 x 60	63.3
3501	Women's Public Restroom	Women's Public Restroom	14'4" x 13'1"	172 x 151	187.5
BASEMENT					
3501	Women's Restroom	Restroom	8' x 17'	96 x 204	68
3501	Men's Restroom	Restroom	8' x 17'	96 x 204	68
				Total	**2702.8**

Please note that dimensions can be verified during the specified time for the onsite walkthrough.

Specifications and bid forms are available at request from **Devin Blankenship** or **Ryan Talken** at **417-623-6122** or by writing to the address indicated above. Any bids received after the specified deadline will be returned to the vendor.

SPECIFICATIONS

SPECIFICATION DETAIL VARIANCE:

1. Contractor shall be responsible for the cost of all permits, sales taxes, and insurance.

2. Contractor must be licensed, bonded, and insured with the City of Joplin.

3. Wage rates for this project shall be in accordance with wage rate determination made by the Industrial Commission of Missouri on file in the Public Works Department. All labor utilized in the project aforementioned improvements shall be paid a wage of no less than the prevailing wage rate of wages for work of similar character in this locality, as established and amended at any time by the Department of Labor and Industrial Relations of the State of Missouri. At any time, the contractor is found to not have paid prevailing wages, the contractor shall forfeit as a penalty to the city one hundred dollars for each underpaid worker employed, for each calendar day, or portion thereof such worker is paid less than the said stipulated rates for any work done under this contract.

4. Contractor must submit references.

5. Contractor must provide product specifications of proposed flooring product, including color options, wear layer specifications, and warranty details. Proposed product must be luxury vinyl plank or tile flooring with a wear layer of at least 0.80 mm or 31.5 mil.

6. Contractor must provide a **separate, optional** bid to move furniture necessary to complete work.

7. Contractor shall be responsible for prep work, clean up and all work to be completed in a workmanlike manner.

8. Contract may conduct an onsite walkthrough of the facility on Tuesday January 6th 9:00 A.M. at The City of Joplin Health Department located at 321 East 4th, Street Joplin Missouri 64801 to gather any additional information necessary to generate a bid.

9. Project is to be completed and invoiced by April 1, 2026.

10. All work times are to be coordinated with the Director of Health for the City of Joplin or his appointee.

Proposal Evaluation Process

Proposals, which the City determines in its sole discretion, which are deemed responsive to this RFP, will be reviewed and evaluated by the City. The City reserves the right to request Consultants to make one or more presentations to the City at the City's offices at the Consultant's sole cost and expense, addressing Consultants' ability to achieve the scope of work of this RFP. Proposals will be evaluated, in part, according to whether the Consultant meets the minimum qualifications and submits a proposal complying with all the requirements of this RFP.

Evaluation of vendor proposals will be based on the following criteria:

10%	Timeliness – The anticipated date of conducting work along with the project duration time.
10%	Color options – Desirable options available
10%	Warranty – The length of time and circumstances of coverage.
10%	Experience and References – will be based on references submitted as part of RFP but can include clients not submitted, along with years of experience in the field.
10%	Product Quality – The robustness and durability of the product.
50%	Cost of proposal – must contain a cost for the requested scope of work in a "not to exceed" amount.

INSTRUCTIONS TO BIDDERS

The City of Joplin, Missouri proposes to PURCHASE the following:

JOPLIN HEALTH DEPARTMENT OFFICE FLOORING

All bids shall have firm-fixed F.O.B. Joplin, Missouri price and shall be honored for a minimum of ninety (90) days following the bid opening.

All bids shall be exclusive of Federal, State, and City taxes.

It is the intent of the specifications included with this bid document to generally describe the item(s) desired in sufficient detail as to secure bids on comparable items. All parts not specifically mentioned which are necessary in order for the item(s) to perform as intended shall be included. The strength, quality of workmanship, and material shall be in accordance with the best trade practices.

Specification variances, manufacturer's literature and additional information should be attached to the bid form. All blanks on the attached bid specifications shall be filled in completely and accurately. Any bid not meeting this requirement may be considered non-responsive.

Any protest or grievance must be issued in writing and delivered to the office of the Director of Finance within five (5) working days following the bid opening. Any protest filed after this time period has elapsed will not be considered.

The City encourages selection of products manufactured, assembled and/or produced in the United States, as long as the quality and price are comparable with other items bid.

Businesses which are located within the city limits of Joplin may be given preference in the awarding of a bid, providing the bid from the local business does not exceed the lowest bid by more than 3% or $2,500, whichever is less.

The City may give preference to vendors handling products that contain post-consumer recovered materials, providing the bid does not to exceed the lowest bid by more than 5% or $2,500, whichever is less.

Once the bids are reviewed and evaluated, the successful vendor will be notified, in writing, and will receive an authorized City of Joplin purchase order. Verbal acknowledgments will not be considered as official notification and will not obligate the City in any way. Delivery or performance should not be completed without the receipt of an authorized purchase order.

Minimum information to be submitted with each bid shall consist of the following:

1. Verification of Bid Specifications (with variances noted)
2. Bid Form

MARK BID ENVELOPES: "Joplin Health Department Interior Flooring" - BID #2026-RFP-05, 10:00 A.M., Thursday, January 15, 2026"

Questions concerning the specifications and bidding procedures should be directed to Devin Blankenship, Assistant Health Director or Ryan Talken, Director at 417-623-6122.

CITY OF JOPLIN, MISSOURI
BID PROPOSAL RESPONSE FORM

Joplin Health Department Interior Painting

(PLEASE ATTACH SPECIFICATIONS IN BID REQUEST IF ALTERNATE PRODUCTS ARE SUBMITTED AS EQUIVALENT)

Anticipated Project Start Date_____

Upstairs Bid Price $_____

Downstairs Bid Price $_____

Furniture Moving Bid Price (Optional) $_____

BID PRICE: Total $_____

Estimated Completion Time following receipt of purchase order: _____ days

COMPANY NAME:_____

ADDRESS:_____

_____

Name of Company Representative:_____

Signature of Company Representative:_____

Date:_____

Phone:_____

MARK BID ENVELOPES: "Joplin Health Department Interior Painting" - BID #2026-RFP-05, 10:00 A.M., Thursday, January 15, 2026"

Health Department Addresses:
JOPLIN HEALTH DEPARTMENT
321 E. 4TH ST.
JOPLIN MO. 64801

Unauthorized Aliens Workers Act

The successful bidder will have to sign an agreement that they are enrolled and participating a Federal Work Authorization Program ("FWAP") that ensures that all of its employees or agents or subcontractors have the legal right to work in the United States, as defined in 8 U.S.C. 1324a(h)(3) and RSMo § 285.525-285.555, and that it will maintain this compliance for the entire duration of its contract with the City of Joplin, and will provide an Affidavit of Compliance to the City stating the same.

AFFIDAVIT OF COMPLIANCE
(Missouri Unauthorized Alien Workers Act)

My name is _____ (name) _____ and I am the _____ (Title) _____ of _____ (Company Name) _____. I hereby represent, affirm and certify to the City of Joplin that my company does not knowingly employ any person who is an unauthorized alien in connection with contracted services with the City. I further affirm that my company is actively enrolled and participating in a federal work authorization program with respect to all employees working in connection with the contract services provided to the City.

_____
Affiant