JOPLIN POLICE DEPARTMENT	4-04 STANDARD OPERATING GUIDELINE
SUBJECT: Crime Analysis	**REVIEW DATE: Annually - April**
EFFECTIVE DATE: May 1, 2024	**ACTION DATE:**
AMENDS/SUPERSEDES: 4-04 June 7, 2017	**AMEND DATE: April 10, 2024**
ACCREDITATION INDEX: 15.3.1 a, b, c	**APPROVED:** Richard A. Pearson **Chief of Police**

I. POLICY

Crime analysis is used to provide currently useful information to aid the operational personnel in meeting the tactical crime control and prevention objectives by identifying and analyzing methods of operation of individual criminals, providing crime pattern recognition, and providing analyses of data from field operations and arrests. Crime analysis may also be useful in long term planning for the department.

II. PURPOSE

To establish a crime analysis function and provide the ways and means of collecting, analyzing and disseminating information regarding criminal activity and calls for service, allowing for directed response to crime.

III. PROCEDURE: GENERAL

A. Crime Analysis Responsibility

The Crime Analysis function is the responsibility of the Joplin Police Department's Crime Analyst. The Crime Analyst is trained in the use of crime analysis techniques and the various systems from which crime data is collected.

B. Data to be analyzed may include but is not limited to: (15.3.1 A)

1. Records Management System
2. Pro Suite CAD dispatching programs,
3. Daily notable activity reports from the Patrol Bureau,
4. Criminal exchange and intelligence sources.

C. Analysis of crime will be conducted by the Analyst and will include documentation, analysis, and reporting of the following factors:

1. Type - by IBR classification of crime or activity.
2. Frequency - by number of crimes and comparisons to like periods.
3. Temporal - day, date, and time of offenses as determined from all available sources.
4. Geographic - by address, sub-beat and beat area

5. Victim or Target description - by likeness or similarity

6. Known suspect or suspect vehicle information - based upon victim or witness description,

7. Modus Operandi - by method or signature characteristics of suspect,

8. Physical Evidence - including lab or latent print analysis reports.

D. Frequency of Crime Analysis

Analysis will be ongoing and will be reported to the Chief of Police and Bureau Commanders, at a minimum, monthly. Developing patterns or problem areas should be reported immediately to the Chief of Police and Bureau Commanders for appropriate dissemination. (15.3.1 B, C)

E. Distribution of Crime Analysis Reports

Crime Analysis Reports will be made to the Chief of Police and the Commanders of each Bureau. Additionally, the information may be distributed to outside law enforcement agencies, and select citizen organizations. Sensitive information in analysis reports should remain confidential to not impede investigations or prosecutions. (15.3.1 B)

F. Feedback and evaluation of the analysis reports is important in keeping the data accurate and useful. Requests for additional information, reporting errors in analysis reports, or other comments and suggestions, should be reported to the Crime Analyst in memorandum form.

G. Members of the Joplin Police Department should use crime analysis reports as a tool in the development and delivery of community policing strategies.

IV. COMPLIANCE

Violations of this policy, or portions thereof, may result in disciplinary action as described in the City of Joplin's Personnel Rules, or the Joplin Police Department's Rules and Regulations and General Orders. Members of the Joplin Police Department, while assigned to or assisting other agencies, shall comply with this policy.

V. APPLICATION

This document constitutes department policy, is for internal use only, and does not enlarge an employee's civil or criminal liability in any way. It shall not be construed as the creation of a higher legal standard of safety or care in any evidentiary sense, with respect to third party claims insofar as the employee's legal duty as imposed by law. Violations of this policy, if proven, can only inform the basis of a complaint by this department, and then only in a non-judicial administrative setting.